



Special Council Minutes Index – 14 September 2017

Subject	Page No
Acknowledgment of Country	2
Attendance, Apologies & Leave of Absence	2
Attendance of Gallery	2
Public Question Time	2
Petitions/Deputations/Presentations	2
Comments on Agenda Items by Parties with an Interest	2
Notification of Disclosures of Interest	2
Business Items	3
SpC.01/0917 Proposed Use Not Listed – Transient Workforce Accommodation ..	3
SpC.02/0917 Review of the Bridgetown Leisure Centre Business Plan	18
Closure	23
List of Attachments	23

Minutes of the Special Meeting of Council held in the Council Chambers on Thursday 14 September 2017, commencing at 5.33pm, called for the purpose of considering:

- Proposed Use Not Listed – Transient Workforce Accommodation
- Review of the Bridgetown Leisure Centre Business Plan

The President opened the Meeting at 5.33pm

Acknowledgment of Country – Presiding Member

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Owners of the Land on which we are gathered, and pay my respects to their Elders both past and present.

Attendance, Apologies and Leave of Absence

President	- Cr J Nicholas
Councillors	- J Boyle
	- S Hodson
	- D Mackman
	- A Pratico
	- P Quinby
	- P Scallan
	- A J Wilson
In Attendance	- T Clynch, CEO
	- M Larkworthy, Executive Manager Corporate Services
	- E Denniss, Executive Manager Community Services
	- S Donaldson, Manager Planning
	- T Lockley, Executive Assistant
Apologies	- Cr J Moore

Attendance of Gallery

D&D Della Vedova

Public Question Time - Nil

Petitions/Deputations/Presentations - Nil

Comments on Agenda Items by Parties with an Interest - Nil

Notification of Disclosures of Interest

Section 5.65 or 5.70 of the Local Government Act requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow a Member to speak, the extent of the interest must also be stated.

Name	Cr Scallan
Type of Interest	Financial
Item No.	SpC.01/0917 – Proposed Use Not Listed – Transient Workforce Accommodation
Nature of Interest	Employee of the company of the proponent

Business Items

Cr Scallan declared a Financial Interest in Item SpC.01/0917 as he is an employee of the company of the proponent. Cr Scallan vacated the Meeting at 5.34pm.

ITEM NO.	SpC.01/0917	FILE REF.	A34225
SUBJECT	Proposed Use Not Listed – Transient Workforce Accommodation		
PROPONENT	Resolve Group Pty Ltd on behalf of Talison Lithium Pty Ltd		
LANDOWNER	Peter McKay		
LOCATION	Lot 3 (RSN 75) Old Mill Road, North Greenbushes		
OFFICER	Manager Planning		
DATE OF REPORT	11 September 2017		

Attachment 1 - Location Plan

Attachment 2 - Applicant's Submission (including updated site plan)

Attachment 3 - Draft Bushfire Management Plan (excluding attachments)

OFFICER RECOMMENDATION: *That Council:*

1. *Noting that no submissions were received, and pursuant to Clause 3.2.5 and Clause 4.3.3 of Town Planning Scheme No. 4, gives support for the proposed temporary transient workforce accommodation as a Use Not Listed at Lot 3 (RSN 75) Old Mill Road, North Greenbushes, as per Attachments 2 and 3, and grants delegated authority to the Chief Executive Officer to determine the application subject to appropriate conditions including a maximum two year timeframe, subject to endorsement of the Bushfire Management Plan by the Department of Fire and Emergency Services.*

2. *Further to Point 1 above, grants support for commencement of preliminary earthworks for the proposed transient worker's camp, and grants delegated authority to the Chief Executive Officer to authorise the works subject to appropriate conditions. In the event that development approval is not granted for the overall development the land is to be returned to a neat and tidy condition commensurate with the current state within a three month period, at the direction of the Chief Executive Officer.*

Summary/Purpose

To further consider the development application for the proposed temporary camp at Lot 3 (RSN 75) Old Mill Road, North Greenbushes, which is to accommodate transient workers employed for an expansion project at the nearby Talison Lithium Greenbushes mine site.

Noting Council's resolution in July 2017 that the proposed 'Use Not Listed' is consistent with the objectives and policies of the application 'Rural 2 – General Agriculture' zone, and that no public submissions were received during the advertising period, it is recommended that Council give support for the project and grant delegated authority to the Chief Executive Officer to determine the development application subject to appropriate conditions, subject to endorsement of the Bushfire Management Plan by the Department of Fire and Emergency Services.

It is also recommended that support be given for the commencement of preliminary earthworks to facilitate the time critical progression of the development, with delegation granted to the Chief Executive Officer to authorise works subject to appropriate conditions.

Background

A report was presented to Council at the Ordinary Meeting on 27 July 2017 whereby Council resolved:

C.07/0717 That Council:

1. *Pursuant to Clause 3.2.5 and Clause 4.3.3 of Town Planning Scheme No. 4, determines that the proposed 'Use Not Listed – Transient Workforce Accommodation' is consistent with the objectives and purposes of the 'Rural 2 – General Agriculture' zone and may be considered for development approval subject to public consultation and detailed assessment.*
2. Directs the Chief Executive Officer to undertake necessary public consultation in relation to Point 1 above.

The application was advertised for public comment pursuant to Clause 5.2 of Town Planning Scheme No. 4, commencing on 9 August 2017 with the submission period closing on 31 August 2017. Correspondence was forwarded to landowners of three nearby properties plus the Greenbushes Golf Club, a sign erected onsite, a notice published in the Manjimup-Bridgetown Times on 9 August 2017, and notices posted on the Shire's noticeboards and websites on 9 August 2017, inviting written comments up to and including 31 August 2017. No submissions however were received.

The application is now presented to Council for further consideration. The background as presented to Council in July 2017 has not been fully repeated however additional points of discussion are provided below.

Officer Comments

The applicant submitted a final Bushfire Management Plan (BMP) on 11 September 2017 prepared by RUIC Fire, signed by an accredited Level 3 Bushfire Practitioner.

The BMP includes a detailed assessment of bushfire risk the Bushfire Attack Level (BAL) Contour Map illustrating the potential radiant heat impacts and associated BAL ratings for the proposed development site, measured at a post-development level.

The perimeter of the camp area including car parking and infrastructure areas will be affected by ratings of BAL-40 and BAL-FZ (Flame Zone). The security gatehouse (defined as a habitable building under the planning legislation) will be affected by an acceptable moderate rating of BAL-29, and other accommodation and other amenity buildings affected by an acceptable lowest rating of BAL-12.5.

All vegetation including paddock grasses within the camp site is to be removed to accommodate the development or maintained as 'Low Threat Vegetation', and the row of trees along the northern perimeter of the camp area to be trimmed and also excludable.

As a result of the BMP findings, an updated site plan has also been submitted (see Attachment 2) re-positioning the water tanks, security gatehouse and effluent disposal system.

The content and findings of the BMP are supported with the proposed 'Vulnerable' land use generally compliant with the 'deemed provisions' Planning and Development (Local Planning Schemes) Regulations, State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP 3.7) and the Bushfire Protection Criteria under the Guidelines for Planning in Bushfire Prone Areas (Guidelines). The BMP also includes a Bushfire Emergency Evacuation Plan, as required under the Guidelines, with the content generally supported.

The BMP has used a Method 2 (Detailed Procedure) for assessment of effective slope of vegetation under Plot 1 (to the east of the camp site), and referral to the Department of Fire and Emergency Services (DFES) is mandatory, with feedback required prior to determination of the application. Similarly, as a vulnerable land use, referral to DFES for feedback is required prior to determination.

The final BMP was received on 11 September 2017 with the application and BMP now referred to DFES. DFES responses to application referrals however are currently taking between 30 to 60 days. A response would not be expected until mid-October 2017 at best, meaning the development application could only be presented to Council in late October 2017 at best or perhaps mid-December at worst.

The proponent has advised the Chief Executive Officer that the timeframe for approvals of the worker's camp is absolutely critical to the commencement of the mine site expansion project, with construction of the camp to occur in early 2018. Servicing agencies such as Telstra, Water Corporation, etc, require evidence of local government approval before authorising connections of services such as NBN, power and water.

This report has therefore been presented to Council to seek further support for the worker's camp, and to grant delegated authority to the CEO, pending of course feedback from DFES.

The proponent has also requested that approval be granted to undertake the preliminary earthworks including removing topsoil, fencing, vegetation, etc, commencement of drainage and car parking; plus levelling of the site and importation of clean fill where required for the accommodation and amenities buildings. The commencement of preliminary works in late 2017 is necessary for occupation of the worker's camp in early 2018, and critical for commencement of the mine site expansion project in early 2018.

Ordinarily earthworks would not commence until a building permit has been formally granted however given the current deadlines facing the project, it is recommended that Council support the preliminary earthworks, with approval to be granted by the Chief Executive Officer. In the unlikely event that development approval is not granted for the overall worker's camp, any preliminary earthworks can be remedied and the land returned to the current state being pasture and graveled area.

Draft Conditions

The applicant has confirmed that the camp will be decommissioned upon completion of the Talison Lithium expansion project with the camp site to be made good where required. Shire staff consider it imperative that a temporary time period of up to two years maximum is imposed, for use of the camp, with all buildings and service infrastructure being removed with the on-site waste water system decommissioned in a timely fashion after the camp has been vacated.

The provision of landscape screening is not considered necessary given the short timeframe for use, as no detrimental impacts on surrounding land are anticipated given the location of the development site, and to prevent an increase in any bushfire risk issues.

Shire staff has formulated a set of draft conditions below that could reasonably be applied to the proposed transient worker's camp, and have been tabled to Council for information and discussion if necessary.

1. Approval is granted for the transient workers accommodation for a maximum period of two years from the commencement of occupation, with these dates to be confirmed in writing by the Chief Executive Officer prior to occupation.

2. Approval is granted for accommodation of a maximum of 250 workers only at any one time, with these workers engaged specifically on the Talison Lithium mine expansion project. Use of the accommodation and any incidental amenities by the general public or guests is prohibited.
3. The findings and recommendations of the Bushfire Management Plan (dated 11 September 2017) must be implemented for the life of the development including the provision of asset protection zones, vegetation control, firebreaks, vehicular access and water supply.
4. Submission of a final BAL Certificate following completion of bushfire mitigation measures with the building permit application(s), with habitable development to be constructed in accordance with applicable BAL rating standards pursuant to Australian Standard AS3959 Construction of Buildings in Bush-Fire Prone Areas.
5. A section 70A Notification is to be registered on the Certificate of Title, within 28 days of the date of this approval. The notification is to advise any prospective purchasers of the conditions of development approval and the Bushfire Management Plan.
6. All buildings, infrastructure and incidental fixtures including waste disposal facilities, roads, parking and drainage to be removed from the property within three months from the cessation of occupation, and the land returned to a neat and tidy condition commensurate with the current state within a further three month period.
7. All accommodation buildings and ancillary buildings to be setback a minimum of 20 metres from any cadastral boundaries in accordance with Town Planning Scheme No. 4
8. Approval is granted for the use of second hand transportable buildings subject to any external materials and finishes being treated or painted to present a neat appearance.
9. Provision of appropriate footpaths between all accommodation units, amenity buildings and car parking areas prior to occupation.
10. Provision of onsite parking areas including bus parking and pick up/set down areas within the site, internal one-way circulation and any necessary signage to be installed, prior to occupation. In this regard, no offsite parking in the road reserve or adjoining farm paddocks is permitted.
11. The Shire will monitor the condition of the local road network to be used by the proposed development and may require the proponent to repair or upgrade the road, or contribute towards the repair or upgrade of the road, if the Shire consider the development and subsequent additional vehicle movements warrants such action.

12. Provision of three new sealed crossovers to Old Mill Road prior to occupation. In this regard, separate approval is required from the Shire's Executive Manager Works and Services.
13. The lighting of outdoor fires is prohibited other than in appropriate barbecues and in accordance with the Shire of Bridgetown-Greenbushes Firebreak Order and the approved Bushfire Management Plan.
14. The majority of workers to be transported to and from the Greenbushes mine site by coach or bus service.
15. Provision of uniform perimeter security fencing to a height of 1.8 metres around the camp site prior to occupation, with the use of barbed wire or similar barrier not permitted unless specific approval is granted by the Chief Executive Officer.
16. Arrangements being made for the connection of the camp to a reticulated water supply service prior to occupation, including the installation of onsite storage tanks to provide a minimum capacity of 80 litres per person per day. In the event that a reticulated water supply cannot be provided to the land, arrangements are to be made prior to occupation to provide an adequate water supply of potable water.
17. Topsoil is to be stripped separately and stockpiled on site, to be re-spread during post development rehabilitation of the pasture area, with stock proof fencing installed where required, with the existing gravelled area to be graded and stabilised.
18. All stormwater from roofed or paved areas to be collected and disposed off onsite, with water discharge from the site during development to be controlled by the use of ripping, contour banks or grade banks and sumps to attenuate turbid and/or nutrient rich water leaving the site.
19. All ablution facilities including private and communal facilities shall be connected to an approved effluent disposal system prior to occupation
20. Laundry facilities to be provided onsite prior to occupation, in accordance with relevant legislation.
21. Arrangements being made for the onsite collection and offsite disposal of rubbish prior to occupation, with bins to be provided in all common areas. In this regard, the rubbish collection area must contain a bin wash down area and be appropriately setback from adjoining buildings and the road.
22. Appropriate night time security lighting to be provided within the camp site, with light required to adopt shading measures and be directed to avoid unnecessary light spill and impacts on surrounding land.
23. Provision of emergency facilities including fire fighting infrastructure, first aid equipment and evacuation procedures, prior to occupation. In this regard, all emergency services to be adequately located and marked to ensure appropriate access for staff and emergency services.

24. Provision of a camp site information sign of 1.8m x 1.8m dimensions at the entrance to the development site prior to occupation, to indicate information such as owner of the site, manager of the site, specific rules for the site, map of the camp area and emergency contact details.
25. Shire staff shall undertake periodic inspections of the camp and surrounding area and provide written notification to the camp manager of any breaches or problems identified during the inspection. The camp manager shall then rectify any issues in a timeframe agreed to by the Chief Executive Officer.
26. Any on-site provision of liquor will be subject to standards set under relevant legislation with separate approval certificates required from the Shire of Bridgetown-Greenbushes.
27. The keeping of any animals as pets within the camp area is prohibited.

Conclusion

As presented to Council in July 2017, the proposed location, layout and design of the proposed accommodation camp is considered reasonable and consistent with various requirements of TPS4 including building setbacks, amenity, bushfire and applicable planning policies.

A Bushfire Management Plan has been submitted with the findings generally supported, with feedback from the Department of Fire and Emergency Services required prior to determination of the application. Given the critical timeframe facing the worker's camp and related mine site expansion project, further support from Council is being sought, with delegated authority to be granted to the CEO for the overall camp and preliminary earthworks, subject to appropriate conditions.

Statutory Environment

- Planning and Development (Local Planning Schemes) Regulations 2015

Clause 67 Matters to be considered by local government

Pursuant to the 'Deemed provisions' of the Planning Regulations 2015 *"In considering an application for development approval the local government is to have due regard to the following matters to be extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application—"*

Requirement	Comment
(a) the aims and provisions of this scheme and any other local planning scheme operating within the Scheme area;	The proposed transient worker's camp as a Use Not Listed is consistent with the objectives and policies of the Rural 2- General Agriculture zone under Town Planning Scheme No. 4.

<p>(b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this scheme that has been advertised under the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i> or any other proposed planning instrument that the local government is seriously considering adopting or approving;</p>	<p>The proposed transient worker's camp is consistent with the orderly and proper planning of Town Planning Scheme No. 4, well located in a rural area with good proximity to the mine site, good access to the local network. The draft Local Planning Strategy adopted by Council in 2012 has not proceeded to formal advertising, with a new Local Planning Strategy currently being prepared for Council consideration.</p>
<p>(c) any approved State planning policy;</p>	<p>SPP 3.7 Planning in Bushfire Prone Areas is applicable, see below.</p>
<p>(d) any environmental protection policy approved under the <i>Environmental Protection Act 1986</i> section 31(d);</p>	<p>Not applicable.</p>
<p>(e) any policy of the Commission;</p>	<p>Guidelines for Planning in Bushfire Prone Areas is applicable, see below.</p>
<p>(f) any policy of the State;</p>	<p>Not applicable.</p>
<p>(g) any local planning policy for the Scheme area;</p>	<p>Demountable Buildings Policy TP.16 and Siting of Water Tanks Policy TP.21 are both applicable, see below.</p>
<p>(h) any structure plan, activity centre plan or local development plan that relates to the development;</p>	<p>Not applicable.</p>
<p>(i) any report of the review of the local planning scheme that has been published under the <i>Planning and Development (Local Planning Scheme) Regulations 2015</i>;</p>	<p>Not applicable.</p>
<p>(j) in the case of land reserved under this scheme, the objectives for the reserve and the additional permitted uses identified in this Scheme for the reserve;</p>	<p>Not applicable.</p>
<p>(k) the built heritage conservation of any place that is of cultural significance.</p>	<p>Not applicable.</p>
<p>(l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;</p>	<p>Not applicable.</p>
<p>(m) the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;</p>	<p>Although the scale of the proposed workers camp is significant, given the proposed location at the southern end of the farm, and separation from other sensitive land uses, there is minimal impact expected upon surrounding properties, the local environment and the local road network.</p>

<p>(n) the amenity of the locality including the following: (i) environmental impacts of the development; (ii) the character of the locality; (iii) social impacts of the development;</p>	<p>The design, layout and siting of the proposed camp is considered reasonable and is not expected to adversely impact upon the amenity of nearby residents or sites. Notwithstanding the landowner's dwelling to the north-west, the closest dwelling is approximately 670 metres to the east, located to the east of the Greenbushes Golf Club. No detrimental impacts upon the local environment, character of the locality or the social values are anticipated.</p>
<p>(o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;</p>	<p>No detrimental impacts upon the natural environment or water resources are anticipated, with all stormwater and wastewater to be appropriately controlled onsite.</p>
<p>(p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;</p>	<p>The development site is generally devoid of significant vegetation however given the temporary nature of the camp and nature of surrounding land, landscape screening is not considered necessary.</p>
<p>(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;</p>	<p>The land is subject only to a moderate to extreme risk of bush fire, with the Bushfire Management Plan demonstrating compliance with SPP 3.7 and associated Guidelines, see above. The land does not appear affected by other factors such as flooding, landslip, etc.</p>
<p>(r) the suitability of the land for the development taking into account the possible risk to human health or safety.</p>	<p>No detrimental impacts upon human health or safety are anticipated.</p>
<p>(s) the adequacy of: (i) the proposed means of access to and egress from the site, and (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;</p>	<p>The three proposed crossovers to Old Mill Road appear reasonably located, with detailed assessment to be made at the time of application. Sufficient onsite manoeuvring is to be provided for domestic vehicles and coaches.</p>
<p>(t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;</p>	<p>The development site will generate a significant increase in traffic during the construction phase of the camp and ongoing use, however access via Old Mill Road, Greenbushes-Boyup Brook Road to South Western Highway is considered suitable, with the majority of workers to be transported to the mine site via coach.</p>

<p>(u) the availability and adequacy for the development of the following:</p> <ul style="list-style-type: none"> (i) public transport services; (ii) public utility services; (iii) storage, management and collection of waste; (iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities); (v) access by older people and people with a disability; 	<p>The majority of workers will be transported to and from the site via coach, including long regional travel to the camp site. Water, power and telecommunications infrastructure require significant upgrades to cater for the camp facility. Onsite facilities including for persons with a disability are to be provided, however access by older people is not considered necessary.</p>
<p>(v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;</p>	<p>Nil.</p>

- Town Planning Scheme No. 4

Part III - Zones

Clause 3.2.5 Zoning Table

In relation to a 'Use Not Listed', Clause 3.2.5 of TPS4 states that *"If the land use for a particular purpose is not specifically referred to in the Zoning Table and cannot reasonably be determined as falling within the interpretation of one of the use classes shown, Council may:*

- (i) determine that the use is not consistent with the objectives and purposes of the particular zone, and is therefore not permitted; or*
- (ii) determine by absolute majority that the proposed use is consistent with the objectives and purposes of the Zones and thereafter follow the 'SA' procedures of **Clause 5.2** in considering an application for Planning Consent."*

Part IV – Objectives, Policies and Development Requirements

Clause 4.1 General Objectives and Policies

Clause 4.1 of TPS4 sets the General Objectives and Policies being *"Council's general objective is to ensure that the Scheme protects the District's present economic base, whilst allowing where appropriate, for development of more intensive forms of agriculture, for growth of the District's tourist potential, and for increased settlement within certain areas of the District.*

Council's General Policies will therefore be to (inter alia):

- (c) provide for reasonable expansion of residential, industrial and associated uses based on the District's established settlement structure.*
- (d) permit, subject to adequate control, uses which add to and facilitate the District's potential for Tourism and recreational use;*

- (e) *require development, under a Planning Consent procedure, to achieve and maintain satisfactory standards of amenity;*
- (f) *protect, wherever possible and consistent with the General Objective, the District's landscape and rural character."*

Clause 4.3.2 Rural 2 Zone – General Agriculture

In regard to the 'Rural 2 – General Agriculture' zone Clause 4.3.2 states that *"Council's objective, recognising that land within the Zone is by reason of its physical characteristics and location suited to the development of a wide range of uses appropriate to the growth of the District's economy and activity generally, will be to retain as far as possible, an agricultural base whilst assisting desirable changes in land use and activity through Planning Policies and Controls."*

Furthermore, *"Council's Policies will therefore be to:*

- (a) *support and assist in studies of land use and management which may be desirable and appropriate;*
- (b) *promote the introduction of new and/or improved agricultural practices;*
- (c) *permit, subject to adequate location and controls, establishment or uses of a tourist or recreational nature, and where appropriate, additional residential settlement;*
- (d) *consider the establishment of Special Rural Zones within the defined Policy Areas."*

Council in July 2017 resolved by Absolute Majority that the proposed 'Use Not Listed – Transient Workforce Accommodation' is consistent with the general and specific objectives of TPS4 and the 'Rural 2 – General Agriculture' zone and that development approval may be considered.

Clause 4.6 Building Setbacks in Rural Zones

Under Clause 4.6 buildings are to be setback 20 metres from 'Other' roads and boundaries, except that where in the opinion of Council, special circumstances exist, Council may permit relaxation of the above standards. The applicant has advised that the proposed camp buildings will be setback a minimum of 30 metres from Old Mill Road and 42 metres from the eastern boundary, to achieve appropriate bushfire separation and therefore consistency with TPS4 requirements.

Clause 4.10 Amenity and Development

Under Clause 4.10 of TPS4, *"Council's objective will be to ensure that the overall amenity of the district is retained and enhanced for the benefit of residents and in the interest of the District's tourist potential, and that the landscape values of the environment are maintained."*

The design, layout and siting of the proposed camp is considered reasonable and is not expected to adversely impact upon the amenity of nearby residents or sites. Notwithstanding the landowner's dwelling to the north-west, the closest dwelling is approximately 670 metres to the east, located to the east of the Greenbushes Golf Club. The club house itself is approximately 600 metres south of the proposed camp. The development is to retain the existing windbreak on the northern side of the camp, however no additional vegetation is considered necessary along the

frontage to Old Mill Road given the site is directly opposite the unused railway line and State Forest bushland.

Part V – Planning Consent

Clause 5.2 Advertising of Applications

Pursuant to Clause 5.2.1 of TPS4, development approval cannot be granted for an application unless notice of the application is first given in accordance with the provisions applicable to an 'SA' Special Approval use. Pursuant to Clause 5.2.3 the Shire has already formally advertised the proposal however no submissions were received.

Council in July 2017 resolved by Absolute Majority that the proposed 'Use Not Listed – Transient Workforce Accommodation' is consistent with the general and specific objectives of TPS4 and the 'Rural 2 – General Agriculture' zone and that development approval may be considered.

Although the scale of the proposed workers camp is significant, given the proposed location at the southern end of the farm, and separation from other sensitive land uses, there is minimal impact expected upon surrounding properties, the local environment and the local road network.

It is therefore recommended that Council give final support to the proposal as a 'Use Not Listed', and grant delegated authority to the Chief Executive Officer to determine the application pending advice from DFES and endorsement of the BMP.

Clause 5.3 Determination of Application

Pursuant to Clause 5.3.2, Council having regard to any matter required by the Scheme, may either refuse to grant approval, or grant approval subject to conditions or nil conditions as Council thinks fit. Under Clause 5.3.3, where Council approves an application, a time limit may be imposed for which that consents remains valid.

The applicant has advised verbally that the camp is to be commenced by January 2018 at the latest and remain in place for 12 to 18 months, potentially up to mid-2019. Subject to project delays a further six months may be required up to late 2019. Overall approval for two years from the date of occupation is considered a reasonable maximum timeframe, with the workers camp to then be decommissioned within a three month timeframe.

It is recommended that Council give support for the proposal and grant delegated authority to the Chief Executive Officer to determine the application following feedback being received from DFES and endorsement of the BMP, and application of appropriate conditions including a maximum temporary time period for the development. It is also recommended that support be granted for undertaking preliminary earthworks with delegation granted to the Chief Executive Officer to issue approval subject to appropriate conditions.

Policy

- State Planning Policy 3.7 Planning in Bushfire Prone Areas

As discussed above, a Bushfire Management Plan (BMP) has been prepared by consultants RUIC demonstrating compliance with State Planning Policy 3.7 Planning in Bushfire Prone Areas. The proposed development is also compliant with the bushfire protection criteria of location, siting and design, vehicular access and water elements of the Guidelines for Planning in Bushfire Prone Areas.

Under s.5.5 of the Guidelines a ‘Vulnerable’ land use typically means a land use where persons may be less able to respond in a bushfire emergency, with one category defined as *“short stay accommodation or visitation uses that involved people who are unaware of their surroundings and who may require assistance or direction in the event of a bushfire, such as bed and breakfast, caravan park and camping ground, holiday house, holiday accommodation, home bushes, service (short stay) apartment, tourist development and worker’s accommodation.” (author’s emphasis)*

The occupiers of the proposed worker’s camp may be unfamiliar with the surroundings, and most will be without private vehicles, therefore needing assistance and transportation offsite in the event of a bushfire or other emergency.

- Shire’s Demountable Buildings Policy TP.16

As reported to Council in July 2017, under the Demountable Buildings Policy a ‘Demountable Building’ includes a skid mounted transportable unit, single men’s quarters, donga and light weight pre-fabricated buildings, as proposed for all accommodation and amenities buildings.

Under the Policy *“the relocation of demountable buildings often results in substandard buildings being produced and that they can be detrimental to the amenity of the area in which it is located. Buildings should only be permitted in locations which are not easily visible from adjoining property (including the road) and also from frequented vantage points of a reasonably visible distance without effective screening.”*

The Policy allows for the use of demountable buildings in the ‘Rural 2’ zone applicable to the land, where the Shire can ensure that the buildings are not visually intrusive on surrounding properties. The Policy allows for the Shire to consider whether adequate screening (ie. vegetation) exists to screen the development from adjacent properties, and whether the appearance is adequate.

Noting that the proposed buildings are simple in design, and notwithstanding the scale of development, the proposed development site does not directly front any other adjoining rural properties, and no detrimental impact upon local rural amenity is anticipated. Given the development is only to be in place for a two year maximum the planting of screen vegetation is not considered practical or necessary.

- Siting of Water Tanks Policy TP.21

Under the Relocation of Building Envelopes Policy, no intrusion into the setback area is permitted. This restriction will be relaxed, if justifiable circumstances exist, for the

siting of water tanks. The proposed tanks are to be adequately setback to comply with the minimum 20 metre setback.

Strategic Plan Implications

- Strategic Community Plan

Key Goal 1: Our economy will be strong, diverse and resilient

- Objective 2.1 A diverse economy that provides a range of business and employment opportunities
- Strategy 1.1.1 Encourage long term growth in the district in order to retain and enhance services
- Objective 2.1.2 a proactive approach to business development
- Strategy 1.2.1 embrace a “can do” approach to development

Key Goal 2: Our natural environment is valued, conserved and enjoyed

- Objective 2.1 Value, protect and enhance our natural environment
- Objective 2.6 Development is sympathetic to the landscape
- Strategy 2.6.1 Planning processes allow for a diverse range of land and development opportunities

Key Goal 5: Our leadership will be visionary, collaborative and accountable

- Objective 5.1 Our community actively participates in civic life
- Strategy 5.1.1 The community is involved in local decision making
- Strategy 5.1.4 People receive Shire information, services and opportunities according to their needs

The proposed worker’s camp will facilitate the Talison Lithium mine site expansion project, providing employment opportunities for local construction workers and support services and industries, then ongoing employment opportunities needed for the large mine workforce and supporting industries. The proposed camp is not expected to have any detrimental impacts upon the local environment or rural amenity. The proposed development has been advertised and no submissions were received.

- Corporate Business Plan - Nil
- Long Term Financial Plan - Nil
- Asset Management Plans - Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Budget Implications

The required development application fee has been paid to consider the proposal.

Fiscal Equity – Not applicable

Whole of Life Accounting

A significant volume of traffic is anticipated during the construction and demobilisation of the camp, with moderate traffic volumes expected during the life of the site. The Shire will need to monitor the quality of the public road network and liaise with the proponents should any unreasonable damage be identified attributable to the development, and enforce repairs in a practicable manner.

Social Equity

The proposed development is not expected to create any social or amenity issues.

Ecological Equity

The proposed development is not expected to create any environmental issues.

Cultural Equity – Not applicable

Risk Management

Three new crossovers to the development site will be required from Old Mill Road, and each crossover will need to be located and constructed to the Shire's satisfaction in accordance with the Shire's Crossover Policy. Given the gentle topography, open sightlines and quality of the sealed roads fronting the development site and connection to South Western Highway, no additional traffic risks are anticipated.

The applicant has offered to provide slip lanes on Old Mill Road however given the expected modest traffic volumes these are not considered necessary at this time. The Shire will monitor the situation and liaise with the proponent to address any traffic issues that may arise.

Continuous Improvement – Not applicable

Delegated Authority

Council has previously resolved that the proposal is generally consistent with the objectives and policies of the applicable Rural 2 zone, and that development approval can be considered. It is recommended that delegated authority be granted by Council to the Chief Executive Officer to determine the application pending feedback from DFES and endorsement of the BMP, plus the approval of preliminary earthworks.

Voting Requirements – Simple Majority

Council Decision Moved Cr Pratico, Seconded Cr Quinby SpC.01/0917 That Council:

- 1. Noting that no submissions were received, and pursuant to Clause 3.2.5 and Clause 4.3.3 of Town Planning Scheme No. 4, gives support for the proposed temporary transient workforce accommodation as a Use Not Listed at Lot 3 (RSN 75) Old Mill Road, North Greenbushes, as per Attachments 2 and 3, and grants delegated authority to the Chief Executive Officer to determine the application subject to appropriate conditions including a maximum two year timeframe, subject to endorsement of the Bushfire Management Plan by the Department of Fire and Emergency Services.***

- 2. Further to Point 1 above, grants support for commencement of preliminary earthworks for the proposed transient worker’s camp, and grants delegated authority to the Chief Executive Officer to authorise the works subject to appropriate conditions. In the event that development approval is not granted for the overall development the land is to be returned to a neat and tidy condition commensurate with the current state within a three month period, at the direction of the Chief Executive Officer.**

Carried 7/0

5.35pm – Cr Scallan returned to the Meeting

ITEM NO.	SpC.02/0917	FILE REF.	
SUBJECT	Review of the Bridgetown Leisure Centre Business Plan		
PROPONENT	Council		
OFFICER	Executive Manager Community Services		
DATE OF REPORT	September 2017		

Attachment 4 - Draft Bridgetown Leisure Centre Business Plan

OFFICER RECOMMENDATION that Council adopts the Draft Bridgetown Leisure Centre Business Plan as per Attachment 4.

Summary/Purpose

This recommendation seeks Council endorsement of the revised Bridgetown Leisure Centre (BLC) Business Plan. This plan will provide the information required for the officer to complete a Community Sport and Recreation Facilities Fund grant application (due date 30 September 2017).

Background

At the June 2016 meeting, Council resolved (C.06/1216) as follows:

- 1. Commence the process of investigating the suitability and cost of extending the current gym facilities of the Bridgetown Leisure Centre.*
- 2. Approves unbudgeted expenditure of \$8,000 to enable appointment of an architect to prepare a scope of works and concept plans for the possible extension of the gym at the Bridgetown Leisure Centre with this expenditure to be funded by the transfer of \$8,000 from the Strategic Projects Reserve.*
- 3. That upon completion of the concept planning phase consider in its next review of the Corporate Business Plan the prioritization and funding of proceeding to the detailed design phase of the project, including a review of the Bridgetown Leisure Centre Business Plan in order to fully cost the construction, fit out and operating costs of an enlarged gym facility.*

Workshops with Councillors during the intervening period have addressed:

- Identification of a preferred concept for the proposed gym expansion
- Finalization of the concept designs and preliminary cost assessment
- Appointment of the architect to develop the engineering and as constructed designs required to progress the construction tender process
- Consideration of Virtual Fitness health and fitness within the Centre
- Whole of lifecycle costings for the proposed gym expansion
- Assumptions informing the whole of lifecycle costings within the Draft Business Plan

Officer Comment

The Draft Business Plan focuses on 3 key areas as follows:

1. Capital improvements which focuses on the proposed gym expansion.
2. Service delivery improvements which includes the proposal to invest in Virtual Fitness as a primary way to delivery health and fitness programs.
3. Whole of lifecycle costings for the entire facility (based on the inclusion of points 1 and 2).

This review of the BLC Business Plan has been brought forward approximately 10 months due to Council's decision to expand the gym. The original review date of the Plan would have commenced in May 2018, concluding in June 2018 as this allowed for 2 years' worth of 'integrations impacts' to be assessed in the performance of the Centre. This shift in timeline primarily affects projections regarding income as there has not yet been a full year to assess the new management structure and changes in programs to determine the impact on income forecasts. The officer has reflected Council's direction with regard to the setting of high income targets as discussed at the Budget Adoption Council Meeting held on 17 August 2017 and the Councillor Workshop held on the 30 August 2017.

The Business Plan includes 10 year projected financials (whole of life cycle costings). These have been developed within a specific contextual framework based on industry studies (referenced by Parks & Leisure Australia WA and Fitness Australia: The Health & Fitness Industry Association 2015). These studies demonstrate that 10% of the Australian population is currently a gym member/user and statistics reflect regional center membership numbers are approximately 5% - 10% of the local population. This figure has been used in setting targets for membership sales and to indicate the successful operation of a gym is within a community.

These studies also indicate that once these target percentages are achieved a 'retention ceiling' has been met. That is, the percentage of population that can be converted to members is maximized - regardless of what else is done or offered. Once a 'retention ceiling' has been met, memberships and income will not increase substantially. Considering Bridgetown and Greenbushes population is 4,660 the range of membership increase potential is between 233 (5%) and 466 (10%).

The BLC 10 year projected financials (whole of life cycle costings) are based on the following assumptions

1. Unless specifically stated, all projected increases in income (fees and charges) and expenditure are based on 1% per annum population growth and in alignment with relevant percentages in Council's Long Term Financial Plan with the following exceptions:
 - Loan repayments included are as per the repayment schedule provided by the Western Australian Treasury Corporation.
 - Kidsport expenditure remains at \$15,000 for the duration of the grant funded program.
2. The population statistic for the Shire of Bridgetown-Greenbushes, as per the 2016 Community Census Profile is 4,660. In 2015/2016, gym memberships at the BLC fluctuated between 2% and 3% of this population statistic. Following the introduction of the 24 hour gym in 2016/2017 memberships increased to almost 5% of the population (231 gym members).
3. There will be a 10% increase in gym income in the 2017/2018 financial year based on historical data (2 years demonstrating 10% increase per annum) which will correlate with an increase in membership numbers to 256 members (5.5% of the population).
4. *Gym membership* numbers are projected to increase by 30% in the first 12 - 18 months following the proposed gym expansion. This correlates to an increase in membership numbers to 333 which is 7.15% of the population. This will result in a projected 17% increase in *income* in the correlating time frame (2018-2019).
5. Based on the existing annual gymnasium income growth recorded over a consecutive 2 year time frame (2015/2016 and 2016/2017 financial years) of approximately 10%. It is estimated this annual percentage will continue beyond the projected 17% increase at point 4 above (2019/2020 onwards).
6. Virtual Fitness Company 'Fitness on Demand' indicated that in an independent survey, centres with Virtual Fitness sold 49% more memberships than those without. This Business Plan demonstrates a more moderate forecast of approximately 20% increase in memberships (generating a 36% increase in membership income). The 36% increase in income equates to 20 Health & Fitness membership sales valued at approximately \$9,500 per annum in the first year after implementing Virtual Fitness and then sustaining these membership numbers through retention strategies.
7. That the Shire of Bridgetown-Greenbushes' will continue to fund the operating profit/loss of facility.
8. That the Shire of Bridgetown-Greenbushes' in operating the facility, will monitor income, expenditure, service delivery and explore potential new income streams in order to continue to improve the financial viability of service delivery;

9. That due to the depreciation value applied incorporated in the operating expenditure there are no allocations for equipment replacement except for the leased gym equipment.
10. That the State Government will not continue to provide \$30,000 per annum swimming pool operational subsidy beyond the 2017-2018 financial year.
11. That the State Government continues to provide \$15,000 per annum Kidsport funding.
12. That the lease of new gym equipment will incur annual CPI increase in alignment with Long Term Financial Plan assumptions that will apply at renewal of each lease term.
13. The supply charge per unit will increase following the expansion of the gym increasing consumption by approximately 25% and a total estimated cost of \$2880 per annum.
14. That the procurement of relevant food license to enable sales of food items such as hot chips at BLC café will generate a line item profit of \$2,860 per annum on café income.
15. That according to research findings there is a 'retention ceiling' to membership sales at gyms and recreation centers throughout Australia as referenced in Section 5.3. The national average for gym membership numbers is estimated at 5% - 10% of the community population and once this number is achieved the focus should then be on member retention with regard to performance targets as numbers will only increase in line with per population growth.

In preparing the whole of lifecycle costings based on these assumptions, the operating subsidy over the first 8 years gradually decreases each year and by Year 9 starts to move in the opposite direction, that is the operating subsidy for the shows a reduction of \$648 in Year 9 and \$2,883 in Year 10.

Once adopted, the Business Plan will inform the annual budget and will also form the basis of the application to the Department of Sport and Recreation's Community Sport and Recreation Facilities Fund seeking one third of the construction costs for the proposed gym expansion.

Statutory Environment – Not applicable

Integrated Planning

Strategic Community Plan

- Objective 3.2.1 – Outdoor spaces, places and buildings are fit for purpose.
 - Strategy 3.2.1 Community spaces and buildings accommodate a wide range of interests and activities.
 - Strategy 3.2.6 Develop new facilities that provide for the identifiable needs of the community.

- Objective 4.2.1 – Encourage events, activities, programs and services relevant to and accessible for local youth
 - Strategy 4.2.1.7 – Implement a supervised gym/weights program for young people at the BLC

Corporate Business Plan

- Action 3.2.1.4 – Review car parking and traffic flow requirements at the BLC
- Action 3.2.6.1 – Expand the gym at the BLC

Long Term Financial Plan –Not Applicable

Asset Management Plans

Infrastructure developments will be included within relevant Council's asset management plans.

Workforce Plan – not applicable

Other Integrated Planning

- Sport & Recreation Strategy Outcome 1.6 – Review car parking and traffic flow requirements at the Centre.
- Sport & Recreation Strategy Outcome 2.2 – Continue to support local clubs via Kidsport.
- Youth Plan Strategy P1; Action P2.3 – Implement a supervised gym/weights program for young people at the Centre

Budget Implications

The 2017/2018 annual budget demonstrates expenditure of \$190,000 with one third funding from Department Sport and Recreation as income towards this project.

Fiscal Equity – Not Applicable

Whole of Life Accounting

These principles are extensively addressed in the Officer Comment.

Social Equity

The recommendation achieves social equity principles as facility memberships is open to whole of community, without discrimination.

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management

A risk assessment has been included within the Draft Business Plan. Two key risks facing Council in relation to this Business Plan are:

1. Department of Sport & Recreation (CSRFF) funding is not secured for the project. Council will need to revisit how the project will be funded should the grant application not be successful.

2. The non-reduction in operating subsidy contained within the Whole of Life Cost Analysis until Year 9 of the life of the Business Plan (based on the assumptions contained in the Plan as outlined in the Officer Comment).

In adopting the Business Plan Council is reflecting a commitment to fund an increasing subsidy for the next 8 years (based on the assumptions contained in the Plan as outlined in the Officer Comment).

Continuous Improvement – Not Applicable

The expansion of the gym will allow for continuous improvement by enhancing the existing facility to provide more space and equipment for gym members.

Voting Requirements – Simple Majority

**Council Decision Moved Cr Mackman, Seconded Cr Pratico
SpC.02/0917 That Council adopts the Draft Bridgetown Leisure Centre Business Plan as per Attachment 4.**

Carried 8/0

Closure

The President closed the Meeting 5.36pm

List of Attachments

Attachment	Item No.	Details
1	SpC.01/0917	Location Plan
2	SpC.01/0917	Applicant's Submission (including updated site plan)
3	SpC.01/0917	Draft Bushfire Management Plan (excluding attachments)
4	SpC.02/0917	Draft Bridgetown Leisure Centre Business Plan

Minutes checked and authorised by CEO, Mr T P Clync		15.9.17
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CERTIFICATION OF MINUTES

As Presiding Member, I certify that the Minutes of the Special Council Meeting held 14 September 2017 were confirmed as a true and correct record of the proceedings of that meeting at the Ordinary Meeting of Council held on 28 September 2017.

.....28 September 2017



SHIRE OF BRIDGETOWN-GREENBUSHES

MONTHLY FINANCIAL REPORT

For the Period Ended 31 August 2017

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity by Program	1 - 2
Statement of Financial Activity By Nature or Type	3 - 4
Statement of Financial Activity By Sub Program	5 - 8
Note 1 Graphical Representations	9 - 10
Note 2 Net Current Funding Position	11
Note 3 Explanation of Material Variances	12 - 14
Note 4 Budget Amendments	15
Note 5 Cash and Investments	16
Note 6 Receivables	17
Note 7 Cash Backed Reserves	18
Note 8 Capital Disposals	19
Note 9 Capital Acquisitions	20 - 26
Note 10 Information on Borrowings	27
Note 11 Rating Information	28
Note 12 Trust	29

Detailed account schedules will be provided with financial reports to be presented at the following Council meetings:

October 2017

February 2018 (Budget Review)

April 2018

July 2018

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 August 2017

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
	\$	\$	\$	\$	%
Operating Revenues					
Governance	2,992	58	9	(49)	(84.33%)
General Purpose Funding - Rates	4,474,197	4,330,056	4,293,838	(36,218)	(0.84%)
General Purpose Funding - Other	1,015,518	231,627	228,374	(3,253)	(1.40%)
Law, Order and Public Safety	713,219	5,889	4,873	(1,016)	(17.24%)
Health	20,500	82	865	783	955.18%
Education and Welfare	18,509	0	0	0	
Housing	10,665	1,640	1,950	310	18.90%
Community Amenities	1,103,590	888,308	896,320	8,012	0.90%
Recreation and Culture	824,143	86,238	84,795	(1,443)	(1.67%)
Transport	1,310,272	162,662	163,928	1,266	0.78%
Economic Services	126,923	32,828	33,930	1,102	3.36%
Other Property and Services	189,417	23,873	18,588	(5,285)	(22.14%)
Total Operating Revenue	9,809,945	5,763,261	5,727,471	(35,790)	
Operating Expenses					
Governance	(962,084)	(163,345)	(162,703)	642	0.39%
General Purpose Funding	(117,195)	(19,138)	(19,057)	81	0.42%
Law, Order and Public Safety	(788,961)	(123,142)	(112,382)	10,760	8.74%
Health	(83,010)	(19,104)	(17,304)	1,800	9.42%
Education and Welfare	(210,846)	(28,755)	(27,330)	1,425	4.95%
Housing	(40,524)	(3,486)	(3,314)	172	4.92%
Community Amenities	(1,668,925)	(267,653)	(217,107)	50,546	18.88%
Recreation and Culture	(3,155,336)	(353,259)	(296,724)	56,535	16.00%
Transport	(3,912,751)	(249,015)	(286,209)	(37,194)	(14.94%)
Economic Services	(573,786)	(89,127)	(93,148)	(4,021)	(4.51%)
Other Property and Services	(172,070)	(48,585)	(61,741)	(13,156)	(27.08%)
Total Operating Expenditure	(11,685,488)	(1,364,609)	(1,297,019)	67,590	
Funding Balance Adjustments					
Add back Depreciation	3,536,445	333	0	(333)	
Adjust (Profit)/Loss on Asset Disposal	8 50,709	(666)	0	666	
Adjust Provisions and Accruals	0	0	761	761	
Net Cash from Operations	1,711,611	4,398,319	4,431,212	32,893	
Capital Revenues					
Proceeds from Disposal of Assets	8 330,000	0	0	0	
Total Capital Revenues	330,000	0	0	0	
Capital Expenses					
Land and Buildings	(795,637)	(20,876)	(39,062)	(18,186)	(87.12%)
Infrastructure - Roads	(938,738)	(35,926)	(36,568)	(642)	(1.79%)
Infrastructure - Footpaths	(84,010)	(27,965)	(38,125)	(10,160)	(36.33%)
Infrastructure - Drainage	(195,367)	0	(160)	(160)	
Infrastructure - Parks and Ovals	(182,504)	0	(431)	(431)	
Infrastructure - Bridges	(426,000)	0	0	0	
Infrastructure - Other	(184,722)	(3,408)	(2,158)	1,250	36.69%
Plant and Equipment	(1,432,025)	(5,000)	0	5,000	100.00%
Furniture and Equipment	(43,990)	0	0	0	
Total Capital Expenditure	9 (4,282,993)	(93,175)	(116,503)	(23,328)	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Program)
For the Period Ended 31 August 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Net Cash from Capital Activities		(3,952,993)	(93,175)	(116,503)	(23,328)	
Financing						
Proceeds from New Debentures	10	120,000	0	0	0	
Self-Supporting Loan Principal	10	10,685	0	0	0	
Transfer from Reserves	7	1,035,359	0	0	0	
Repayment of Debentures	10	(248,492)	0	0	0	
Transfer to Reserves	7	(422,167)	(11,786)	(11,786)	0	0.00%
Net Cash from Financing Activities		495,385	(11,786)	(11,786)	0	
Net Operations, Capital and Financing		(1,745,997)	4,293,358	4,302,923	9,565	
Opening Funding Surplus(Deficit)	2	1,745,997	1,745,997	1,760,980	14,983	
Closing Funding Surplus(Deficit)	2	0	6,039,355	6,063,903	24,548	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 August 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Operating Revenues						
Rates	11	4,370,822	4,326,222	4,289,198	(37,024)	(0.86%)
Operating Grants, Subsidies and Contributions		1,625,103	346,650	344,861	(1,790)	(0.52%)
Grants, Subsidies and Contributions for the Development of Assets		1,833,005	84,445	84,227	(218)	(0.26%)
Fees and Charges		1,631,538	965,260	975,879	10,619	1.10%
Interest Earnings		177,363	21,325	19,538	(1,787)	(8.38%)
Other Revenue		156,345	18,693	13,768	(4,925)	(26.35%)
Profit on Disposal of Assets	8	15,769	666	0	(666)	(100.00%)
Total Operating Revenue		9,809,945	5,763,261	5,727,471	(35,790)	
Operating Expenses						
Employee Costs		(4,503,196)	(738,760)	(769,590)	(30,830)	(4.17%)
Materials and Contracts		(2,682,472)	(346,962)	(280,472)	66,490	19.16%
Utility Charges		(258,911)	(43,123)	(22,638)	20,485	47.50%
Depreciation on Non-Current Assets		(3,536,445)	(333)	0	333	100.00%
Interest Expenses		(84,384)	0	250	250	
Insurance Expenses		(242,333)	(162,406)	(161,459)	947	0.58%
Other Expenditure		(311,269)	(73,025)	(63,110)	9,915	13.58%
Loss on Disposal of Assets	8	(66,478)	0	0	0	
Total Operating Expenditure		(11,685,488)	(1,364,609)	(1,297,019)	67,590	
Funding Balance Adjustments						
Add back Depreciation		3,536,445	333	0	(333)	
Adjust (Profit)/Loss on Asset Disposal	8	50,709	(666)	0	666	
Adjust Provisions and Accruals		0	0	761	761	
Net Cash from Operations		1,711,611	4,398,319	4,431,212	32,893	
Capital Revenues						
Proceeds from Disposal of Assets	8	330,000	0	0	0	
Total Capital Revenues		330,000	0	0	0	
Capital Expenses						
Land and Buildings		(795,637)	(20,876)	(39,062)	(18,186)	(87.12%)
Infrastructure - Roads		(938,738)	(35,926)	(36,568)	(642)	(1.79%)
Infrastructure - Footpaths		(84,010)	(27,965)	(38,125)	(10,160)	(36.33%)
Infrastructure - Drainage		(195,367)	0	(160)	(160)	
Infrastructure - Parks and Ovals		(182,504)	0	(431)	(431)	
Infrastructure - Bridges		(426,000)	0	0	0	
Infrastructure - Other		(184,722)	(3,408)	(2,158)	1,250	36.69%
Plant and Equipment		(1,432,025)	(5,000)	0	5,000	100.00%
Furniture and Equipment		(43,990)	0	0	0	
Total Capital Expenditure	9	(4,282,993)	(93,175)	(116,503)	(23,328)	
Net Cash from Capital Activities		(3,952,993)	(93,175)	(116,503)	(23,328)	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 August 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Financing						
Proceeds from New Debentures	10	120,000	0	0	0	
Self-Supporting Loan Principal	10	10,685	0	0	0	
Transfer from Reserves	7	1,035,359	0	0	0	
Repayment of Debentures	10	(248,492)	0	0	0	
Transfer to Reserves	7	(422,167)	(11,786)	(11,786)	0	0.00%
Net Cash from Financing Activities		495,385	(11,786)	(11,786)	0	
Net Operations, Capital and Financing		(1,745,997)	4,293,358	4,302,923	9,565	
Opening Funding Surplus(Deficit)	2	1,745,997	1,745,997	1,760,980	14,983	
Closing Funding Surplus(Deficit)	2	0	6,039,355	6,063,903	24,548	

In accordance with Council's variance policy explanation of material variances are reported at sub program level.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 August 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues							
Governance							
		450	0	0	0		
		2,542	58	9	(49)	(84.33%)	
General Purpose Funding - Rates							
		4,474,197	4,330,056	4,293,838	(36,218)	(0.84%)	
		1,015,518	231,627	228,374	(3,253)	(1.40%)	
Law, Order and Public Safety							
		659,381	0	111	111		
		30,600	4,477	4,611	134	2.99%	
		23,238	1,412	152	(1,260)	(89.26%)	▼
Health							
		20,500	82	865	783	955.18%	
Education and Welfare							
		509	0	0	0		
		5,000	0	0	0		
		13,000	0	0	0		
Housing							
		10,665	1,640	1,950	310	18.90%	
Community Amenities							
		925,112	874,852	875,265	413	0.05%	
		50	0	0	0		
		17,877	4,936	4,515	(421)	(8.52%)	
		24,385	3,606	13,552	9,946	275.83%	▲
		136,166	4,914	2,987	(1,927)	(39.21%)	▼
Recreation and Culture							
		19,509	1,369	1,864	495	36.15%	
		786,625	81,488	79,723	(1,765)	(2.17%)	
		12,008	3,298	3,208	(90)	(2.73%)	
		4,501	83	0	(83)	(100.00%)	
		1,500	0	0	0		
Transport							
		1,200,098	71,000	71,000	0	0.00%	
		109,964	91,662	92,928	1,266	1.38%	
		110	0	0	0		
		100	0	0	0		
Economic Services							
		78,423	23,738	22,545	(1,193)	(5.03%)	▼
		39,000	9,090	10,958	1,868	20.55%	▲
		500	0	0	0		
		9,000	0	428	428		
Other Property and Services							
		74,400	6,363	5,383	(980)	(15.40%)	
		27,000	4,500	1,902	(2,598)	(57.73%)	▼
		5,000	454	0	(454)	(100.00%)	
		4,000	2,000	1,500	(500)	(25.00%)	

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 August 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Operating Revenues (Continued)							
Admin and Finance Activity Units		48,276	0	29	29		
Community Services Department		1,938	322	373	51	15.76%	
Unclassified		28,803	10,234	9,401	(833)	(8.14%)	
Total Operating Revenue		9,809,945	5,763,261	5,727,471	(35,790)		
Operating Expenses							
Governance							
Members of Council		(341,590)	(67,529)	(62,898)	4,631	6.86%	▲
Other Governance		(620,494)	(95,816)	(99,805)	(3,989)	(4.16%)	
General Purpose Funding							
Rates		(116,140)	(19,065)	(19,034)	31	0.16%	
Other General Purpose Funding		(1,055)	(73)	(23)	50	68.56%	
Law, Order and Public Safety							
Fire Prevention		(650,970)	(99,875)	(88,404)	11,471	11.49%	▲
Animal Control		(73,487)	(13,989)	(17,464)	(3,475)	(24.84%)	▼
Other Law, Order and Public Safety		(64,504)	(9,278)	(6,514)	2,764	29.79%	▲
Health							
Maternal and Infant Health		(6,000)	(6,000)	(6,000)	0	0.00%	
Prev Services - Inspection and Admin		(70,193)	(10,969)	(10,272)	697	6.35%	
Preventative Services - Pest Control		(613)	(67)	0	67	100.00%	
Preventative Services - Other		(6,204)	(2,068)	(1,032)	1,036	50.10%	▲
Education and Welfare							
Other Education		(21,996)	(1,702)	(887)	815	47.88%	
Care of Families and Children		(84,920)	(21,066)	(21,220)	(154)	(0.73%)	
Aged and Disabled - Other		(63,808)	(4,043)	(3,221)	822	20.33%	
Other Welfare		(40,122)	(1,944)	(2,003)	(59)	(3.01%)	
Housing							
Staff Housing		(40,524)	(3,486)	(3,314)	172	4.92%	
Community Amenities							
Sanitation - General Refuse		(793,546)	(109,542)	(101,839)	7,703	7.03%	▲
Sanitation - Other		(38,068)	(5,590)	(5,210)	380	6.80%	
Sewerage		(47,103)	(6,049)	(8,327)	(2,278)	(37.66%)	▼
Urban Stormwater Drainage		(277,833)	(73,928)	(41,083)	32,845	44.43%	▲
Protection of Environment		(73,426)	(5,219)	(4,954)	265	5.07%	
Town Planning and Regional Develop		(221,060)	(32,602)	(34,382)	(1,780)	(5.46%)	▼
Other Community Amenities		(217,889)	(34,723)	(21,312)	13,411	38.62%	▲
Recreation and Culture							
Public Halls and Civic Centres		(131,882)	(17,844)	(10,524)	7,320	41.02%	▲
Swimming Areas and Beaches		(17,369)	(2,806)	(697)	2,109	75.15%	▲
Other Recreation and Sport		(2,470,014)	(242,135)	(201,452)	40,683	16.80%	▲
Television and Radio Re-Broadcasting		(4,369)	(108)	(244)	(136)	(125.75%)	
Libraries		(423,784)	(71,418)	(70,738)	680	0.95%	
Heritage		(66,320)	(11,349)	(6,829)	4,520	39.83%	▲
Other Culture		(41,598)	(7,599)	(6,239)	1,360	17.89%	▲
Transport							
Streets and Road Maintenance		(3,876,767)	(246,430)	(283,864)	(37,434)	(15.19%)	▼
Parking Facilities		(31,910)	(2,585)	(2,345)	240	9.28%	
Traffic Control		(3,074)	0	0	0		

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 August 2017

	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Note	\$	\$	\$	\$	%	
Operating Expenses (Continued)						
Aerodromes	(1,000)	0	0	0		
Economic Services						
Tourism and Area Promotion	(344,287)	(55,771)	(59,467)	(3,696)	(6.63%)	▼
Building Control	(180,149)	(30,902)	(31,361)	(459)	(1.49%)	
Economic Development	(39,074)	(1,102)	(357)	745	67.61%	
Other Economic Services	(10,276)	(1,352)	(1,962)	(610)	(45.13%)	
Other Property and Services						
Private Works	(66,956)	(10,826)	(10,147)	679	6.27%	
Works and Services Management	0	(142)	445	587	413.08%	
Waste Activity Unit	0	(356)	(16,303)	(15,947)	(4479.60%)	▼
Works Activity Unit	0	(7,915)	(21,935)	(14,020)	(177.13%)	▼
Fleet Activity Unit	0	(232)	(1,707)	(1,475)	(635.81%)	▼
Plant Operation Costs	0	(18,104)	2,316	20,420	112.79%	▲
Salaries and Wages	(5,000)	(454)	(216)	238	52.53%	
Corporate Services Department	(4,000)	2,223	2,223	0	(0.00%)	
Chief Executive Office Department	0	4,691	(3,981)	(8,672)	(184.86%)	▼
Admin and Finance Activity Units	(48,276)	(8,080)	(8,080)	0	0.00%	
Planning and Environment Department	0	(4,880)	674	5,554	113.81%	▲
Community Services Department	(1,938)	(1,746)	1,201	2,947	168.78%	▲
Unclassified	(45,900)	(2,764)	(6,231)	(3,467)	(125.42%)	▼
Total Operating Expenditure	(11,685,488)	(1,364,609)	(1,297,019)	67,590		
Funding Balance Adjustments						
Add back Depreciation	3,536,445	333	0	(333)		
Adjust (Profit)/Loss on Asset Disposal	8 50,709	(666)	0	666		
Adjust Provisions and Accruals	0	0	761	761		
Net Cash from Operations	1,711,611	4,398,319	4,431,212	32,893		
Capital Revenues						
Proceeds from Disposal of Assets						
Governance						
Other Governance	22,000	0	0	0		
Law, Order & Public Safety						
Fire Prevention	104,500	0	0	0		
Other Law, Order & Public Safety	19,000	0	0	0		
Community Amenities						
Sanitation - General Refuse	2,000	0	0	0		
Town Planning	21,000	0	0	0		
Other Community Amenities	15,000	0	0	0		
Recreation & Culture						
Other Recreation & Sport	24,500					
Transport						
Road Plant Purchases	122,000	0	0	0		
Total Capital Revenues	330,000	0	0	0		
Capital Expenses						
Governance						
Members of Council	(5,000)	0	0	0		
Other Governance	(184,850)	0	0	0		

SHIRE OF BRIDGETOWN-GREENBUSHES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting by Sub Program)
For the Period Ended 31 August 2017

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Capital Expenses (Continued)							
Law, Order and Public Safety							
Fire Prevention		(561,131)	0	0	0		
Other Law, Order and Public Safety		(37,500)	0	0	0		
Education and Welfare							
Other Education		(3,000)	0	0	0		
Aged and Disabled		(8,990)	0	0	0		
Housing							
Staff Housing		(23,750)	0	0	0		
Community Amenities							
Sanitation - General Refuse		(35,801)	0	0	0		
Sewerage		(100,000)	(2,100)	(2,052)	48	2.28%	
Urban Stormwater Drainage		(195,367)	0	(160)	(160)		
Town Planning		(32,000)	0	0	0		
Other Community Amenities		(202,000)	0	0	0		
Recreation and Culture							
Public Halls and Civic Centres		(73,750)	0	0	0		
Swimming Areas and Beaches		(22,921)	(1,308)	(105)	1,203	91.95%	▲
Other Recreation and Sport		(595,830)	(23,376)	(31,796)	(8,420)	(36.02%)	▼
Libraries		(7,500)	0	0	0		
Heritage		(5,500)	(2,500)	(7,668)	(5,168)	(206.70%)	▼
Transport							
Streets and Road Construction		(1,464,748)	(63,891)	(74,693)	(10,802)	(16.91%)	▼
Road Plant Purchases		(555,000)	0	0	0		
Economic Services							
Tourism and Area Promotion		(27,000)	0	0	0		
Other Property and Services							
Unclassified		(141,355)	0	(29)	(29)		
Total Capital Expenditure	9	(4,282,993)	(93,175)	(116,503)	(23,328)		
Net Cash from Capital Activities		(3,952,993)	(93,175)	(116,503)	(23,328)		
Financing							
Proceeds from New Debentures	10	120,000	0	0	0		
Self-Supporting Loan Principal	10	10,685	0	0	0		
Transfer from Reserves	7	1,035,359	0	0	0		
Repayment of Debentures	10	(248,492)	0	0	0		
Transfer to Reserves	7	(422,167)	(11,786)	(11,786)	0	0.00%	
Net Cash from Financing Activities		495,385	(11,786)	(11,786)	0		
Net Operations, Capital and Financing		(1,745,997)	4,293,358	4,302,923	9,565		
Opening Funding Surplus(Deficit)	2	1,745,997	1,745,997	1,760,980	14,983		
Closing Funding Surplus(Deficit)	2	0	6,039,355	6,063,903	24,548		

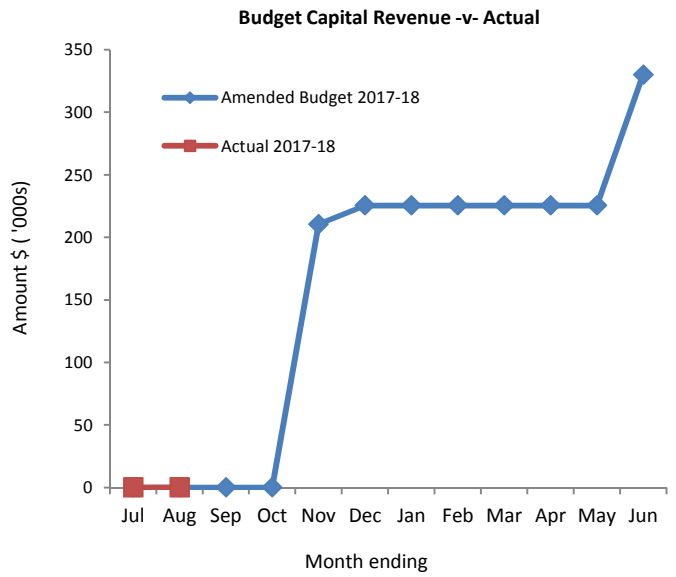
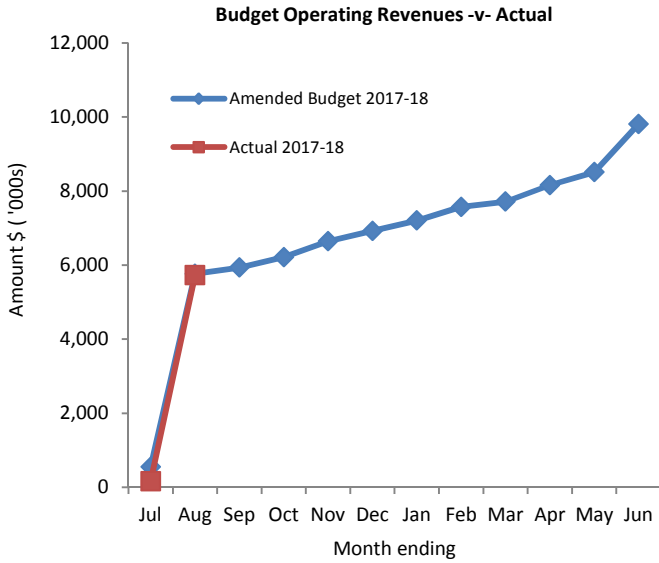
▼ Deficit ▲ Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

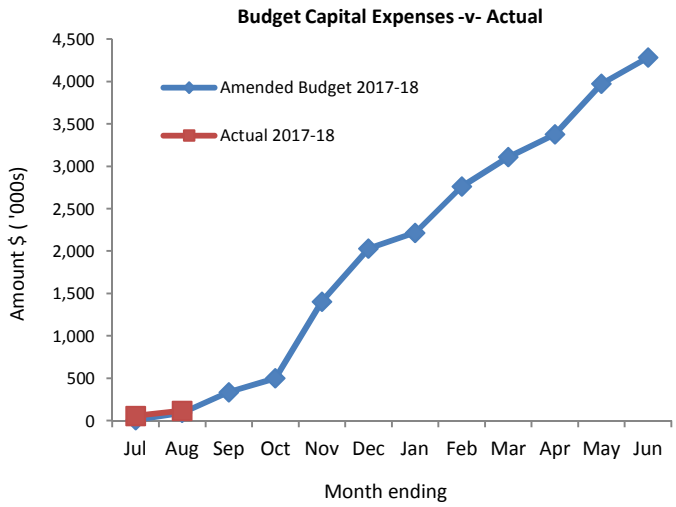
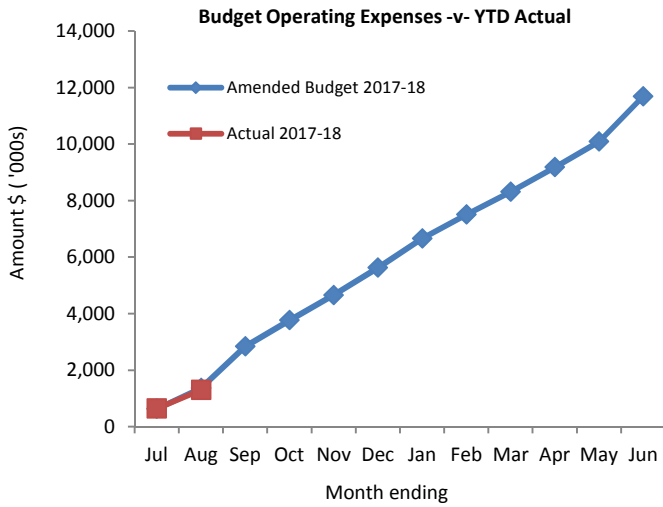
SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Revenues



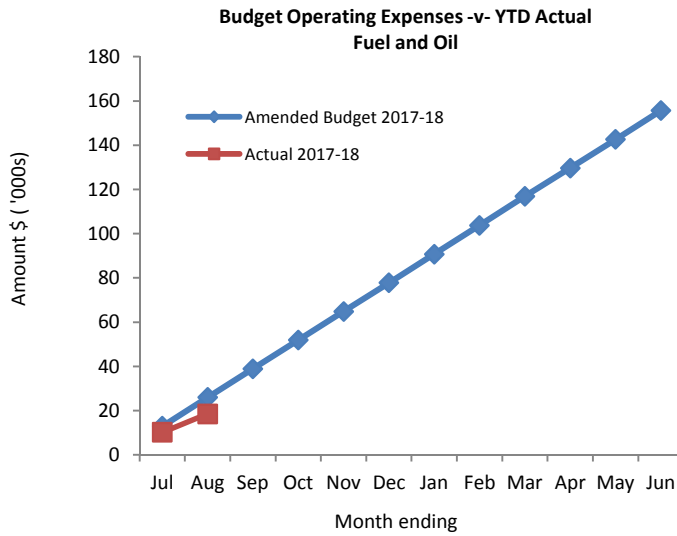
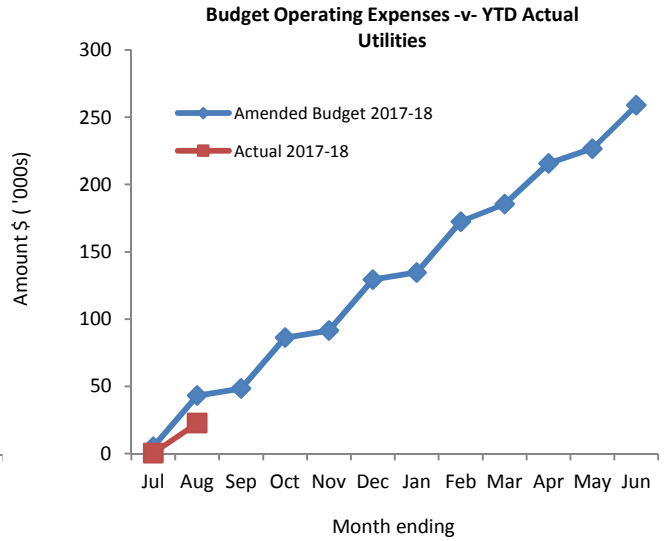
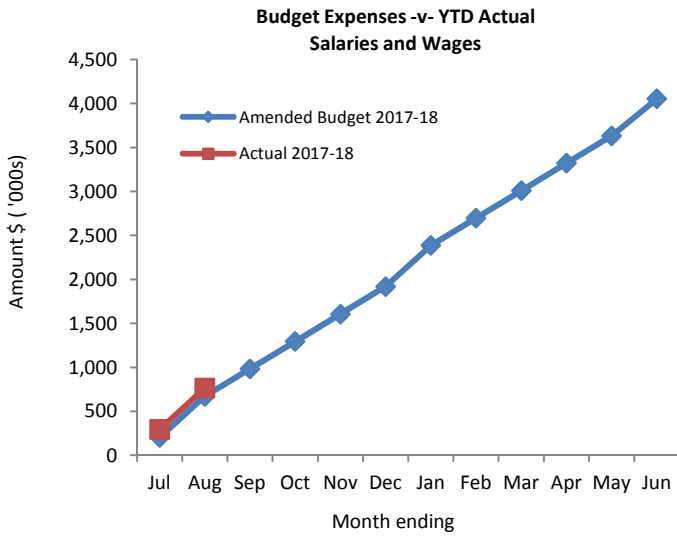
Expenditure



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 1: GRAPHICAL REPRESENTATION - Source Statement of Financial Activity

Expenditure

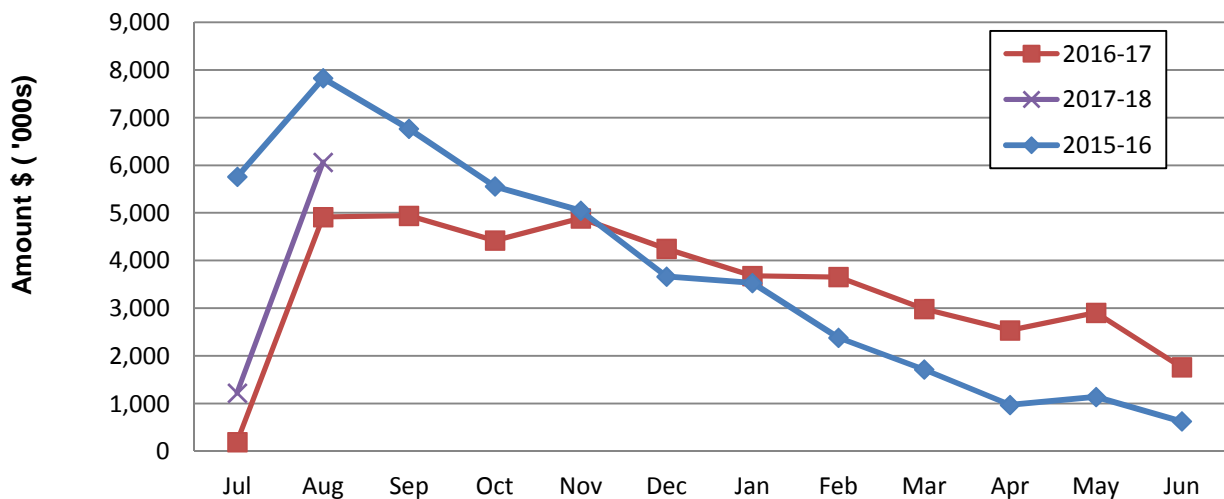


SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 2: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
	Note	YTD 31 Aug 2017	Last Period	Estimated 30 June 2017
		\$	\$	\$
Current Assets				
Cash Unrestricted	5	2,075,649	2,439,253	3,170,281
Cash Restricted	5	3,363,964	3,358,029	3,352,177
Receivables - Rates	6	4,234,815	77,930	102,877
Receivables - Sundry Debtors	6	23,868	153,604	136,472
Receivables - Other		1,110,856	64,959	100,554
Inventories		8,442	16,742	18,957
		10,817,594	6,110,517	6,881,318
Less: Current Liabilities				
Payables		(911,884)	(1,222,925)	(1,289,557)
Provisions		(888,397)	(888,397)	(888,397)
		(1,800,281)	(2,111,322)	(2,177,954)
Less: Cash Reserves	7	(3,363,964)	(3,358,029)	(3,352,177)
Less: Loans - Clubs/Institutions		(10,685)	(10,685)	(10,685)
Add: Current Leave Provision Cash Backed		172,746	172,363	171,985
Add: Current Loan Liability		248,492	496,984	248,492
Net Current Funding Position		6,063,903	1,299,829	1,760,980

Note 3 - Liquidity Over the Year



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Operating Revenues					
Governance					
Other Law, Order and Public Safety	(1,260)	(89.26%)	▼	Timing	Timing of 2017/18 1st quarter ESL.
Community Amenities					
Town Planning and Regional Develop	9,946	275.83%	▲	Permanent	Income received for a large one off planning application.
Other Community Amenities	(1,927)	(39.21%)	▼	Timing	Income from Community bus less than anticipated at this time. Offset by reduced expenditure.
Economic Services					
Tourism and Area Promotion	(1,193)	(5.03%)	▼	Timing	Income for Visitor Centre counter sales less than anticipated at this time.
Building Control	1,868	20.55%	▲	Timing	Income received for building licence approvals greater than estimated at this time.
Other Property and Services					
Plant Operation Costs	(2,598)	(57.73%)	▼	Timing	Fuel rebate for August not yet claimed.
Operating Expenses					
Governance					
Members of Council	4,631	6.86%	▲	Allocations	Various administration allocations less than anticipated at this time.
Law, Order and Public Safety					
Fire Prevention	11,471	11.49%	▲	Timing	Timing of hazard reduction works, vehicle maintenance and various brigade expenditure items. No permanent variance is anticipated.
Animal Control	(3,475)	(24.84%)	▼	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Other Law, Order and Public Safety	2,764	29.79%	▲	Timing	Timing of expenditure for SES Building operations and maintenance. No permanent variance is anticipated.
Health					
Preventative Services - Other	1,036	50.10%	▲	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Community Amenities					
Sanitation - General Refuse	7,703	7.03%	▲	Timing	Invoice for bulk goods kerbside collection and new bins not yet received.
Sewerage	(2,278)	(37.66%)	▼	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Urban Stormwater Drainage	32,845	44.43%	▲	Timing	Drainage maintenance works undertaken less than estimates at this time.
Town Planning and Regional Develop	(1,780)	(5.46%)	▼	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Other Community Amenities	13,411	38.62%	▲	Timing	Cemeteries, public convenience and community bus costs less than year to date estimates. No permanent variance is anticipated.
Recreation and Culture					
Public Halls and Civic Centres	7,320	41.02%	▲	Timing	Costs are less than estimated in building maintenance and operations of halls and civic centres at this time. No permanent variance is anticipated.
Swimming Areas and Beaches	2,109	75.15%	▲	Timing	Costs are less than estimated for Greenbushes Pool Building maintenance. No permanent variance is anticipated.
Other Recreation and Sport	40,683	16.80%	▲	Timing/ Allocations	Works on parks and gardens \$11,900, Building maintenance and operations \$3,200 and Leisure centre expenses \$18,000 less than estimated at this time. Balance relates to variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Heritage	4,520	39.83%	▲	Timing	Costs are less than estimated in heritage building maintenance and operations at this time. No permanent variance is anticipated.
Other Culture	1,360	17.89%	▲	Allocations	Variance in wages and overheads allocated to this sub program offset by allocations in other sub programs.
Transport					
Streets and Road Maintenance	(37,434)	(15.19%)	▼	Allocations	Allocation of wages, overheads and plant costs to road and verge maintenance works greater at this time of year.
Economic Services					
Tourism and Area Promotion	(3,696)	(6.63%)	▼	Timing	Variance due to timing of leave being taken.
Other Property and Services					
Waste Activity Unit	(15,947)	(4479.60%)	▼	Permanent	Staff member on long term sick leave.
Works Activity Unit	(14,020)	(177.13%)	▼	Timing	Variance due to timing of leave being taken.
Fleet Activity Unit	(1,475)	(635.81%)	▼	Timing	Variance due to plant operation costs greater than anticipated at this time.
Plant Operation Costs	20,420	112.79%	▲	Timing	Variance due to plant maintenance and repairs less than estimated at this time.
Chief Executive Office Department	(8,672)	(184.86%)	▼	Timing	Variance due to timing of leave and training being taken.
Planning and Environment Department	5,554	113.81%	▲	Timing	Variance due to timing of leave being taken.
Community Services Department	2,947	168.78%	▲	Timing	Variance due to timing of leave being taken.
Unclassified	(3,467)	(125.42%)	▼	Timing	Variance in property insurance, adjustment to be received from insurer as a result of fair value assessments.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 3: EXPLANATION OF MATERIAL VARIANCES BY SUB PROGRAM

Reporting Program	Variance \$	Variance %	Var.	Reason	Explanation of Variance
Capital Expenses					
Recreation and Culture					
Swimming Areas and Beaches	1,203	91.95%	▲	Timing	Greenbushes pool building maintenance less than anticipated at this time.
Other Recreation and Sport	(8,420)	(36.02%)	▼	Timing/ Allocations	Bridgetown Sportsground Change rooms \$12,990 wages and overheads greater than anticipated, offset by allocation in other sub programs. Invoice of \$5,000 not yet received for purchase of fencing.
Heritage	(5,168)	(206.70%)	▼	Allocations	Bridgetown Old goal wages and overheads greater than anticipated at this time, offset by allocations in other subprograms.
Transport					
Streets and Road Construction	(10,802)	(16.91%)	▼	Permanent	Forrest Street footpath scope of works greater than anticipated. Offset by reduction in other construction jobs.

▼Deficit ▲Surplus - Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	(Decrease) in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus				0
	Permanent Changes						0
				0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 5: CASH AND INVESTMENTS

	Interest Rate	Unrestricted	Restricted	Trust	Investments	Total Amount	Institution	Maturity Date
		\$	\$	\$	\$	\$		
(a) Cash Deposits								
Municipal Bank Account	Various	339,169				339,169	CBA	At Call
Municipal On-Call Account	1.50%	373,288				373,288	Bankwest	At Call
Trust Bank Account	Various			177,464		177,464	CBA	At Call
Visitor Centre Trust Account	Nil			67,773		67,773	CBA	At Call
Cash On Hand	Nil	2,070				2,070	N/A	On Hand
(b) Term Deposits								
Municipal Funds	2.35%	501,892				501,892	Bankwest	18-Sep-17
Municipal Funds	2.40%	505,183				505,183	Bankwest	17-Oct-17
Municipal Funds	2.45%	354,048				354,048	NAB	16-Nov-17
Reserve Funds	2.40%		3,363,964			3,363,964	Bankwest	29-Nov-17
Total		2,075,649	3,363,964	245,237	0	5,684,850		

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 6: RECEIVABLES

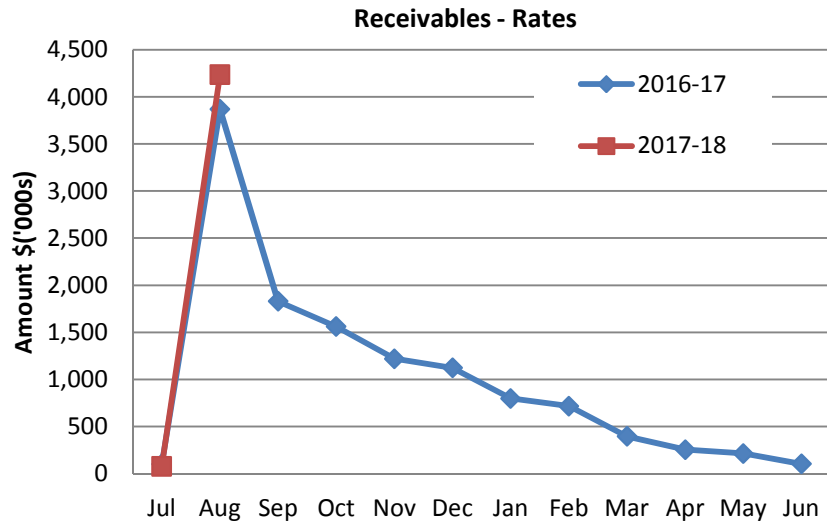
Receivables - Rates

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

	YTD 31 Aug 2017	30 June 2017
	\$	\$
Opening Arrears Previous Years	102,877	109,900
Levied this year	4,358,765	4,150,724
Less Collections to date	(226,827)	(4,157,982)
Equals Current Outstanding	4,234,815	102,642
Net Rates Collectable	4,234,815	102,642
% Collected	5.08%	97.59%

Net Rates Collectable

% Collected



Receivables - Sundry Debtors

Receivables - Sundry Debtors

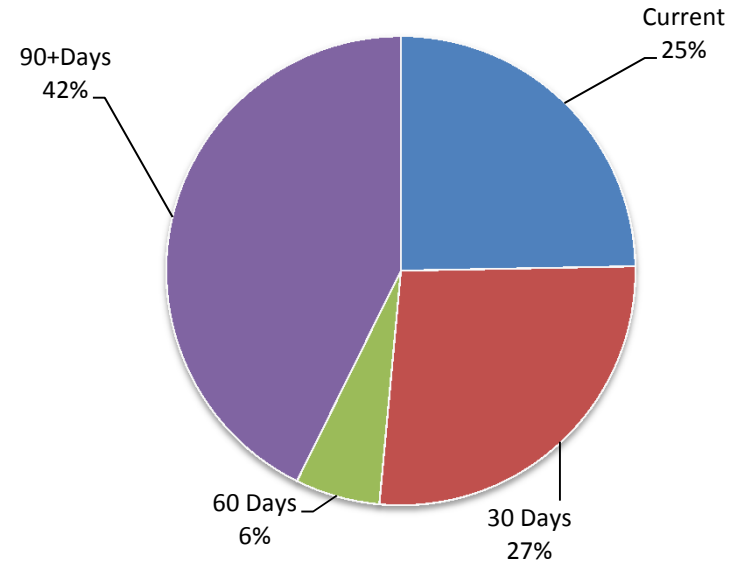
	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	7,593	8,227	1,793	13,125

Total Sundry Debtor Receivables Outstanding

30,738

Amounts shown above include GST (where applicable)

Receivables - Sundry Debtors



SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 7: CASH BACKED RESERVE

2017-18										
Res No.	Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$	\$	\$	\$
101	Leave Reserve	171,985	4,158	761					176,143	172,746
102	Plant Reserve	210,635	5,093	932	241,000		(357,000)		99,728	211,568
103	Land and Building Reserve	688,894	16,657	3,049			(108,688)		596,863	691,942
104	Bush Fire Reserve	473	11	2					484	475
105	Maranup Ford Road Maintenance Reserve	98,586	2,384	436					100,970	99,023
106	Subdivision Reserve	339,210	8,202	1,501	10,000				357,412	340,711
107	Sanitation Reserve	58,761	1,421	260			(15,801)		44,381	59,021
109	Recreation Centre Floor Reserve	170,235	4,116	753					174,351	170,988
111	Mobile Garbage Bins Reserve	72,073	1,743	319					73,816	72,392
112	Refuse Site Post Closure Reserve	197,219	4,769	873	5,000				206,988	198,092
113	Drainage Reserve	3,629	88	16					3,717	3,645
114	Community Bus Reserve	87,161	2,107	386	15,000		(53,334)		50,934	87,547
115	SBS Tower Replacement Reserve	29,828	721	132					30,549	29,960
118	Playground Equipment Reserve	20,431	494	90	2,600				23,525	20,522
119	Swimming Pool Reserve	4,182	101	19					4,283	4,201
121	Car Park Reserve	895	22	4					917	899
123	ROMANS Reserve	4,458	108	20					4,566	4,478
125	Building Maintenance Reserve	160,557	3,882	710			(16,376)		148,063	161,268
126	Strategic Projects Reserve	45,073	1,090	199	20,000				66,163	45,272
127	Matched Grants Reserve	19,871	480	88	10,000				30,351	19,959
128	Aged Care Infrastructure Reserve	52,900	1,279	234					54,179	53,134
129	Equipment Reserve	6,508	157	29	2,500		(3,300)		5,865	6,537
130	Assets and GRV Valuation Reserve	66,168	1,600	293	32,167		(25,000)		74,935	66,461
131	Bridgetown Leisure Centre Reserve	133,635	3,231	591			(78,561)		58,305	134,226
132	Trails Reserve	20,099	486	89					20,585	20,188
133	Light Fleet Vehicle Reserve	0			19,500					0
201	Unspent Grans Reserve	688,709	0				(377,299)		311,410	688,709
		3,352,177	64,400	11,786	357,767	0	(1,035,359)	0	2,719,485	3,363,964

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 8: CAPITAL DISPOSALS

YTD Actual Replacement			Disposals	Amended Current Budget			
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	Profit (Loss) Variance
\$	\$	\$		\$	\$	\$	\$
			Plant and Equipment				
			P3055 2014 Subaru Liberty (EMCOR)	11,818	14,000	2,182	(2,182)
			P3060 2013 Holden Cruze (Pool Vehicle)	8,707	8,000	(707)	707
			P2051 2014 Holden Colorado (Ranger)	15,000	19,000	4,000	(4,000)
			P4110 1997 Isuzu Fire tender (Maranup)	65,702	45,000	(20,702)	20,702
			P4165 2010 Isuzu D Max (Wandillup)	14,073	12,000	(2,073)	2,073
			P4135 1998 Hino Fire Tender (Hester Brook)	69,221	40,000	(29,221)	29,221
			P4200 2006 Ford Courier (Btwn Support)	2,000	7,500	5,500	(5,500)
			P2225 2002 Ford Courier (Landfill Site)	2,000	2,000	0	0
			P3010 2014 Holden Colorado (MP)	18,265	21,000	2,735	(2,735)
			P4045 2003 Mitsubishi Rosa Bus (CS)	18,275	15,000	(3,275)	3,275
			P2045 2012 Ford Ranger (P&G)	15,500	15,500	0	0
			P2270 2012 Ford Ranger (P&G Crew)	9,000	9,000	0	0
			P2220 2012 Ford Ranger (Plant Mech)	8,648	9,000	352	(352)
			P2165 2009 Ford Ranger (BMO)	11,000	11,000	0	0
			P2086 2007 Volvo Front End Loader	60,000	60,000	0	0
			P2037 2009 Mitsubishi Tip Truck	40,500	30,000	(10,500)	10,500
			P2092 2007 John Deere Tractor	11,000	12,000	1,000	(1,000)
0	0	0		380,709	330,000	(50,709)	50,709

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	YTD 31 Aug 2017				Comment
		Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Land and Buildings						
Other Governance						
Records Storage Facility	07BN	65,000	0	0	0	
Emergency Power Systems	08BN	35,000	0	0	0	
Shire Administration Building	07BU	26,850	0	0	0	
		126,850	0	0	0	
Fire Prevention						
Bridgetown Bushfire Brigade Garage	05BN	32,731	0	0	0	
		32,731	0	0	0	
Other Education						
Bridgetown Resource Centre	13BU	3,000	0	0	0	
		3,000	0	0	15	
Staff Housing						
146 Hampton Street	26BU	9,500	0	0	16	
144 Hampton Street	38BU	11,250	0	0	0	
31 Gifford Road	28BU	3,000	0	0	17	
		23,750	0	0	33	
Other Community Amenities						
Blackwood River Park Toilets	44BU	3,200	0	0	0	
Hampton Street Toilets	46BU	4,250	0	0	19	
Thomson Park Toilets	25BU	1,500	0	0	0	
Settlers Rest Gazebo	12BU	3,050	0	0	0	
Bridgetown Cemetery Toilets	02BN	30,000	0	0	0	
		42,000	0	0	27	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Aug 2017			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Public Halls and Civic Centres						
Bridgetown Civic Centre	02BU	10,750	0	0	28	
Greenbushes Hall	20BU	57,000	0	0	0	
Sunnyside Shelter	55BU	3,000	0	0	29	
Catterick Hall	51BU	3,000	0	0	0	
		73,750	0	0	57	
Swimming Areas and Beaches						
Greenbushes Pool Toilet	05BU	4,000	0	0	0	Works not yet commenced
		4,000	0	0	0	
Other Recreation and Sport						
Bridgetown Leisure Centre - Gym	06BN	190,000	0	0	0	
Bridgetown Leisure Centre Renewals	16BU	91,825	0	0	0	
Bridgetown Sports Ground Change Rooms	17BU	18,376	18,376	31,366	12,990	Wages & overheads greater than anticipated
Greenbushes Cricket Pavilion	54BU	1,500	0	0	0	
Greenbushes Golf Club	39BU	14,000	0	0	0	
Greenbushes Sportsground Toilets/Kiosk	45BU	3,500	0	0	0	
		319,201	18,376	31,366	12,990	
Libraries						
Bridgetown Library	1365540	7,500	0	0	0	
		7,500	0	0	0	
Heritage						
Bridgetown Old Goal	40BU	2,500	2,500	7,668	5,168	Wages & overheads greater than anticipated
Yornup School	47BU	3,000	0	0	0	
		5,500	2,500	7,668	5,168	
Streets and Road Construction						
Shire Depot	08BU	14,000	0	0	0	
		14,000	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Aug 2017			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Tourism and Area Promotion						
Visitor Centre Building	1460340	2,000	0	0	0	
		2,000	0	0	0	
Unclassified						
Geegelup Brook Land	1790040	41,355	0	29	29	
Energy and Water Efficiency Fittings	1790140	10,000	0	0	0	
Asbestos Removal	1790240	90,000	0	0	0	
		141,355	0	29	29	
Land and Buildings Total		795,637	20,876	39,062	18,318	
Roads						
Streets and Road Construction						
Winnejup Road Regional Road Group 17/18	RR17	240,073	0	415	415	
Winnejup Road Regional Road Group 16/17	RR24	113,458	35,926	35,897	(29)	
Mockerdillup Road Regional Road Group	RR16	9,000	0	0	0	
Kerbing	KB01	8,500	0	0	0	
Padbury Road Roads to Recovery	RT36	5,000	0	0	0	
Hampton Street Roads to Recovery	RT74	38,908	0	0	0	
John Street Roads to Recovery	RT76	43,488	0	0	0	
Kendall Road Roads to Recovery	RT78	53,000	0	0	0	
Gommes Lane Roads to Recovery	RT79	29,873	0	0	0	
Hester Road Roads to Recovery	RT80	7,500	0	0	0	
Huitson Road Roads to recovery	RT81	39,608	0	0	0	
Kangaroo Gully Road	RC33	30,800	0	0	0	
Roadside Vegetation Removal	RC43	106,020	0	0	0	
Brockman Highway Blackspot	BK02	213,510	0	256	256	
		938,738	35,926	36,568	642	
Roads Total		938,738	35,926	36,568	642	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Aug 2017			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Footpaths						
Streets and Road Construction						
Forrest Street	FP18	29,010	27,136	38,125	10,989	Scope of work greater than estimated
Lockley Street	FP43	25,000	0	0	0	
Footpaths Disability Access	FP28	5,000	829	0	(829)	
Steere Street Nibs	FP34	25,000	0	0	0	
		84,010	27,965	38,125	10,160	
Footpaths Total		84,010	27,965	38,125	10,160	
Drainage						
Urban Stormwater Drainage						
Phillips Street	DR05	22,303	0	0	0	
Geegelup Brook	DR17	25,000	0	0	0	
Palmers Road	DR21	58,700	0	160	160	
Four Seasons Estate	DR24	11,364	0	0	0	
Lockley Street	DR25	22,000	0	0	0	
Barlee Street	DR26	16,000	0	0	0	
Forest View Court	DR27	15,000	0	0	0	
Dusting Drive	DR28	25,000	0	0	0	
		195,367	0	160	160	
Drainage Total		195,367	0	160	160	
Parks and Ovals						
Other Recreation and Sport						
Somme Park (Fitness Trail Equipment)	05IU	8,000	0	431	431	
Four Seasons Estate - POS Reserve	03IN	45,454	0	0	0	
Four Seasons Estate - Stream Protection	04IN	18,182	0	0	0	
Four Seasons Estate - Street Tree Planting	05IN	36,364	0	0	0	
Bridgetown Leisure centre	12IU	4,000	0	0	0	
Bridgetown Leisure Centre Shade Sails	06IN	2,727	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Aug 2017			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Other Recreation and Sport (Continued)						
Thomson Park - Shade sails	07IN	27,777	0	0	0	
Park Irrigation/Reticulation	08IN	15,000	0	0	0	
		157,504	0	431	431	
Tourism & Area Promotion						
Bridgetown Information Bays	11IN	25,000	0	0	0	
		25,000	0	0	0	
Parks and Ovals Total		182,504	0	431	431	
Bridges						
Streets and Road Construction						
Blackbutt Bridge 3707A	BR14	285,000	0	0	0	
Blackbutt Bridge 3706A	BR15	141,000	0	0	0	
		426,000	0	0	0	
Bridges Total		426,000	0	0	0	
Infrastructure Other						
Sanitation - General Refuse						
Bridgetown Landfill - Reticulation	WA01	10,000	0	0	0	
Bridgetown Inert Waste	WA03	20,000	0	0	0	
Greenbushes Green Waste Enclosure	WA04	5,801	0	0	0	
New Bridgetown Septic Pit Site	WA05	100,000	2,100	2,052	(48)	Preliminary planning
		135,801	2,100	2,052	(48)	
Swimming Areas and Beaches						
Swimming Pool Infrastructure	1335240	18,921	1,308	105	(1,203)	Works ongoing
		18,921	1,308	105	(1,203)	
Other Recreation and Sport						
Blackwood River Boardwalk	10IN	30,000	0	0	0	
		30,000	0	0	0	
Infrastructure Other Total		184,722	3,408	2,158	(1,250)	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Aug 2017			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Plant and Equipment						
Other Governance						
EMCOR Vehicle	1055440	36,000	0	0	0	
		36,000	0	0	0	
Fire Prevention						
Fire Fighting Equipment - Brigades Funded	1065540	2,000	0	0	0	
Vehicles for Brigade	1065940	519,900	0	0	0	
Fire Equipment - Shire Funded	1065740	4,000	0	0	0	
		525,900	0	0	0	
Other Law, Order and Public Safety						
Rangers Vehicle	1080240	34,000	0	0	0	
		34,000	0	0	0	
Town Planning & Regional Development						
Manager of Planning Vehicle	1306540	32,000	0	0	0	
		32,000	0	0	0	
Other Community Amenities						
Community Bus	1310240	160,000	0	0	0	
		160,000	0	0	0	
Other Recreation and Sport						
Manual Pool Vacuum	05EN	2,200	0	0	0	
Finishing Mower	02EQ	12,925	0	0	0	
Portable Fencing	03EQ	5,000	5,000	0	(5,000)	Purchase order raised
Inflatable Obstacle Course	04EQ	6,000	0	0	0	
Parks & Gardens Vehicles	34524	63,000	0	0	0	
		89,125	5,000	0	(5,000)	
Road Plant Purchases						
Tractor	PL03	56,000	0	0	0	
Tip truck	PL04	160,000	0	0	0	
Front End Loader	PL13	243,000	0	0	0	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 9: CAPITAL ACQUISITIONS

Assets	General Ledger/Job No.	Amended Annual Budget	YTD 31 Aug 2017			Comment
			Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		\$	\$	\$	\$	
Road Plant Purchases (Continued)						
Works and Services Fleet	1405040	77,000	0	0	0	
Sundry Equipment	1403740	19,000	0	0	0	
		555,000	0	0	0	
Plant and Equipment Total		1,432,025	5,000	0	(5,000)	
Furniture and Equipment						
Members of Council						
Council Honour Boards	1040040	5,000	0	0	0	
		5,000	0	0	0	
Other Governance						
IT Communications Equipment and Software	1055140	10,000	0	0	0	
Other Governance - Furniture & Equipment	1055340	12,000	0	0	0	
		22,000	0	0	0	
Law, Order & Public Safety						
DFES Furniture & Equipment	1065140	2,500	0	0	0	
		2,500	0	0	0	
Other Law, Order and Public Safety						
SES Furniture & Equipment	1080040	3,500	0	0	0	
		3,500	0	0	0	
Aged and Disabled						
Universal/Wheel Chair	1190140	8,990	0	0	0	
		8,990	0	0	0	
Streets and Road Construction						
Depot - Air Conditioner	1380340	2,000	0	0	0	
		2,000	0	0	0	
Furniture and Equipment Total		43,990	0	0	0	
Capital Expenditure Total		4,282,993	93,175	116,503	23,460	

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 10: INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1/07/2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
		\$	\$	\$	\$	\$	\$	\$
Community Amenities								
Loan 107B Transfer Station	9,486			9,486		0		233
Loan 108 Landfill Plant	118,448			21,794		96,654		4,669
Loan 113 Landfill Site New Cell	404,482			97,708		306,774		8,669
Loan 114 Liquid & Inert Waste Sites	0			0		120,000		0
Recreation and Culture								
Loan 105 Memorial Park Improvements	54,304			26,317		27,987		2,989
Loan 106 Somme Creek Parkland	42,952			20,815		22,137		2,364
Loan 110 Bridgetown Bowling Club - SSL	45,215			10,685		34,530		1,588
Loan 112 Bridgetown Swimming Pool	1,593,786			61,687		1,532,099		63,772
	2,268,673	0	0	248,492	0	2,140,181	0	84,284

(b) New Debentures

Particulars	Amount to be Borrowed Budget	Institution	Loan Type	Term Years	Amount Borrowed Actual
	\$				\$
Economic Services					
Loan 114 Liquid Waste & Inert Waste	120,000	WATC	Debenture	5	0
	120,000				0

No new debentures were raised during the reporting period.

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 11: RATING INFORMATION

RATE TYPE	Rate in Dollar	Number of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Amended Budget Rate Revenue	Amended Budget Interim Rate	Amended Budget Back Rate	Amended Budget Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV Shire	0.087341	1,645	25,096,812	2,191,981			2,191,981	2,201,981			2,201,981
UV Shire Rural	0.006001	485	183,089,000	1,098,717			1,098,717	1,098,717			1,098,717
UV Bridgetown Urban Farmland	0.005101	3	2,200,000	11,222			11,222	11,222			11,222
UV Mining	0.078436	15	929,834	72,932			72,932	72,933			72,933
Sub-Totals		2,148	211,315,646	3,374,853	0	0	3,374,853	3,384,853	0	0	3,384,853
Minimum Payment	Minimum \$										
GRV Shire	867.00	829	4,138,195	718,743			718,743	718,743			718,743
UV Shire Rural	1,074.00	239	31,310,900	256,686	(2,157)		254,529	256,686			256,686
UV Bridgetown Urban Farmland	1,074.00	0	0	0			0	0			0
UV Mining	760.00	14	28,247	10,640			10,640	10,640			10,640
Sub-Totals		1,082	35,477,342	986,069	(2,157)	0	983,912	986,069	0	0	986,069
Rates Paid in Advance							4,358,765				4,370,922
Amount from General Rates							(69,568)				0
Less Rates Written Off							0				(100)
Totals							4,289,198				4,370,822

SHIRE OF BRIDGETOWN-GREENBUSHES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 August 2017

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-17	Amount Received	Amount Paid	Closing Balance 31-Aug-17
	\$	\$	\$	\$
BCITF	3,665	1,733	(2,876)	2,523
Builders Registration Board Levy	6,231	5,511	(5,421)	6,321
Traffic Act	0	211,814	(211,814)	0
Relocated Housing Bonds	9,478			9,478
Subdivision Clearance Bonds	28,665		(6,735)	21,930
Cat Trap Bonds	53	50	(103)	0
Community Bus Bonds	850	1,200	(900)	1,150
Community Stall Bonds	250	100	(150)	200
Earthworks Bonds	52,365			52,365
Hall Hire Bonds	800	600	(500)	900
Standpipe Card Bonds	7,383			7,383
Council Built Asset Bonds	17,503			17,503
Bushfire Donations	5,359			5,359
Accommodation - Visitor Centre	60,510	37,395	(31,810)	66,095
South West Coach Lines	507	863	(798)	572
Other Visitor Centre	15	212	(142)	85
TransWA	1,184	2,047	(2,210)	1,021
Local Drug Action Group	757			757
Coral Marble - Extractive Industries Bond	4,463			4,463
Department of Agriculture - Bond	7,087			7,087
Bridgetown Tidy Town Bank A/C	823			823
Perry - Fee Relating to Caveat	102			102
Seagate Holdings - Turning Lane Bond	37,332			37,332
Ouch Festival	613			613
R Witlen Overpayment	21			21
Visitor Centre Accommodation Payment	230			230
Dress Down Donations	238	86		324
R Edwards Bond Gifford Rd	200			200
Interest to be Distributed	240	185	(25)	400
	246,924	261,797	(263,483)	245,237

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN AUGUST TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
<u>MUNICIPAL FUND</u>				
<u>DIRECT DEBITS</u>				
70817	07/08/2017	CALTEX STARCARD	FUEL FOR THE MONTH OF JULY	3,076.27
DD12611.2	01/08/2017	FLEXIRENT CAPITAL PTY LTD	COFFEE MACHINE RENTAL FOR JULY	239.68
DD12615.1	02/08/2017	WA SUPER	SUPERANNUATION CONTRIBUTIONS	16,262.09
DD12615.10	02/08/2017	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	131.20
DD12615.11	02/08/2017	COLONIAL FIRST STATE - FIRSTCHOICE	SUPERANNUATION CONTRIBUTIONS	143.24
DD12615.12	02/08/2017	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	247.61
DD12615.13	02/08/2017	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	99.48
DD12615.2	02/08/2017	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	42.85
DD12615.3	02/08/2017	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	94.51
DD12615.4	02/08/2017	AMP SUPERANNUATION SAVINGS TRUST -	SUPERANNUATION CONTRIBUTIONS	131.59
DD12615.5	02/08/2017	WAIKAWA DREAMING SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	609.07
DD12615.6	02/08/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	462.03
DD12615.7	02/08/2017	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	247.99
DD12615.8	02/08/2017	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	118.43
DD12615.9	02/08/2017	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	120.46
DD12623.1	08/08/2017	WESTNET PTY LTD	SECONDARY DNS MAIL RELAY RECURRING 30/06/2017 - 30/06/2018	90.00
DD12623.2	15/08/2017	WATERLOGIC AUSTRALIA PTY LTD	MONTHLY RENTAL/SERVICE WATER COOLER ADMIN OFFICE - AUGUST	134.20
DD12631.1	16/08/2017	WA SUPER	SUPERANNUATION CONTRIBUTIONS	16,910.59
DD12631.10	16/08/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	319.45
DD12631.11	16/08/2017	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	128.22
DD12631.12	16/08/2017	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	186.79
DD12631.13	16/08/2017	COMMONWEALTH BANK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	74.28
DD12631.14	16/08/2017	COLONIAL FIRST STATE - FIRSTCHOICE	SUPERANNUATION CONTRIBUTIONS	133.88
DD12631.2	16/08/2017	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	247.61
DD12631.3	16/08/2017	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	99.48
DD12631.4	16/08/2017	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	44.51
DD12631.5	16/08/2017	AMP SUPERANNUATION SAVINGS TRUST -	SUPERANNUATION CONTRIBUTIONS	131.59
DD12631.6	16/08/2017	WAIKAWA DREAMING SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	609.07
DD12631.7	16/08/2017	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	274.92
DD12631.8	16/08/2017	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	113.17
DD12631.9	16/08/2017	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	20.49
DD12641.1	15/08/2017	COMMONWEALTH BANK	QUARTERLY RENTAL OF SERVERS 28/08/2017 - 28/11/2017	3,212.89
DD12650.1	30/08/2017	WA SUPER	SUPERANNUATION CONTRIBUTIONS	16,450.35
DD12650.10	30/08/2017	COLONIAL FIRST CHOICE PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	118.43
DD12650.11	30/08/2017	PA & DB HUBAND SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	34.83
DD12650.12	30/08/2017	HESTA SUPER	SUPERANNUATION CONTRIBUTIONS	56.66

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN AUGUST TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
DD12650.13	30/08/2017	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	282.42
DD12650.14	30/08/2017	COMMONWEALTH BANK SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	33.82
DD12650.15	30/08/2017	COLONIAL FIRST STATE - FIRSTCHOICE	SUPERANNUATION CONTRIBUTIONS	115.13
DD12650.2	30/08/2017	AMP SUPERANNUATION SAVINGS TRUST	SUPERANNUATION CONTRIBUTIONS	247.61
DD12650.3	30/08/2017	HOST PLUS EXECUTIVE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	99.48
DD12650.4	30/08/2017	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	32.66
DD12650.5	30/08/2017	AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	78.10
DD12650.6	30/08/2017	AMP SUPERANNUATION SAVINGS TRUST -	SUPERANNUATION CONTRIBUTIONS	131.59
DD12650.7	30/08/2017	WAIKAWA DREAMING SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	635.48
DD12650.8	30/08/2017	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	464.38
DD12650.9	30/08/2017	GUILD SUPER	SUPERANNUATION CONTRIBUTIONS	247.99
B/S	02/08/2017	COMMONWEALTH BANK	TOTAL WAGES 20.07.2017 - 02.08.2017	114,235.67
B/S	03/08/2017	COMMONWEALTH BANK	MERCHANT FEES	495.18
B/S	16/08/2017	COMMONWEALTH BANK	TOTAL WAGES FOR 03.08.2017 - 16.08.2017	115,445.60
B/S	15/08/2017	COMMONWEALTH BANK	ACCOUNT KEEPING FEES	46.68
B/S	15/08/2017	COMMONWEALTH BANK	BPOINT/BPAY FEES	264.54
B/S	30/08/2017	COMMONWEALTH BANK	TOTAL WAGES FOR 17.08.2017 - 30.08.2017	121,084.43
B/S	31/08/2017	COMMONWEALTH BANK	RETURNED EFT/CHEQUE FEES	5.00
B/S	31/07/2017	COMMONWEALTH BANK - CREDIT CARD	APPLICATION FEE FOR AMENDMENT TO WASTE SITE CLEARING PERMIT	200.00
B/S	2/08/2017	COMMONWEALTH BANK - CREDIT CARD	BREAKFAST AT LOCAL GOVERNMENT CONVENTION	22.30
B/S	2/08/2017	COMMONWEALTH BANK - CREDIT CARD	DINNER AT LOCAL GOVERNMENT CONVENTION	89.80
B/S	3/08/2017	COMMONWEALTH BANK - CREDIT CARD	BREAKFAST AT LOCAL GOVERNMENT CONVENTION	58.80
B/S	4/08/2017	COMMONWEALTH BANK - CREDIT CARD	BREAKFAST AT LOCAL GOVERNMENT CONVENTION	43.90
B/S	4/08/2017	COMMONWEALTH BANK - CREDIT CARD	CAR PARKING FOR LOCAL GOVERNMENT CONVENTION	23.18
B/S	12/08/2017	COMMONWEALTH BANK - CREDIT CARD	WINE FOR COUNCIL BAR	120.00
B/S	12/08/2017	COMMONWEALTH BANK - CREDIT CARD	WINE FOR COUNCIL BAR	118.00
B/S	15/08/2017	COMMONWEALTH BANK - CREDIT CARD	RENEWAL OF VISITOR CENTRE WEB DOMAIN NAME	38.95
B/S	16/08/2017	COMMONWEALTH BANK - CREDIT CARD	STAFF LUNCH	72.00
B/S	17/08/2017	COMMONWEALTH BANK - CREDIT CARD	PURCHASE OF BOOK FOR VISITOR CENTRE STOCK	418.65
B/S	17/08/2017	COMMONWEALTH BANK - CREDIT CARD	BUDGET MEETING DINNER	160.90
B/S	21/08/2017	COMMONWEALTH BANK - CREDIT CARD	LUNCH FOR ASSET MANAGEMENT STAFF WORKSHOP	96.00
ELECTRONIC PAYMENTS				
EFT24252	10/08/2017	AFGRI EQUIPMENT AUSTRALIA PTY LTD	MINOR PARTS AND EQUIPMENT FOR VEHICLE REPAIRS	121.51
EFT24253	10/08/2017	AMPAC DEBT RECOVERY	DEBT COLLECTION CHARGES	813.94
EFT24254	10/08/2017	ARROW BRONZE	CEMETERY PLAQUES	775.28
EFT24255	10/08/2017	AUSTRALIA DAY COUNCIL WA	2017-2018 GOLD MEMBERSHIP	550.00
EFT24256	10/08/2017	AUSTRALIA POST	MONTHLY SHIRE POSTAGE & NEW IPHONE SE	950.34
EFT24257	10/08/2017	BLACKWOOD RURAL SERVICES	MINOR PARTS AND EQUIPMENT FOR MONTH OF JULY	465.32

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN AUGUST TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT24258	10/08/2017	BLACKWOOD SKIP BINS	MONTHLY RENTAL AND EMPTYING OF GLASS SKIP BIN - JULY	159.50
EFT24259	10/08/2017	BLISS FOR DESIGN	2 1/2 INCH BALL VALVE FOR BFB COLLAR TANK	100.80
EFT24260	10/08/2017	BRIDGETOWN MUFFLER & TOWBAR CENTRE	MINOR PARTS	36.00
EFT24261	10/08/2017	BRIDGETOWN TIMBER SALES	BUILDING MATERIALS FOR BRIDGETOWN SPORTS GROUND WORKS	3,928.50
EFT24262	10/08/2017	BRIDGETOWN BOARDING KENNELS &	MONTHLY KENNEL FEES - JULY	600.00
EFT24263	10/08/2017	BRIDGETOWN MITRE 10 & RETRAVISION	MINOR PARTS & EQUIPMENT	268.08
EFT24264	10/08/2017	BRIDGETOWN PAINT SALES	COLOURBOND PAINT FOR SPORTSGROUND	17.05
EFT24265	10/08/2017	BRIDGETOWN TYRES	ELECTRICAL CONNECTOR FOR BORE PUMP	10.00
EFT24266	10/08/2017	CLEANAWAY PTY LTD	KERBSIDE RUBBISH & RECYCLING COLLECTION - JULY 2017	23,786.74
EFT24267	10/08/2017	CUSTOM SERVICE LEASING LTD	VEHICLE LEASING FOR AUGUST	625.09
EFT24268	10/08/2017	CUTTS TRANSPORT PTY LTD	TRANSPORT STEEL BALUSTRADE & COLUMNS FROM CANNING VALE TO DEPOT	423.50
EFT24269	10/08/2017	DELRON CLEANING BUNBURY	2017/18 MONTHLY CONTRACT CLEANING OF RECREATION CENTRE - JULY	649.35
EFT24270	10/08/2017	DEPARTMENT OF PREMIER AND CABINET,	GAZETTAL OF 2017/2018 FIREBREAK ORDER	429.60
EFT24271	10/08/2017	DEPARTMENT OF FIRE & EMERGENCY	2017-18 FIRE ALARM MONITORING FOR THE BRIDGETOWN LEISURE CENTRE	1,794.14
EFT24272	10/08/2017	DOMESTIC MAINTENANCE SW	LABOUR & MATERIALS FOR TILING REPAIRS TO ADMIN BUILDING TOILET	700.00
EFT24273	10/08/2017	DRAG-LINES DAM-IT CONTRACTING	HIRE OF EXCAVATOR AND OPERATOR FOR CLEARING ON WINNEJUP RD	8,294.00
EFT24274	10/08/2017	EARTHMAC	PROVIDE TRAFFIC CONTROL FOR WINNEJUP RD CLEARING	10,425.00
EFT24275	10/08/2017	EASISALARY	EMPLOYEE NOVATED LEASE	583.83
EFT24276	10/08/2017	EMPORIUM BISTRO	MEAL FOR COUNCIL MEETING	420.00
EFT24277	10/08/2017	ENVIRONMENTAL HEALTH AUSTRALIA (WA)	CONFERENCE REGISTRATION 2017 - EHA (WA)	950.00
EFT24278	10/08/2017	ESPRESSO ESSENTIAL WA	COFFEE MACHINE SUPPLIES	359.90
EFT24279	10/08/2017	GABRIEL EVANS	VC STOCK - LOCAL GREETING CARDS, BOOKS & CDS	482.00
EFT24280	10/08/2017	EXECUTIVE MEDIA PTY LTD	VC MARKETING - QUARTERLY AD IN CARAVANNING AUSTRALIA - SPRING	600.00
EFT24281	10/08/2017	FITZ GERALD STRATEGIES	ANNUAL SUBSCRIPTION TO COMPREHENSIVE IR & HR SERVICES 2017/18	4,801.52
EFT24282	10/08/2017	GREENBUSHES GOLF CLUB	SPONSORSHIP OF BRIDGETOWN-GREENBUSHES CHALLENGE SHIELD	200.00
EFT24283	10/08/2017	H C JONES & CO	SUPPLY & INSTALL NEW GAS HOT WATER SYSTEM TO 144 HAMPTON STREET	1,672.75
EFT24284	10/08/2017	HILLVIEW GARDEN CENTRE	5 X LEMON SCENTED GUMS FOR PARKS & GARDENS	86.50
EFT24285	10/08/2017	HYWOOD SIGNS	UPDATE SIGNAGE ON NEW FIRE TRUCK FROM MARANUP TO HESTER BROOK	340.00
EFT24286	10/08/2017	INDEPENDENT WINDSCREENS	REPLACE DAMAGED WINDSCREEN - TOYOTA LANDCRUISER PRADO	495.00
EFT24287	10/08/2017	INDUSTRIAL AUTOMATION GROUP	6 MONTH STANDPIPE REMOTE ACCESS CHARGE & CLOUD SERVER ACCESS FEE	639.65
EFT24288	10/08/2017	INSTITUTE OF PUBLIC WORKS	NAMS PLUS SUBSCRIPTION FEE 01/07/2017 TO 30/06/2018	792.00
EFT24289	10/08/2017	INTERPHONE	NBN FOR ADMIN OFFICE - AUGUST	130.90
EFT24290	10/08/2017	ISA TECHNOLOGIES	2017-18 MONTHLY IT SUPPORT FOR JULY	2,359.50
EFT24291	10/08/2017	JASON SIGNMAKERS	VARIOUS ROAD WORK & WARNING SIGNS	193.60
EFT24292	10/08/2017	ADAM JENKINS TREE SERVICES	REMOVAL OF DANGEROUS TREES	660.00
EFT24293	10/08/2017	KANIK EXPRESS	FREIGHT CHARGES	111.65
EFT24294	10/08/2017	KORDICS BRIDGETOWN TRIPLE F	REPLACEMENT LEFT HEAD LIGHT	59.28
EFT24295	10/08/2017	LOCAL HEALTH AUTHORITIES ANALYTICAL	2017/18 ANALYTICAL SERVICES	1,135.12

SHIRE OF BRIDGETOWN-GREENBUSHES

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EFT24296	10/08/2017	LOCAL GOVERNMENT PROFESSIONALS	2017/2018 AFFILIATE MEMBERSHIP	181.00
EFT24297	10/08/2017	LOCAL GOVERNMENT INSURANCE	2017/2018 FIRST INSTALMENT BUILDING INSURANCE	54,277.79
EFT24298	10/08/2017	MAIN ROADS	CORBALUP ROAD 4631 BRIDGE WORKS - REPLACE CULVERTS	427,854.35
EFT24299	10/08/2017	MANJIMUP MOTORS PTY LTD	MINOR PARTS & EQUIPMENT	105.99
EFT24300	10/08/2017	MARKETFORCE	VARIOUS SHIRE ADVERTISEMENTS	1,478.44
EFT24301	10/08/2017	PETA MCGHIE	REFUND FOR NEW MOP & BROOM PURCHASED FOR CLEANING SUPPLIES	30.98
EFT24302	10/08/2017	MONITORING EXCELLENCE	QUARTERLY SECURITY ALARM MONITORING	693.00
EFT24303	10/08/2017	NATURALISTE HYGIENE SERVICES	6 MONTHLY SANITARY SERVICE	1,710.85
EFT24304	10/08/2017	REPCO	MINOR PARTS & EQUIPMENT	51.40
EFT24305	10/08/2017	RICHFEEDS AND RURAL SUPPLIERS	1 X PAIR WORK BOOTS	135.50
EFT24306	10/08/2017	SCHWEPES AUSTRALIA PTY LTD	DRINKS FOR BLC KIOSK	543.04
EFT24307	10/08/2017	SOUTH WEST ACADEMY OF SPORT	2017-2018 SPONSORSHIP	550.00
EFT24308	10/08/2017	STAPLES AUSTRALIA PTY LTD	VARIOUS OFFICE STATIONERY & SUPPLIES	1,069.69
EFT24309	10/08/2017	STANS MANJIMUP FARM MACHINERY	TOP & LOWER BEAM PARTS FOR TRACTOR REPAIRS	751.80
EFT24310	10/08/2017	DION STEVEN	ENVIRONMENTAL WORKS FOR THE MONTH OF JULY	2,358.00
EFT24311	10/08/2017	THE STABLES IGA	GROCERIES FOR THE MONTH OF JULY	174.75
EFT24312	10/08/2017	TRAFFIC FORCE	PROVIDE TRAFFIC CONTROLLERS & SIGNAGE FOR TREE PRUNING HAMPTON ST	1,714.56
EFT24313	10/08/2017	TRISSET BOSS PTY LTD	4,000 RATE NOTICES, 2,000 INSTALMENT NOTICES & 1,000 DOG RENEWALS	3,091.00
EFT24314	10/08/2017	TRUCKLINE	PARTS FOR WOOD CHIPPER REPAIRS	348.68
EFT24315	10/08/2017	VISIT MERCHANDISE	VC STOCK - BRIDGETOWN BRANDED SOUVENIRS PLUS FREIGHT	621.54
EFT24316	10/08/2017	WESTRAC EQUIPMENT	MINOR PARTS	15.71
EFT24317	10/08/2017	WESTERN AUSTRALIAN LOCAL	2017/18 WALGA MEMBERSHIPS & SERVICES CHARGES	16,406.86
EFT24318	10/08/2017	MATT WHEATLEY	REFUND OF AMOUNT OVERCHARGED FOR VEHICLE REGISTRATION	20.00
EFT24319	10/08/2017	WML CONSULTANTS	UNDERTAKE GRAVEL INVESTIGATION INCLUDING TESTING	2,267.43
EFT24335	24/08/2017	ACCESS ENGINEERING	SPECIALIST LABOUR TO REPAIR PARTS	881.54
EFT24336	24/08/2017	ALS LIBRARY SERVICES PTY LTD	LIBRARY BOOKS	15.19
EFT24337	24/08/2017	AMPAC DEBT RECOVERY	DEBT COLLECTION CHARGES	50.00
EFT24338	24/08/2017	ARROW BRONZE	MEMORIAL PLAQUE	145.58
EFT24339	24/08/2017	ASSOCIATION OF VOLUNTEER BUSH FIRE	2017-18 COMMUNITY GRANT	1,100.00
EFT24340	24/08/2017	AUSQ TRAINING	BASIC WORKSITE TRAFFIC MANAGEMENT & TRAFFIC CONTROLLER COURSE	339.00
EFT24341	24/08/2017	B & B STREET SWEEPING PTY LTD	STREET SWEEPING OF CBD & SURROUNDING AREAS - JULY 2017	1,716.00
EFT24342	24/08/2017	ANTONY BALLARD	VARIOUS SHIRE MAINTENANCE WORKS	2,030.00
EFT24343	24/08/2017	BENDIGO METALS	FABRICATE - 10 BALUSTRADE PANELS FOR FOOTBALL CLUB VERANDAH	11,284.30
EFT24344	24/08/2017	PAULA BENSON	2017 LANDSCAPE EXHIBITION ART PRIZE - PEOPLES CHOICE AWARD	250.00
EFT24345	24/08/2017	BLACKWOOD RURAL SERVICES	MINOR PARTS & EQUIPMENT	465.98
EFT24346	24/08/2017	BLISS FOR DESIGN	MINOR PARTS & EQUIPMENT	75.10
EFT24347	24/08/2017	BLUES AT BRIDGETOWN	INCORRECTLY CHARGED FOR HIRE OF FENCING 16-17	2,693.75
EFT24348	24/08/2017	BOC LIMITED	2017/18 ANNUAL CONTAINER SERVICE CHARGE	1,341.76

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN AUGUST TO BE RECEIVED

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EFT24349	24/08/2017	BOOEASY AUSTRALIA PTY LTD	ANNUAL SECURE PAY FEE FOR 01/07/2016 - 30/06/2017	495.00
EFT24350	24/08/2017	BRIDGETOWN MUFFLER & TOWBAR CENTRE	MAKE MACHINE SPACER PART AS REQUIRED	55.00
EFT24351	24/08/2017	BRIDGETOWN MEDICAL CENTRE	PRE-PLACEMENT MEDICALS	210.00
EFT24352	24/08/2017	BRIDGETOWN AGRICULTURAL SOCIETY	COUNCIL DONATION TO SCHOOL DISPLAYS & 2017 BRIDGETOWN SHOW COSTS	400.00
EFT24353	24/08/2017	BRIDGETOWN GOLF CLUB	2017/2018 COMMUNITY GRANT	2,357.00
EFT24354	24/08/2017	BRIDGETOWN CHILD HEALTH INC	2017/2018 SERVICE AGREEMENT	6,000.00
EFT24355	24/08/2017	BRIDGETOWN HISTORICAL SOCIETY INC.	2017/2018 SERVICE AGREEMENT	2,575.00
EFT24356	24/08/2017	BRIDGETOWN MITRE 10 & RETRAVISION	6 X GAS BOTTLES FOR TOWN HALL & MINOR ITEMS & EQUIPMENT	1,052.48
EFT24357	24/08/2017	BRIDGETOWN PAINT SALES	PAINT SUPPLIES & EQUIPMENT FOR SPORTS GROUND VERANDAH BALUSTRADE	499.80
EFT24358	24/08/2017	BUNBURY TOYOTA	50,000KM SERVICE OF B0100	353.28
EFT24359	24/08/2017	CHUBB FIRE SAFETY LTD	MONTHLY SERVICING/MONITORING BLC FIRE ALARM SYSTEM - JUNE	268.70
EFT24360	24/08/2017	CITY & REGIONAL FUELS	BULK FUEL SUPPLIES	5,685.36
EFT24361	24/08/2017	CLIFFORD AUTO REPAIRS	ANNUAL INSPECTION OF COMMUNITY BUS	157.85
EFT24362	24/08/2017	COURIER AUSTRALIA	FREIGHT CHARGES	78.00
EFT24363	24/08/2017	DEPARTMENT OF PLANNING, LANDS &	EASEMENT FEE FOR PUBLIC ACCESS - GREENBUSHES LOT 520 - DP409108	849.00
EFT24364	24/08/2017	EASISALARY	EMPLOYEE NOVATED LEASE	583.83
EFT24365	24/08/2017	GARDEN CITY PLANTERS PTY LTD	SWAG MAN POWERED SPRAYER 16 LTR	215.00
EFT24366	24/08/2017	GIACCI RECYCLING	COLLECT AND REMOVE APPROX. 120 USED TYRES FROM THE WASTE FACILITY	677.00
EFT24367	24/08/2017	H C JONES & CO	REPAIRS TO ABLUTION BLOCK AT BRIDGETOWN SPORTS GROUND	585.30
EFT24368	24/08/2017	HILLVIEW GARDEN CENTRE	PLANTS FOR PARKS & GARDENS	29.95
EFT24369	24/08/2017	ISA TECHNOLOGIES	WIRELESS DONGLE	77.00
EFT24370	24/08/2017	LANDGATE	LAND VALUATION ENQUIRY CHARGES	294.00
EFT24371	24/08/2017	LG SOLUTIONS PTY LIMITED	CLOUD FEES & CHARGES ANNUAL LICENCE FEE 2017-18	5,500.00
EFT24372	24/08/2017	MANJIMUP MOTORS PTY LTD	MINOR PARTS	64.57
EFT24373	24/08/2017	ROBERT MCCANCE	SHIRES CONTRIBUTION TO CROSSOVER	845.55
EFT24374	24/08/2017	MERCURE HOTEL PERTH	4 X ACCOMMODATION & EXPENSES FOR LOCAL GOVERNMENT CONVENTION	2,634.00
EFT24375	24/08/2017	MUIRS MANJIMUP	70,000KM SERVICE NISSAN PATHFINDER	347.90
EFT24376	24/08/2017	MARIUS OLSEN	REIMBURSEMENT FOR PRE-PLACEMENT MEDICAL	110.00
EFT24377	24/08/2017	PRESTON POWER EQUIPMENT	MINOR PARTS	208.50
EFT24378	24/08/2017	QUALITY SHOP	PRINTING OF RATES FLYERS & PACKS	1,258.90
EFT24379	24/08/2017	QUALITY HOTEL LIGHTHOUSE	2 NIGHTS ACCOMMODATION FOR LGSA STATE CONFERENCE INCL MEALS	866.50
EFT24380	24/08/2017	RED ELECTRICAL	SUPPLY 400W HI-BAY GLOBES FOR BLC	297.00
EFT24381	24/08/2017	SAI GLOBAL LIMITED	NCC + STANDARDS (ONLINE) SERVICE SUBSCRIPTION RENEWAL (2017-18)	2,690.60
EFT24382	24/08/2017	SCOPE BUSINESS IMAGING	MONTHLY PRINTING & COPYING CHARGES	4,234.14
EFT24383	24/08/2017	SETON AUSTRALIA PTY LTD	ENTRY BARRIER TAPE AND NO ENTRY SIGN	224.40
EFT24384	24/08/2017	STAR TRACK EXPRESS	FREIGHT CHARGES	29.58
EFT24385	24/08/2017	STATE LIBRARY OF WESTERN AUSTRALIA	ANNUAL LOST AND DAMAGED LIBRARY ITEMS CHARGE	330.00
EFT24386	24/08/2017	STAPLES AUSTRALIA PTY LTD	VARIOUS OFFICE STATIONERY & SUPPLIES	129.53

SHIRE OF BRIDGETOWN-GREENBUSHES

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EFT24387	24/08/2017	THE STABLES IGA	GROCERIES FOR JULY	67.63
EFT24388	24/08/2017	THE MULBERRY TREE CAFE	MORNING TEA WITH THE FRIENDS OF JARRAH PARK	48.85
EFT24389	24/08/2017	WESTRAC EQUIPMENT	500HR SERVICE KIT FOR BACKHOE LOADER	422.15
EFT24390	31/08/2017	JULIA ANN BOYLE	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT24391	31/08/2017	STEVE HODSON	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT24392	31/08/2017	DOREEN MACKMAN	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT24393	31/08/2017	JOANN ROBERTA MOORE	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT24394	31/08/2017	JOHN NICHOLAS	MONTHLY COUNCILLOR ALLOWANCE	1,730.00
EFT24395	31/08/2017	A PRATICO	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT24396	31/08/2017	PETER QUINBY	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT24397	31/08/2017	P M SCALLAN	MONTHLY COUNCILLOR ALLOWANCE	880.00
EFT24398	31/08/2017	ALAN WILSON	MONTHLY COUNCILLOR ALLOWANCE	1,057.08
CHEQUES				
30507	10/08/2017	FLYING DUCK CAFE	HACK DINNER FOR MEETING - AUGUST	158.00
30508	10/08/2017	PIVOTEL SATELLITE PTY LTD	TRACK SPOT TRACKERS - AUGUST	155.00
30509	10/08/2017	SHIRE OF IRWIN	2017 LGIS INTER MUNICIPAL GOLF TOURNAMENT TEAM ENTRY	440.00
30510	10/08/2017	SYNERGY	ELECTRICITY	6,957.60
30511	10/08/2017	TELSTRA	TELEPHONE	4,088.67
30512	10/08/2017	WATER CORPORATION	WATER USAGE	3,761.17
30513	24/08/2017	KAREN CIVELLO	REFUND BUILDING PERMIT FEE	125.40
30514	24/08/2017	FLYING DUCK CAFE	MEAL FOR SC MEETING	276.00
30515	24/08/2017	SYNERGY	ELECTRICITY	3,209.80
30516	24/08/2017	TELSTRA	TELEPHONE	1,260.57
30517	24/08/2017	WATER CORPORATION	SERVICE CHARGES	934.09
				1,102,785.38
TRUST FUND				
DIRECT DEBITS - LICENSING TRUST				
22235	01/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 01/08/2017	3,913.85
22236	02/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 02/08/2017	6,787.05
22237	03/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 03/08/2017	2,407.05
22238	04/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 04/08/2017	5,880.40
22239	07/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 07/08/2017	4,525.35
22240	08/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 08/08/2017	2,617.50
22241	09/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 09/08/2017	3,049.35
22242	10/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 10/08/2017	3,952.60
22243	11/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 11/08/2017	3,895.75
22244	14/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 14/08/2017	2,068.40
22245	15/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 15/08/2017	4,205.25

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN AUGUST TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
22246	16/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 16/08/2017	5,272.55
22247	17/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 17/08/2017	3,957.30
22248	18/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 18/08/2017	3,664.00
22249	21/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 21/08/2017	5,541.50
22250	22/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 22/08/2017	5,362.60
22251	23/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 23/08/2017	3,280.30
22252	24/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 24/08/2017	5,992.85
22253	25/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 25/08/2017	5,019.60
22254	28/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 28/08/2017	4,534.95
22255	29/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 29/08/2017	4,366.75
22256	30/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 30/08/2017	3,421.30
22257	31/08/2017	DEPARTMENT OF TRANSPORT	LICENSING PAYMENTS FOR 31/08/2017	5,730.45
CHEQUES - GENERAL TRUST				
2177	22/08/2017	BUILDING & CONSTRUCTION INDUSTRY	BCITF'S COLLECTED FOR JULY	685.65
2178	22/08/2017	KAREN CIVELLO	BCITF REFUND - APPLICATION NOT DECIDED WITHIN PRESCRIBED TIMEFRAME	66.00
2179	22/08/2017	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES RETAINED FEES & CHARGES	237.70
2180	22/08/2017	YUKO TONAI-MOORE	HALL HIRE BOND REFUND	100.00
2181	31/08/2017	SHIRE OF BRIDGETOWN-GREENBUSHES	PORTION OF SUBDIVISION CLEARANCE BOND RETAINED FOR ADMIN COSTS	2,304.59
ELECTRONIC PAYMENTS - GENERAL TRUST				
EFT24320	22/08/2017	BLACKWOOD VALLEY WINE INDUSTRY ASSN	HALL HIRE BOND REFUND	100.00
EFT24321	22/08/2017	BRIDGETOWN FAMILY & COMMUNITY	HALL HIRE BOND REFUND	100.00
EFT24322	22/08/2017	BUILDING COMMISSION	BSL'S COLLECTED FOR JULY	3,300.83
EFT24323	22/08/2017	BRUCE COULTEK	ANIMAL TRAP BOND REFUND	50.00
EFT24324	22/08/2017	KEARNAN COLLEGE P & F	HALL HIRE BOND REFUND	100.00
EFT24325	22/08/2017	PETA MEREDITH	COMMUNITY STALL BOND REFUND -	50.00
EFT24326	22/08/2017	ADRIAN WILLIAMS	COMMUNITY BUS BOND REFUND LESS MILEAGE CHARGES	219.15
EFT24399	31/08/2017	PETER AYLMOORE & STEPHEN HOBBY	50% SHARE OF SUBDIVISION CLEARANCE BOND REFUND PLUS INTEREST	2,514.97
EFT24400	31/08/2017	GARY & DIANNE HARRINGTON	50% SHARE OF SUBDIVISION CLEARANCE BOND REFUND PLUS INTEREST	2,514.97
CHEQUES - VISITOR CENTRE TRUST				
1273	22/08/2017	JOHN MASLIN	CONSIGNMENT STOCK SOLD FOR JULY	40.50
1274	22/08/2017	SHIRE OF BRIDGETOWN-GREENBUSHES	SHIRES COMMISSION ON BUS TICKETS SOLD FOR JULY	217.84
ELECTRONIC PAYMENTS - VISITOR CENTRE TRUST				
EFT24327	22/08/2017	ELIZABETH DENNISS	CONSIGNMENT STOCK SOLD FOR JULY	18.75
EFT24328	22/08/2017	ADELE LUKE	ACCOMMODATION REFUND LESS CANCELLATION FEE	68.00
EFT24329	22/08/2017	RICHARD MEARES	CONSIGNMENT STOCK SOLD FOR JULY	36.00
EFT24330	22/08/2017	PUBLIC TRANSPORT AUTHORITY OF	BUS TICKETS SOLD FOR JULY	883.85
EFT24331	22/08/2017	SOUTH WEST COACH LINES	BUS TICKETS SOLD FOR JULY	246.86
EFT24332	22/08/2017	LINDA SOUNNESS	ACCOMMODATION REFUND LESS CANCELLATION FEE	183.00

SHIRE OF BRIDGETOWN-GREENBUSHES

LIST OF ACCOUNTS PAID IN AUGUST TO BE RECEIVED

Cheque/ Voucher No.	Date of Payment	Payee	Payment Description	Payment Amount \$
EFT24333	22/08/2017	TRACEY WALKER	ACCOMMODATION REFUND	15.00
EFT24334	22/08/2017	KATIE WILLIAMS	ACCOMMODATION REFUND	15.00
V300153	09/08/2017	COMMONWEALTH BANK	TOTAL ACCOMMODATION FOR THE MONTH OF AUGUST	<u>15,968.00</u>
				<u>129,483.36</u>

This schedule of accounts paid for the Municipal Fund totalling **\$1,102,785.38** and for the Trust Fund totalling **\$129,483.36** which was submitted to each member of the Council on 28 September 2017 has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and castings.

Total creditor accounts outstanding as at 31.08.2017 is \$156,387.09



.....
CHIEF EXECUTIVE OFFICER

28 September 2017

196 Tweed Road
Glenlynn

28.8.2017

Chief Executive Officer
Shire of Bridgetown Greenbushes.

Shire of Bridgetown-Greenbushes	
File No:	LD322
Document No:	1-CO201748034
- 1 SEP 2017	
Officer:	CEO
Copy	MD

Dear Sir,

In regard to the proposal to rename Evans Ford Road to Evans Road and the eastern portion of Suttons Road to be renamed Nairnup Track.

I would like to see the Evans Ford Road renamed Nairnup Road and the eastern portion of Suttons Road named Everton Road or Everton Drive.

My grandparents William and Sarah Davies together with their three young children aged 9-6-3 came to Bridgetown in 1903. They had selected a 251 acre block of virgin bush which they named 'Everton'. The block is situated at the eastern end of ^{THE PROPOSED} Sutton's road. Their dwelling consisted of 2 rooms. A wooden frame and iron roof. The outer walls were clad with hession. After some years timber for the outer walls was dropped off by bullock dray on the other side of the river as there was no road into the property at the time and the family carried the timber across the river 1 piece at a time to the house site.

My grandfather worked at the Greenbushes Tin Mine and he would walk from Greenbushes to home on Saturday afternoon and walk back to Greenbushes on Sunday night.

My grandmother and her eldest son would walk the six miles to Bridgetown once a week to get their groceries. The children attended the Nairnup school and when the river was in flood they walked across a rope bridge that was situated just opposite the Nairnup school.

When my grandparent's retired in 1937, my parents James and Violet Davies took over the farm, times were not easy for them as well. As my father milked cows in the winter time he would have to carry 10 gallon cans of cream down an embankment and into a boat and cross the river. It was then carried up to the Tweed Road where it was picked up by the cream truck, this was done three times a week.

As children my sister ,two brothers and myself attended the Sunnyside School. We also had to go across the river by boat. The farm remained in the Davies family for 50 years.

My reason for renaming the Eastern portion of Suttons Road to Everton Road or Drive is in recognition of the hard work , determination and courage of my grandparents to establish a farm and bring up a young family.

Yours Faithfully

Nancy Adams

Scott Donaldson

From: Tim Clynch
Sent: Monday, 4 September 2017 8:24 AM
To: Scott Donaldson
Subject: I-CO201748019 - FW: Proposed Road Naming Rationalisation

SynergySoft: I-CO201748019

Hi Scott

Can you please register this and retain as a submission

Tim

Tim Clynch
Chief Executive Officer
Shire of Bridgetown-Greenbushes

PO Box 271
Bridgetown WA 6255

Tel: (08)9761 1555
Fax: (08)9761 2023
Email: tclynch@bridgetown.wa.gov.au
Website: www.bridgetown.wa.gov.au

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From: Peter and Marg Rydings [<mailto:rydo@iinet.net.au>]
Sent: Wednesday, 30 August 2017 12:01 PM
To: Tim Clynch
Subject: Proposed Road Naming Rationalisation

The CEO

Shire of Bridgetown-Greenbushes

WA 6255

30 August 2017

Your Ref RD 79/0-C0201725382

Dear Sir,

Re Proposed Road Naming Rationalisation – Evans Road, Glenlynn, and Suttons Road and Nairnup Track, Kangaroo Gully.

My comments are as follows:-

- Our preferred renaming of the eastern portion of Suttons Road is Everton Road, Everton Place or Everton Close.

The name "Everton Farm" was given to the land on titles Nelson Location lot 1387 and Lot 1474, when first secured as bush blocks by William and Sarah Davies in 1903.

William Davies worked at the Greenbushes Tin mine. He walked to the mine on Sunday afternoon and after working all week he walked home on Saturday afternoon. Grocery shopping for the farm was done on a weekly walk to Bridgetown. William Davies' brother also worked at the tin mine until he was killed there in an explosion.

Their son, James Davies, took over the working of the farm in 1937, and in 1953 he sold the land to Louis Evans.

The Davies Family owned the land for some 50 years.

The grandchildren of the original owners are current Bridgetown residents, being members of the Adams and Waters Families.

We believe the naming of the road as "Everton" recognises the pioneering spirit and resilience of the early settlers

- Whilst Nairnup would be our second preference, we have always considered Nairnup to be the area associated with the old Nairnup School in the house at the Evans Ford river crossing, on the south side of the river along Tweed Road.
- The word "Track", as defined by Landgate, is a road leading to somewhere. It is not preferred in the renaming of the east section of Suttons road.
- "Place" is defined by Landgate as a short, sometimes narrow, enclosed roadway, cul-de-sac.
- "Close" is defined by Landgate as a short enclosed roadway, cul-de-sac.
- Perhaps Nairnup Road, could be used to name the road from Tweed Road to the Evans Ford Crossing, instead of Evans Road.
- The name Bazeley relates to the owner of the old abattoir on the south side of the river at Tweed Road.
- The name Curtze relates to an association with John Allnutt at The Nelson Grange, on Grange Road off Mockerdillup Road. The name Curtze does not relate to any work at Everton Farm on the north side of the river, and therefore we believe, does not have any significance to the area.

I hope these comments are considered favourably.

Yours faithfully,

Peter Rydings

Shire of Bridgetown-Greenbushes	
File No:	721 791 RD 332
Document No:	SUB 2017 48047
- 5 SEP 2017	
Officer	CEO
Copy	mtf

To the CEO

Shire of Bridgetown-Greenbushes

We are writing with regard to Councils proposed road name rationalisation for Evans Road, Glenlynn and Suttons Road and Nairnup Track, Kangaroo Gully.

On behalf of our mother, Molly Irene Waters, we, as a family, suggest that Evans Road be named Nairnup Road and the eastern section of Suttons Road be named Everton Road, for the reasons given below and the reasons given by Nancy Adams (sibling to Molly Waters).

Molly was born in Bridgetown and was the second eldest of the Davies Family. She was brought up on the farm named Everton. She lived there until 1950 when she married Ted Waters who at one time was Shire President. She was also a leader of the Girl Guides. She is a life member of the Bridgetown Bowling club and has devoted over 25 years of her time and effort as convenor of the Club and is still helping to this day.

Signed


Graeme Waters.


Murray Waters


Greg Waters

Scott Donaldson

From: Tim Clynch
Sent: Friday, 15 September 2017 9:06 AM
To: Scott Donaldson
Subject: I-CO201748181 - FW: Road Rationalisation Btown
Attachments: Road Rationalisation Btown.pdf

SynergySoft: I-CO201748181

Hi Scott

Email submission. I didn't register it so can you do so as you know the file number.

Tim

Tim Clynch
Chief Executive Officer
Shire of Bridgetown-Greenbushes

PO Box 271
Bridgetown WA 6255

Tel: (08)9761 1555
Fax: (08)9761 2023
Email: tclynch@bridgetown.wa.gov.au
Website: www.bridgetown.wa.gov.au

This electronic mail message is intended only for the addressee and may contain confidential information. If you are not the addressee, you are notified that any transmission, distribution or photocopying of this email is strictly prohibited. The confidentiality attached to this email is not waived, lost or destroyed by reasons of a mistaken delivery to you. The information contained in this email transmission may also be subject to Freedom of Information legislation

From: Susan Masterson [<mailto:sommasterson@yahoo.com>]
Sent: Thursday, 14 September 2017 5:38 PM
To: Tim Clynch
Subject: Road Rationalisation Btown

Dear Tim,

Please excuse my tardiness in sending these comments. I have been recovering from the flu which has been very virulent here in Tasmania. I do hope that you will still consider our input into the renaming of the roads in our area.

Thanks very much,
Susan Masterson

Sent from my iPad

Sent from my iPad

Susan Masterson and Greg Andrews
59 T Avenue de la Lanterne
Nice France 06200

13 September 2017

Bridgetown Greenbushes Shire
Steere Street
Bridgetown WA

Dear Michelle,

Thank you for the opportunity to participate in choosing a name for our road. Your name suggestions are well thought out and reflect the long history of the families that lived here.

As much as we would like to keep the "Evans" name for the road, we think that the best name is "Nairnup". It sparks the spirit of our indigenous heritage but also honors our European heritage. The Evans family used the name Nairnup for the property that we have owned for 21 years. In fact we would like to reinstate the name, Nairnup, for our cottage and the attached school room. The cottage dates from 1896 and the school room from 1903.

We would prefer not to have the word "road" but instead another word that reflects that the road doesn't go anywhere such as Way, Trail or Track. During weekends and in the high season people drive, turn around, park and camp on our property without permission. A more diminutive name might deter people from trespassing.

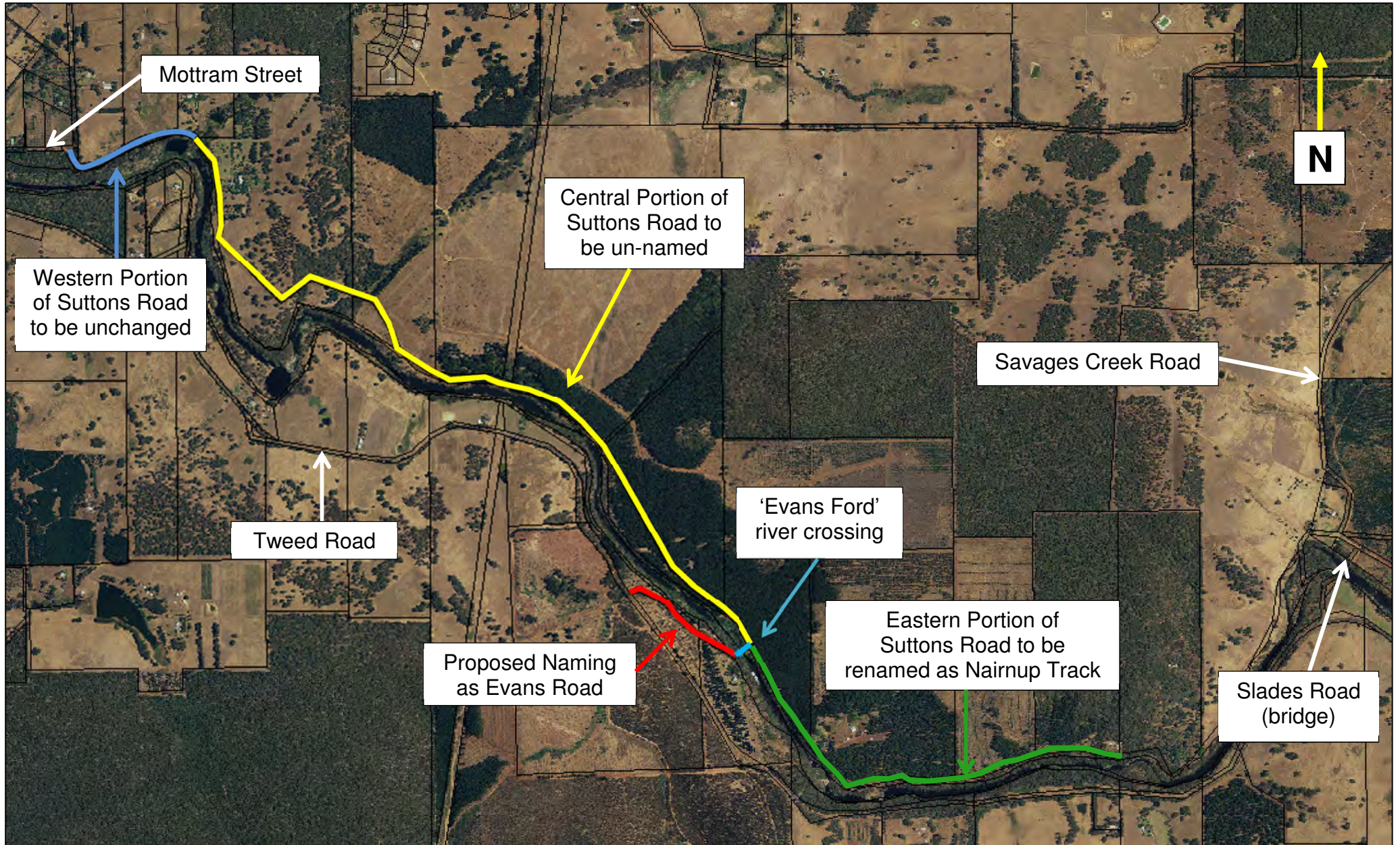
We would suggest Nairnup Trail also be the name for the road on the opposite side of the Blackwood River which is presently known as Suttons Road. It would be simpler to have one name and would also alleviate the need for another sign. Although there are a few months of the year that the three residents on the northern bank cannot use the crossing, it is their preferred access. It would also be our suggestion to name the crossing "Nairnup Crossing". As there are already three signs on each side of the crossing, another one would just be too many. Alternatively, if the road on the other side of the river has to be a different name, than our second choice would be "Everton". It is the farm where Nancy Everton grew up and I think it would be a wonderful tribute to her.

We look forward to hearing how the road naming was decided and also to the naming outcome.

Once again, we very much appreciate being asked for our input on the deciding a new name for our road.

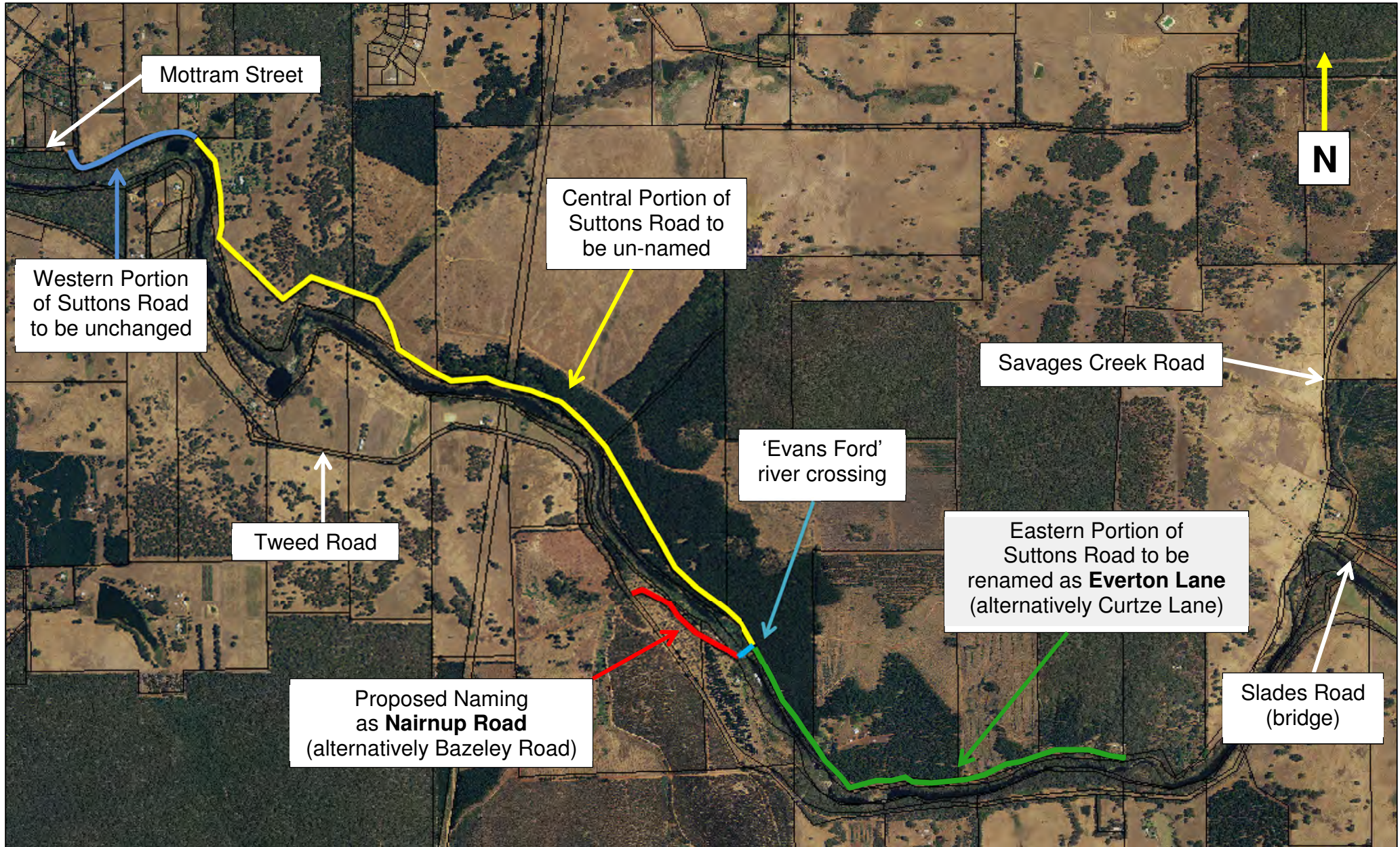
Yours sincerely,

Susan Masterson and Greg Andrews



Not to scale

Proposed Road Name Rationalisation – Evans Road, Glenlynn and Suttons Road & Nairup Track, Kangaroo Gully
(Aerial Photo – Shire of Bridgetown-Greenbushes Aerial Photo November 2013)



Not to scale

**Proposed Road Name Rationalisation (Revised) – 'Evans Ford Road' and Suttons Road, Kangaroo Gully
(Aerial Photo – Shire of Bridgetown-Greenbushes Aerial Photo November 2013)**

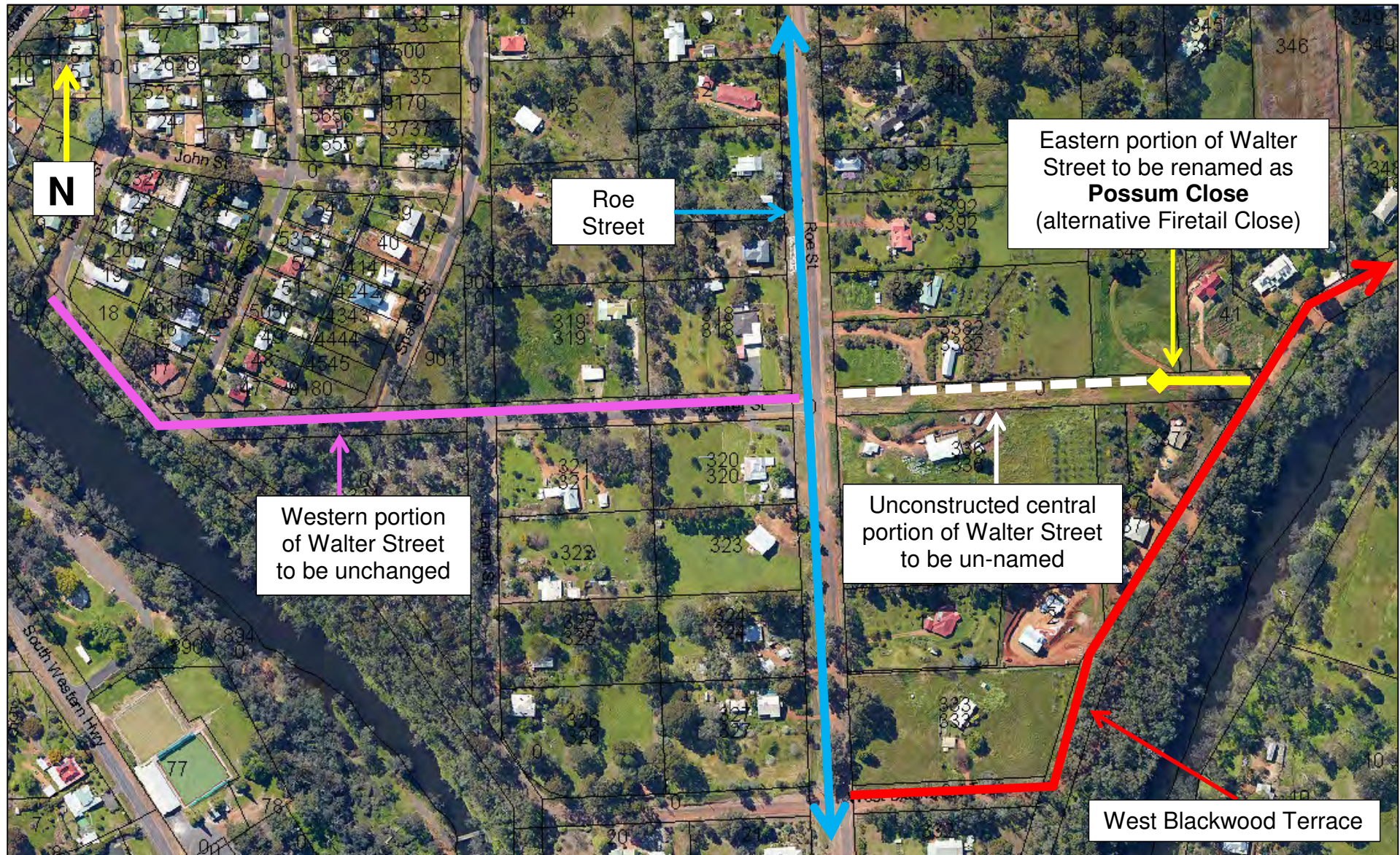
Michelle Donaldson

From: Emily NORTHCOTT <enorthco@our.ecu.edu.au>
Sent: Tuesday, 29 August 2017 9:30 AM
To: Michelle Donaldson
Subject: I-CO201747982 - Proposed road name rationalisation - Walter street, Bridgetown
SynergySoft: I-CO201747982

Dear Scott Donaldson,

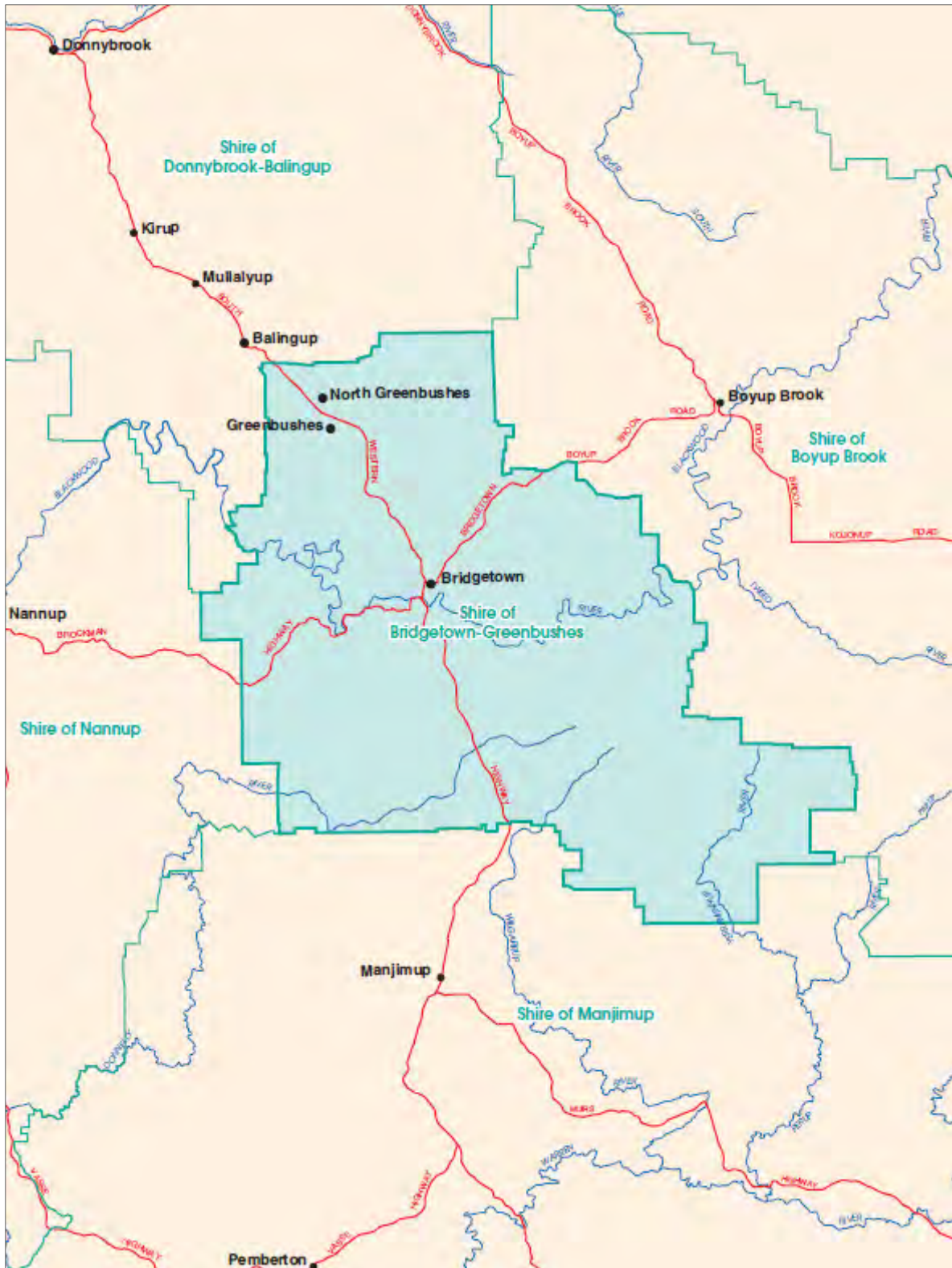
I am sending this email on behalf of my grandparents Janine and Robert Hudson, regarding the prior phone conversations with you. They would like to propose alternatives to 'Possum Place', these being, 'Possum Close' or 'Armstrong Close' (after the previous owner of the land, and owner of the old orchid, Max Armstrong).

Yours Sincerely,
Emily Northcott
Pre-Service Teacher
Edith Cowan University
South West Campus
Course: Bachelor of Education (Primary) Y41
Student Number: **10364566**
On behalf of: Janine and Robert Hudson



Not to scale

**Proposed Road Rationalisation (Final Plan) – Walter Street, Bridgetown
(Shire of Bridgetown-Greenbushes Aerial Photo September 2015)**



Scheme Map Area – Shire of Bridgetown-Greenbushes

Enquiries: L Cianfagna
 Direct Line: 9222 4855
 Our ref: 90201/98
 Your ref:



Department of Housing and Works
 Government of Western Australia

Ms Marlene Da Ronch
 Treasurer
 Greenbushes Aged Community Committee Inc
 PO Box 82
 GREENBUSHES WA 6254

Dear Marlene

LOT 393 BLACKWOOD ST GREENBUSHES – EQUITY REVIEW

It has come to my attention that a final equity review was not undertaken for the above joint venture project, completed in May 2000.

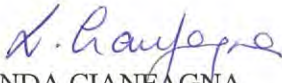
The 'Schedule' of the Joint Venture Agreement was based on estimates of costs only and therefore, will need to be amended to reflect the actual costs incurred by each of our respective agencies. I have attached a table detailing the calculation of equities based on final expenditure for perusal by both the Shire of Bridgetown/Greenbushes and Greenbushes Aged Community Committee (GACC).

If both the Shire and the GACC are satisfied with the equities in this project, could you please arrange to have a signatory from both the Shire and GACC initial all three copies of the attached Schedule. Both the Shire and GACC are then to retain one copy each for attachment to their original agreement. The remaining copy is to be returned to this office for Homeswest's retention.

Should there however, be additional costs towards the capital value of the properties which were expended by either the Shire or GACC that have not been accounted for, documentary evidence will be required to support these claims.

Thank you for your cooperation in this matter and should you have any queries, please do not hesitate to contact me on the above direct line.

Yours sincerely


 LINDA CIANFAGNA
 A/SENIOR REVIEW OFFICER
 COMMUNITY HOUSING

~~LENA PIKE~~
 LENA PIKE

15 September 2003

ARABIC

تحتوي هذه الرسالة على معلومات هامة من Department of Housing and Works إذا لم تتمكن من فهم محتواها ، فالرجاء إيجاد من يترجمها لك. هناك خيار آخر وهو القدوم إلى أقرب مكتب تابع لـ Department of Housing and Works ، حيث يمكننا الاستعانة بمصلحة الترجمة المطلوبة.

CHINESE

這封信載有房屋事務部 Department of Housing and Works 的重要信息。如果您不明白，請找人給您翻譯。您也可到房屋事務部任何辦事處請求與翻譯服務處 (TIS) 聯繫。

HUNGARIAN

Ebben a levéfontos tájékoztató van a Department of Housing and Works. Ha nem érti tartalmát, kérjük fordítsassa le magának valakivel. Ez úgy is megoldható, hogy Ön eljön a Department of Housing and Works legközelebbi irodájába ahonnan felhívjuk a Fordító és Tolmács-szolgálatot (TIS)

ITALIAN

Questa lettera contiene importanti informazioni del Department of Housing and Works. Se non è in grado di leggerla, la preghiamo di cercare qualcuno che gliela traduca. Altrimenti si rechi al più vicino ufficio del Department of Housing and Works dove potremo telefonare Servizio Traduttori ed Interpreti (TIS).

TAGALOG

Ang sulat na ito ay naglalaman ng mga mahalagang impormasyon mula sa Department of Housing and Works. Kung hindi mo maintindihan ang nilalaman nito, pakihanapin ang isang tao na magasalin nito sa iyo. Makapamimili ka, pumunta sa pinakamalapit na opisina ng Department of Housing and Works, kung saan mayroon kaming kaparaanan sa Serbisyo Ng Pagasasalin At Pagpapakahulugan (TIS).

SPANISH

Esta carta contiene información importante del Department of Housing and Works. Si Usted no puede entender su contenido haga el favor de encontrar a alguien que se la traduzca. Por otra parte vaya a la oficina más cercana del Department of Housing and Works, donde tenemos acceso al Servicio de Traductores e Intérpretes (TIS).

ROMANIAN

Această scrisoare conține informații importante de la Department of Housing and Works cu probleme de locuințe. Dacă nu înțelegeți conținutul scrisorii, vă rugăm să cereți cuiva să o traducă pentru dvs. De asemenea, puteți veni la oficiul cel mai apropiat de dvs., am Department of Housing and Works cu probleme de locuințe, unde putem lua legătura cu Serviciul de Traduceri și Interpretare (TIS).

POLISH

Niniejszy list zawiera ważną informację z Department of Housing and Works. Jeśli nie jest Pan/Pani w stanie zrozumieć jego treści, prosimy znaleźć kogoś kto go Panu/Pani przetłumaczy lub przyjść do najbliższego biura Department of Housing and Works, gdzie mamy dostęp to Biura Tłumaczy (TIS).

KHMER

ក្នុងលិខិតនេះមានព័ត៌មានសំខាន់ៗមកពីក្រសួងលំនៅឋាន ។ បើអ្នកមិនយល់ គុយខ្មែរក្រហម ឬ មិនយល់ខ្មែរ ក៏យល់ឃើញស្រប លំនៅឋាន គឺជាមន្ត្រី គេអាចស្រាវជ្រាវស្រាវជ្រាវបាន ។

TURKISH

Bu mektupda Department of Housing and Works gelen önemli bilgiler vardır. Eğer mektubun içindekileri anlayamıyorsanız, lütfen size bunu tercüme edebilecek birini bulunuz. Veya, en yakın Department of Housing and Works ofisine geliniz, burada Yazılı ve Sözlü Çeviri Servisini biz arayabiliriz (TIS).

MACEDONIAN

Ova pismo sadrži važni informacii od Department of Housing and Works. Do kojku ne ste vo moznost da ja razberete sadržinata, vo molimo najdete nekoj da vi ja prevede. Inaku, pojdete do najbliskoto protstavnishto na Ministerstovoto za domuvaañe, kade što imamo pristap do Službata za prevoduvañe i tolkuvañe. (TIS)

SERBIAN

Ovo pismo sadrži važne informacije Department of Housing and Works. Ako ne razumete sadržaj, molimo nađite nekoga da vam ga prevede. Druga mogućnost je da dođete u vaša najbližu kancelariju Department of Housing and Works gde mi možemo da kontaktiramo Tumačku i pravodničku službu. (TIS)

CROATIAN

Ovo pismo sadrži važnu informaciju Department of Housing and Works. Ukoliko ne razumijete njegov sadržaj, pitajte nekoga da vam prevede ili dođite u najbliži ured Department of Housing and Works, gdje je moguće kontaktirati Službu prevođenja i tumačenja (TIS)

SOMALIAN

Waqadani waxay xambaarsantahay war muhiim ah oo ka soo baxay Department of Housing and Works. Haddii aad akhriyikartweydo ama garanweydo qoraalkaas, fadlan waxaad raadiisa qof kuu tarjuma, haddii kale waxaad umaadaa ama la xiriirtaa xafiiska kuugu dhaw ee Department of Housing and Works, halkaasoo aannu kuu awoodno tarjumaad telefoon (TIS).

GREEK

Η επιστολή αυτή περιέχει σημαντικές πληροφορίες από το Department of Housing and Works. Αν δεν καταλαβαίνετε το περιεχόμενό της, σας παρακαλούμε βρείτε κάποιον να σας τη μεταφράσει. Διαφορετικά ελάτε στο πλησιέστερο γραφείο του Department of Housing and Works, όπου διαθέτουμε πρόσβαση στην TIS

FARSI

این نامه حاوی اطلاعات بسیار مهمی در باره وزارت مسکن میباشد. اگر قادر بخواندن و درک آن نیستید لطفاً از افراد دیگر برای ترجمه آن یاری بخوایید. در غیر این صورت به نزدیکترین دفتر وزارت مسکن مراجعه کنید زیرا ما امکان دستیابی به خدمات مترجمین را داریم.

VIETNAMESE

Bức thư này ghi những chi tiết quan trọng của Department of Housing and Works. Nếu Quý vị không hiểu nội dung, Quý vị hãy tìm người dịch bức thư này giúp Quý vị. Hoặc Quý vị có thể đến Văn phòng gần nhất của Department of Housing and Works, chúng tôi sẽ liên lạc với Dịch vụ Thông Ngôn và Phiên Dịch để giúp bạn (TIS).

CALCULATION OF EQUITIES

GREENBUSHES AGED COMMUNITY COMMITTEE INC
SHIRE OF BRIDGETOWN/GREENBUSHES & HOMESWEST

LOT 393 BLACKWOOD ST, GREENBUSHES
(3 X 2 B/R APU'S)

Commenced 15/10/99
Completed 10/5/00

JOINT VENTURE PARTIES		HOMESWEST	
<u>Greenbushes Aged Community Committee</u>		Accepted Contract Price	\$318,700
Cash Contribution \$2,000.00	\$15,000	Plus variations to Contract	\$Nil
Headworks	\$ 5,626	Architect Fees	\$ 7,982
	\$20,626	Consultant Fees	\$ 5,417
		Administration Charges	\$ 19,126
<u>Shire of Bridgetown/Greenbushes</u>		Landscaping	\$ 10,010
Land Value	\$N/A *	WAWA Headworks	\$ 3,248
Cash Contribution	\$15,000	Pathworks	\$ 676
	\$15,000	Less Cash Contribution	\$ 30,000
OTHER	\$15.00		
TOTAL:	\$25,626 \$3441.00	TOTAL:	\$337,219

* Crown Land vested with the Shire of Bridgetown/Greenbushes

Joint Venturers' total contribution:	25,626 33441
Homeswest's total contribution:	\$337,219
TOTAL PROJECT COST:	\$372,845 370660.00

EQUITY % SHARE:

Greenbushes Aged Community Committee Inc total contribution x 100 = 5.6%
Total Project Cost

Shire of Bridgetown/Greenbushes total contribution x 100 = 4.0%
Total Project Cost

Homeswest total contribution x 100 = 90.4%
Total Project Cost 100.0%

L. Cunniff
Linda Cunniff
A/Senior Review Officer
Community Housing Branch

15 September, 2003

SCHEDULE - PROJECT A

1. DESCRIPTION OF THE LAND

Greenbushes Lot 393 on Land Administration Diagram 93174 being the whole of the land on Volume LR3109 Folio 364

If the Project is to be located on part of a Lot, this shall be delineated in the Site Plan which is Annexed to this Agreement and marked "D"

Units

Type of Unit (e.g. 3 bedroom unit)	No.	Construct/Purchase/Modification	Target Group to be Housed
2 bedroom unit	3	Construction	Seniors

2. FINANCIAL CONTRIBUTIONS TO THE JOINT VENTURE

a) Organisation's Contributions to:

Land Costs

- Land Value contribution	\$N/A
- Land Clearance	\$Nil
- Site Preparation	\$ Nil
- Land Servicing (Headworks)	\$ 5,626.00
- Other (e.g. surveying, subdivision)	\$Nil

	\$ 5,626.00

Construction Costs

- Architectural Fees	\$Nil
- Project Management (construction)	\$Nil
- Construction of Units (cash contribution)	\$ 12,000.00
- Renovations / modifications	\$Nil
- Additional Amenities	\$Nil
- Landscaping	\$Nil
- Other	\$Nil

	\$ 12,000.00

Organisation's Total Project Contribution = \$ 17,626.00

b) Homeswest's contributions to:

Land Costs

- Land Value contribution	\$Nil
- Land Clearance	\$Nil
- Site Preparation (Earthworks)	\$ 676.00
- Land Servicing (WAWA Headworks)	\$ 5,248.00
- Other (e.g. surveying, subdivision)	\$Nil

	\$ 5,924.00

Construction Costs

- Architectural Fees	\$ 7,982.00
- Consultant Fees	\$ 5,417.00
- Project Management (construction)	\$ 19,126.00
- Accepted Contract Price	\$318,760.00
- Renovations / Modifications	\$Nil
- Landscaping	\$ 10,010.00
- Less JV Cash Contribution	\$ 30,000.00

\$331,295.00

Homeswest's Total Project Contribution = \$337,219.00

c) Vestee's Contributions to:

Land Costs

- Land Value	\$Nil
- Land Clearance	\$Nil
- Site Preparation	\$Nil
- Land Servicing	\$Nil
- Other (e.g. surveying, subdivision)	\$Nil

\$Nil

Construction Costs

- Architectural Fees	\$Nil
- Project Management (construction)	\$Nil
- Construction of Units (cash contribution)	\$ 15,000.00
- Renovations / modifications	\$Nil
- Additional Amenities	\$Nil
- Landscaping	\$Nil
- Other	\$Nil 815

\$ 15,815.00

Vestee's Total Project Contribution = \$ 15,815.00

d) Total Project Cost = \$372,845

3. THE PARTIES PERCENTAGE EQUITABLE INTERESTS IN THE JOINT VENTURE

a) The Organisation	5.6%
b) Homeswest	90.4%
c) The Vestee	4.0%

4. ADDRESSES OF ALL UNITS COVERED BY THIS AGREEMENT

Lot 393 (Units 3-5) Blackwood St, Greenbushes

5. **LONG TERM MAINTENANCE PROVISION**

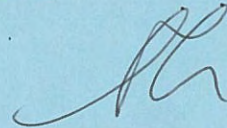
An amount of \$300 per Unit per year shall be set aside from the annual rental income for the long term maintenance needs of the Joint Venture property/ies.

6. **COMMENCEMENT DATE**

10 May, 2000

GREENBUSHES AGED
COMMUNITY COMMITTEE INC.
P.O. BOX 82
GREENBUSHES W.A. 6254
A.B.N. 67 944 934 716

SHIRE OF BRIDGETOWN - GREENBUSHES



Tim Clyne, CEO

M. Darout TREAS
J. Mastaglia SEC.

99 PLAIN ST
EAST PERTH
WESTERN
AUSTRALIA
6004



HOMESWEST
CENTRE

TELEPHONE:
222 4666

FACSIMILE:
221 1388

Enquiries: K Vernon
Direct Line: 222 4740
Our Ref: 99280/89
Your Ref:

MRS B DELLA-PATRONA
PRESIDENT
GREENBUSHES AGED COMMUNITY COMMITTEE
C/- BOX 62, PO
GREENBUSHES WA 6254

Dear Mrs Della-Patrona

**JOINT VENTURE - 2 AGED PERSONS UNITS
PT LOT 342 CORNER BLACKWOOD AND MORT STREETS, GREENBUSHES**

It is now appropriate for our respective equities to be reassessed based on final actual costs incurred. You will of course recall that the original equities were based on estimates.

Homeswest's final contribution towards this project consisted of the following, ie:-

Accepted Tender Price	\$135,880.00	
<u>Plus</u> Variation to Contract	<u>\$ 4,761.00</u>	\$140,641.00
<u>Plus</u> 6% Architectural Fee of Accepted Tender Price		\$ 8,153.00
<u>Plus</u> Landscaping and Reticulation		<u>\$ 1,800.00</u>
Homeswest's Total Contribution		<u>\$150,594.00</u>

Your Organisation's final contribution towards this project consisted of the following, ie:-

Value of the land	\$ 3,000.00
Cost of Site Works	\$ 5,427.00
Portion of Landscaping Cost	\$ 701.00
Garage	<u>\$ 2,774.00</u>
Greenbushes Aged Community Committee Total Contribution	<u>\$11,902.00</u>

This means then that our final respective contributions and equities work out as follows:-

	<u>Contribution</u>	<u>Equity Share</u>
Homeswest	\$150,594	92.68%
Greenbushes Aged Community Committee	<u>\$ 11,902</u>	<u>7.32%</u>
TOTAL	<u>\$162,496</u>	<u>100.00%</u>

Items 3, 4, 5 and 6 of the Schedule at page 17 of our Agreement have been adjusted accordingly and in this regard I have enclosed an amended schedule reflecting these changes. I would appreciate it if you would examine same and providing you are satisfied with it, attach it to your copy of our Agreement as a replacement for the existing Schedule. Unless I hear to the contrary, I will assume this arrangement is acceptable.

Finally, I thank you for co-operation and assistance you have extended in getting this project completed and operational, and I wish your Organisation every success for the future.

Yours sincerely



KEVIN VERNON
A/JOINT VENTURE
HOUSING OFFICER

January 6, 1994

THE SCHEDULE

- Item 1. Name of The Organisation**
GREENBUSHES AGED COMMUNITY COMMITTEE INCORPORATED,
OF C/- POST OFFICE BOX 62, GREENBUSHES, 6254
- Item 2. Description of The Land**
PORTION OF LOT 342 AND BEING PORTION OF RESERVE ↑23420
BLACKWOOD STREET (CORNER OF MORT STREET) AS SHOWN ON THE
SITE PLAN AND MARKED AS APPENDIX "A"
- Item 3. Homeswest's capital contribution** **\$150,594**
- | | | |
|-----------------------------|-----------------|--|
| FINAL ACTUAL COST | \$140,641 | |
| ARCHITECTURAL SERVICES (6%) | \$ 8,153 | |
| LANDSCAPING COST | \$ <u>1,800</u> | |
- Item 4. Homeswest's percentage interest in the Project**
92.68%
- Item 5. Organisation's capital contribution** **\$ 11,902**
- | | | |
|------------------------|-----------------|--|
| VALUE OF THE LAND | \$ 3,000 | |
| SITWORKS AND ROADWORKS | \$ 5,427 | |
| LANDSCAPING COST | \$ 701 | |
| GARAGE | \$ <u>2,774</u> | |
- Item 6. Organisation's percentage interest in the Project**
7.32%
- Item 7. Description of Ancillary Services**
NIL
- Item 8. Membership of the Management Committee of the Units**
MANAGEMENT COMMITTEE OF THE ORGANISATION
- Item 9. Name of Homeswest Branch Office**
HOMESWEST BRANCH OFFICE, 33 ROSE STREET, MANJIMUP, 6258
- Item 10. Membership of the Joint Allocation Panel**
ACCOMMODATION MANAGER, HOMESWEST
- Item 11. Description of and charges for Additional Services**
NIL
- Item 12. The Lease**
Indenture of Lease dated the 27th day of July 1992
between THE ORGANISATION and THE SHIRE OF BRIDGETOWN-
GREENBUSHES
- Item 13. The Municipality**
THE SHIRE OF BRIDGETOWN-GREENBUSHES OF POST OFFICE
BOX 271, BRIDGETOWN, 6255

N- 02017 4439

Elizabeth Denniss

From: Steve and Leanne <slgreen@westnet.com.au>
Sent: Sunday, 10 September 2017 4:23 PM
To: Elizabeth Denniss; Tim Clynch
Cc: Ralton Benn
Subject: FW: Greenbushes Aged Community Committee

LEGALL25

Hi All ,

Further to my email earlier , below is equity split as confirmed by Housing in 2015.

Steve

From: Helen TAYLOR [<mailto:Helen.Taylor@housing.wa.gov.au>]
Sent: Monday, August 10, 2015 1:29 PM
To: Slgreen
Subject: RE: Greenbushes Aged Community Committee

Good afternoon Steve

It looks like a review of the equity was done for stage 2 in 2003 but not on stage 1 so as it stands

Stage 1 – 50 year JVA 2042
 Housing Authority – 92.68%
 GACC – 7.32%

Stage 2 – 25 year JVA 2024
 Housing Authority – 90.4%
 Shire of Bridgetown/Greenbushes – 4.0%
 GACC - 5.6%

It is also noted that the land has a NIL value as it is a Reserve and is Vested to the Shire for the provision of accommodation for aged persons.

Regards

Helen Taylor
 Senior Contract Administrator | Housing Programs

Housing Authority
 Level 2 , 169 Hay Street East Perth WA 6004
 T: (08) 6217 6219 M: 0417 275 055
 Email:helen.taylor@housing.wa.gov.au www.housing.wa.gov.au

OPENING DOORS
 Celebrating 20,000 Homes



Warren Blackwood Stock Route

Memorandum of Understanding

This document represents an agreement between

The Warren Blackwood Alliance of Councils

and

The Department of [Biodiversity, Conservation Parks and Attractions](#) and [Wildlife](#)

and

The Shires of Bridgetown-Greenbushes, Manjimup and Nannup

1. Description of the collaborating organisations

The Department of [Biodiversity, Conservation Parks and Attractions](#) and [Wildlife](#) (the Department) is the agency responsible for the management of state forest, national parks and other reserves through which the majority of Warren Blackwood Stock Route (WBSR) traverses.

The Warren Blackwood Alliance of Councils (WBAC) is a Voluntary Regional Organisation of Councils representing the Shires of Bridgetown-Greenbushes, Manjimup and Nannup, supporting partnership development, relationship building and progressing regionally significant projects.

The Shires of Bridgetown-Greenbushes, Manjimup and Nannup (the Shires) are the individual Local Government Authorities through which the trail traverses.

2. Objectives and Scope

The primary objective of this tripartite Memorandum of Understanding (MOU) is to express the willingness of the parties to collaborate with the planning, development, maintenance and management of the Warren Blackwood Stock Route (WBSR).

3. Rationale for the MOU

The MOU seeks to establish the highest standards of cooperation and understanding between the collaborating parties described above for the planning, construction and maintenance of the WBSR. In particular it defines the functions and responsibilities of the Department, the Shires and the WBAC.

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The MOU is intended to be an administrative document which seeks to ensure mutually beneficial working arrangements, and to clarify the relationship between all parties.

4. The nature of the collaboration

This tripartite relationship acknowledges the value of having a joint vision and supportive approach to funding as well as volunteer and in-kind contributions.

Each party has access to resources, skills and equipment that will be crucial to the development and ongoing management and maintenance of the WBSR. The Shires and the Department have statutory management responsibility for land managed by each party. The WBAC has a mandate to deliver unique regional trails experiences and perpetuate the legacy and history of stock driving as a unique feature of agriculture in the region.

5. Terms of the agreement

This MOU relates only to the WBSR and covers roles and responsibilities of all parties in this regard. Access and use of the Department land for construction, management and maintenance of the WBSR will need to be addressed by way of a *Regulation 4 Lawful Authority* or a licence.

The MOU constitutes an agreement between the parties. This MOU may be modified, altered, revised, extended or renewed at any time by mutual written consent of all parties. Amendments must be signed and dated by all parties.

The MOU cannot restrict any party or any other in the performance of their statutory functions or the execution of its statutory powers.

During the first five years, including the planning, construction and operation phase, an annual review of the MOU is undertaken, commencing ~~(insert dateXXXXXXXX)~~.

6. Functions of the MOU

This MOU acknowledges that:

- (a) ~~the~~ WBAC, Shires and the Department agree in principle to provide access to lands for the WBSR to the other parties, its officers, employees, contractors, Department of Corrective Services work crews and maintenance volunteers for purposes of development, construction, management and maintenance of the WBSR, subject to formally granting access through a Lawful Authority or licence for the Department's lands and achievement of all necessary approvals;

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Comment [AC1]: Commencement date needs to be assigned.

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- (b) ~~The~~ WBAC, Shires and the Department agree to grant access to these lands to the general public for the purposes of the WBSR, subject to the Department formally granting access through a *Lawful Authority* or licence for the Department's lands and achievement to all necessary approvals;
- (c) ~~In~~ all respects, other than those roles and responsibilities identified in this MOU, responsibility for the administration and management of land remains with the relevant manager, who has lawful responsibility for these functions under the *Local Government Act 1995 (WA)*, *Land Administration Act 1997 (WA)* or *Conservation and Land Management Act (WA) 1984*; and
- (d) ~~The~~ legal rights, duties and powers of the WBAC, Shires ~~or~~ Department or WBAC cannot be fettered by the terms of this MOU.

Roles and responsibilities of the parties

7. Joint

- (a) Sharing information and collaborating regarding the WBSR and associated lands~~;~~
- (b) ~~To~~ Keeping an open dialogue between the partners, so as to maximise the opportunity to develop and maintain the WBSR through strategic and collaborative means~~; and~~
- (c) ~~W~~ working collaboratively towards the development of the WBSR.

8. WBAC (or nominated representative)

- (a) Responsibility as the ~~the~~ lead organisation in the development of the WBSR~~;~~
- (b) ~~The~~ preparation and the annual and post five year reviews of ~~this~~ MOU~~;~~
- (c) Seek all necessary approvals including application for access and use of Department Parks and Wildlife ~~managed~~ lands for the WBSR purposes~~;~~
- (d) Preparation and submission of grant applications for the construction and any future improvements to WBSR trails infrastructure~~;~~
- (e) Administer ing successful WBSR grants to acquittal~~;~~
- (f) Collection information and reporting on usage of the WBSR trail to assist with management decisions~~;~~

Comment [AC2]: Need to be very clear on who is responsible for what in the areas of construction, maintenance, operations and renewal.

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Comment [AC3]: How will information be collected and reported by WBAC?

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~~(g) Investigate revenue generation options and the creation and administration of a trust fund as part of an overall operational business plan for the WBSR;~~

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~~(e) Investigate revenue generation options and the creation and administration of a trust fund as part of an overall operational business plan. Coordinate the development of a "Friends Of" Group for the WBSR, similar to the Munda Bidli Foundation and the Bibbulmun Track Foundation. The group will be an incorporated, not-for-profit organisation established to provide support for the management, maintenance and marketing of the WBSR and once established will absorb a number of the duties listed under each stakeholder;~~

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Comment [AC4]: Who is producing the overall business plan?

~~(f) —~~

Comment [AC5]: Consider this to be a role of WBAC than the LG's as needs a coordinated approach across the region.

~~(h) :~~

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~~(g)(i) Oversee the WBSR management and support of the volunteers, including ensuring training and insurance coverage protection is in place;~~

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~~(h)(i) Oversee WBSR Central point of reporting, and disseminating maintenance requirements and coordination of volunteers;~~

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Comment [AC6]: Is WBAC in a position to even be able to insure volunteers? What will the cost be?

~~(i) Be the first point of contact for maintenance with appropriately trained and skilled volunteers being the first responders. Fund and coordinate staff resources for more advanced tasks. Other parties may assist with tasks that are considered beyond the capacity of volunteers but this will dependent on works program capacity and risk assessment.~~

Comment [AC7]: What staff resources will WBAC be coordinating? This should be up to individual LG's unless the intent is to employ contractors. How will WBAC fund this?

~~(j)(k) Coordinate the development and construction of the approved camp sites and other WBSR infrastructure facility in collaboration with the relevant land manager. Ensure that any operators or contractors hold sufficient public liability insurance.~~

Comment [AC8]: Should be extended to liaison with all adjoining landowners in accordance with point 8 k) above.

~~(k) Liaise with neighbours of the WBSR and camp sites on land managed by the Department where applicable;~~

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Comment [AC9]: Was of the understanding that DPAW were going to manage the assets. Have no issue with WBAC ownership and maintenance obligations (subject to the establishment of a suitable contribution scheme from the three LG's), but management of the facilities (particularly toilets) is very problematic and likely to be a significant cost burden.

~~(l) All structures built on Department managed land for the WBSR will be owned and managed by the WBAC, including for liability and for insurance purposes;~~

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~~(l) —~~

~~(m) Coordinate the maintenance program of the WBSR on department and shire lands, including the camp sites and trail.~~

Comment [AC10]: How is the "coordination" of maintenance going to work on Shire managed land? Clause seems at odds with point 9 obligations.

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~~(n) The collection and storage of information and correspondence in relation to the WBSR; and~~

Comment [AC11]: Appears very similar to point 8f).

~~(m)~~

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~~(n) Coordinating the interpretive planning for the WBSR camp sites and trail. Signage and trail marking is required needs to meet the Department's standards.~~

Comment [AC12]: How is WBAC intending to do this with current resources?

9. Shires of Bridgetown-Greenbushes, Manjimup and Nannup

~~(a) Responsible for ownership of all structures built for the WBSR (excluding the Shannon Campground), including for liability and for insurance purposes;~~

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~~(b) The regular maintaining of existing public roads and infrastructure, under management of the Shire that forms part of the WBSR, in accordance with organisation priorities;~~

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~~(c) The WBSR will be incorporate WBSR assets into each of the Shire's infrastructure maintenance and management programs for the camp sites and trail;~~

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~~(d) Coordinate the maintenance program of the WBSR on Department and Shire lands, including the camp sites and trail;~~

Comment [AC13]: To what extent is the expectation on this?

~~(e)~~

~~(e) Managing fire and associated risk pertinent to the WBSR and camp sites and trail located on Shire managed land;~~

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~~(f) Undertake risk assessments where required of visitor risk for roads and facilities that are part of the WBSR on Shire managed lands;~~

Comment [AC14]: Likely to have a very significant cost if Bush Fire Prone Area BAL assessments specify substantially vegetation reduction and maintenance. Does this extend further? ... [3]

~~(g) Hold appropriate Report to Friends of Group/WBAC any maintenance/risk issues;~~

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~~(h) Public liability cover for WBSR visitors on Shire managed land;~~

Comment [AC15]: There is a cost associated with this. What is the expectation?

~~(i) Liaising with neighbours of the WBSR and camp sites on Shire land where applicable;~~

Comment [AC16]: Of the opinion that this should be a WBAC responsibility ... [4]

~~(j) Assist, where appropriate and within available resources, with promotion and marketing of the WBSR;~~

Comment [AC17]: Does the public liability extend further than current ... [5]

~~(k) Assisting with the coordination of volunteer activities on the trail;~~

Comment [AC18]: WBAC responsibility as per point 8 k).

~~(l) Support and assist WBAC with WBSR infrastructure grant applications;~~

Comment [AC19]: Consider this to be a WBAC responsibility for a unified volunteer response.

~~(m) Where applicable seek funding for infrastructure on Department managed land;~~

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~~(n) Assist WBAC in the development and coordination of the "Friends of" group for the WBSR Blackwood Stock Route; similar to the~~

Comment [AC20]: Consider this to be a WBAC responsibility with assistance of the LG's

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~~Munda Biddi Foundation and the Bibbulmun Track Foundation. The group will be an incorporated, not for profit organisation established to provide support for the management, maintenance and marketing of the WBSR and once established will absorb a number of the duties listed under each stakeholder.~~

Comment [AC21]: Consider this to be a role of WBAC than the LG's as needs a coordinated approach across the region.

- (l) Report to the "Friends Of" Group or WBAC any maintenance / risk issue and assist with the coordination of volunteer activities on the WBSR;
- (m) Be the first point of contact for maintenance with appropriately trained and skilled "Friends Of" Group volunteers being the first responders for WBSR issues. Fund and coordinate resources for more advanced tasks. Other parties may assist with WBSR tasks that are considered beyond the capacity of volunteers but this will depend on works program capacity and risk assessment; and
- (n) Support and expedite the development of each WBSR camp site on Shire managed land.

Comment [AC22]: What is meant by expedite?

10. Department of Biodiversity Conservation and Attractions Parks and Wildlife

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(a) Responsible for ownership of all structures built for the WBSR at the Shannon Campground, including for liability and for insurance purposes;

Comment [AC23]: Need to make it very clear about ongoing operation of the camp sites (including toilets) on DPAW managed land. If unacceptable to DPAW, the LG's will need to establish exactly what operational costs are likely to be and report this directly to WBAC for further consideration.

~~(a)~~(b) Responsible for the regular maintenance of existing public roads and infrastructure, under management of the Department that form part of the WBSR, excluding those constructed specifically for the WBSR;

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~~(b)~~ Manage fire and associated risk pertinent to the WBSR and camp sites and trail located on Department managed land;

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~~(c)~~

(d) Undertake risk assessments where required for roads and facilities that are part of the WBSR on Department managed lands;

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~~(c)~~ Annual assessment of visitor risk for roads and facilities that are part of the WBSR on Department managed lands.

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~~(d)~~(e) Report to the Shires Friends of Group/WBAC any maintenance/risk issues and assist with the coordination of volunteer activities on the WBSR where appropriate;

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~~(e)~~(f) Hold public liability cover for WBSR visitors on Department managed land;

~~(f)~~(g) Assist, where appropriate and within available resources, with promotion and marketing of the WBSR;

~~(g)~~(h) Seek clarification of requirement to designate areas for horse use as part of the WBSR route and camp sites; and,

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(b)(i) Providing volunteer personal accident insurance protection for those volunteers registered by the Department and undertaking approved work on Department managed land and under its authority.

11. Intellectual Property

The Department and the Shires will respect the intellectual property of the WBAC with respect to the original concept of the WBSR and will acknowledge this where appropriate, particularly in grant submissions, promotion, marketing and interpretation. The Department and each Shire retains the right to make any final decision if needed on the content and placement of information and interpretation and the overall management and development of the sections of the WBSR traversing land managed by each party.

12. Promotion of the WBSR

Once developed the WBSR will be promoted via the Trails WA website and app or any other mechanism as agreed by WBAC.

13. Disputes

Each of the parties agrees to use its best efforts to resolve disputes. Any disputes that arise in relation to implementation and operation of the MOU and its activities will be reported to the MOU principal parties, who will attempt to resolve the problem.

If the MOU principal parties cannot resolve a dispute, each party will advise the other of the nature and substance of the issue in dispute. The parties agree to then attempt to resolve the dispute through negotiation between appropriate officers, key managers or Directors/CEOs.

If the parties are still unable to resolve the dispute, each party agrees that the dispute must be referred for mediation, at the request of either party, to:

- (a) a mediator agreed by the parties; or
- (b) if the parties are unable to agree on a mediator within 7 days after acknowledging that a mediator is needed, a mediator nominated by the then current Chairman of the Institute of Arbitrators and Mediators Australia, Western Australian Chapter or the Chairman's nominee.

Each party must bear its own costs of complying with this clause and the parties must bear equally the costs of any mediator engaged. If in relation to a dispute a party breaches any provision of this clause, the other party need not comply with this clause in relation to that dispute.

14. Termination of Agreement

This MOU may be terminated at any point in time if there are reasonable grounds to do so. It is expected that all parties will make every effort within

Comment [AC24]: Confusing clause in that were assuming that the volunteer group would be engaged and insured under WBAC and a further clause would enable access to land to undertake works.

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reason to assist in the successful implementation of the MOU. However if an impasse arises, any party reserves the right to withdraw from the MOU.

This MOU is not intended as a legal document but as an agreed working arrangement.

DRAFT

This agreement is endorsed on behalf of:

Warren Blackwood Alliance of Councils

Chair

On _____

**Department of Biodiversity, Conservation and Attractions ~~Parks and Wildlife~~
(Blackwood & Donnelly Districts)**

Blackwood District Manager

On _____

Donnelly District Manager

On _____

Shire of Bridgetown-Greenbushes, Manjimup and Nannup

Chief Executive Officer
Shire of Bridgetown-Greenbushes

On _____

Chief Executive Officer
Shire of Manjimup

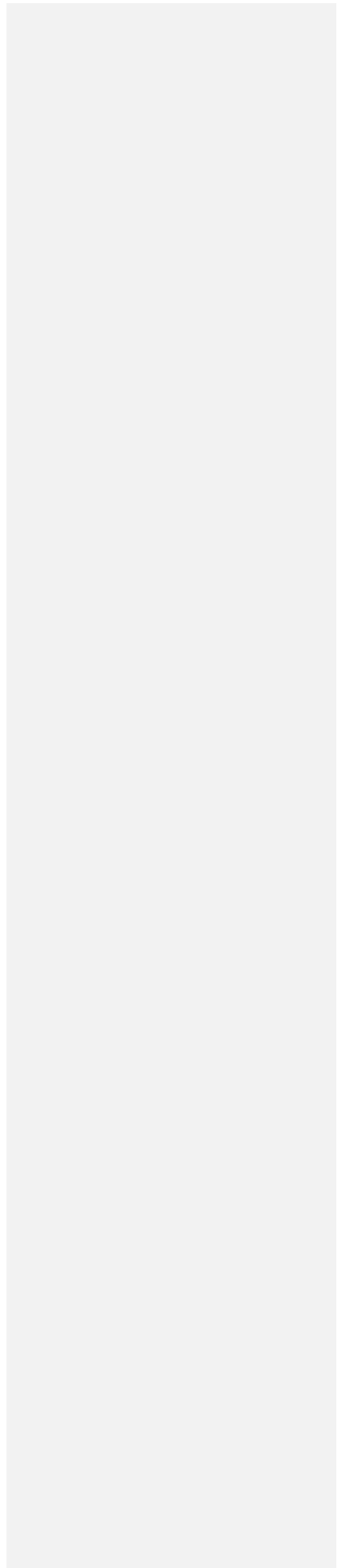
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Chief Executive Officer
Shire of Nannup

On _____

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|



Page 4: [1] Formatted **Andrew Campbell** **7/08/2017 11:50:00 AM**

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Page 4: [2] Formatted **Andrew Campbell** **7/08/2017 11:50:00 AM**

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Page 5: [3] Comment [AC14] **Andrew Campbell** **7/06/2017 3:37:00 PM**

Likely to have a very significant cost if Bush Fire Prone Area BAL assessments specify substantially vegetation reduction and maintenance. Does this extend further to roadside and trail vegetation under the LG responsibility?

Page 5: [4] Comment [AC16] **Andrew Campbell** **7/06/2017 3:40:00 PM**

Of the opinion that this should be a WBAC responsibility and not left up to the individual LG's to manage.

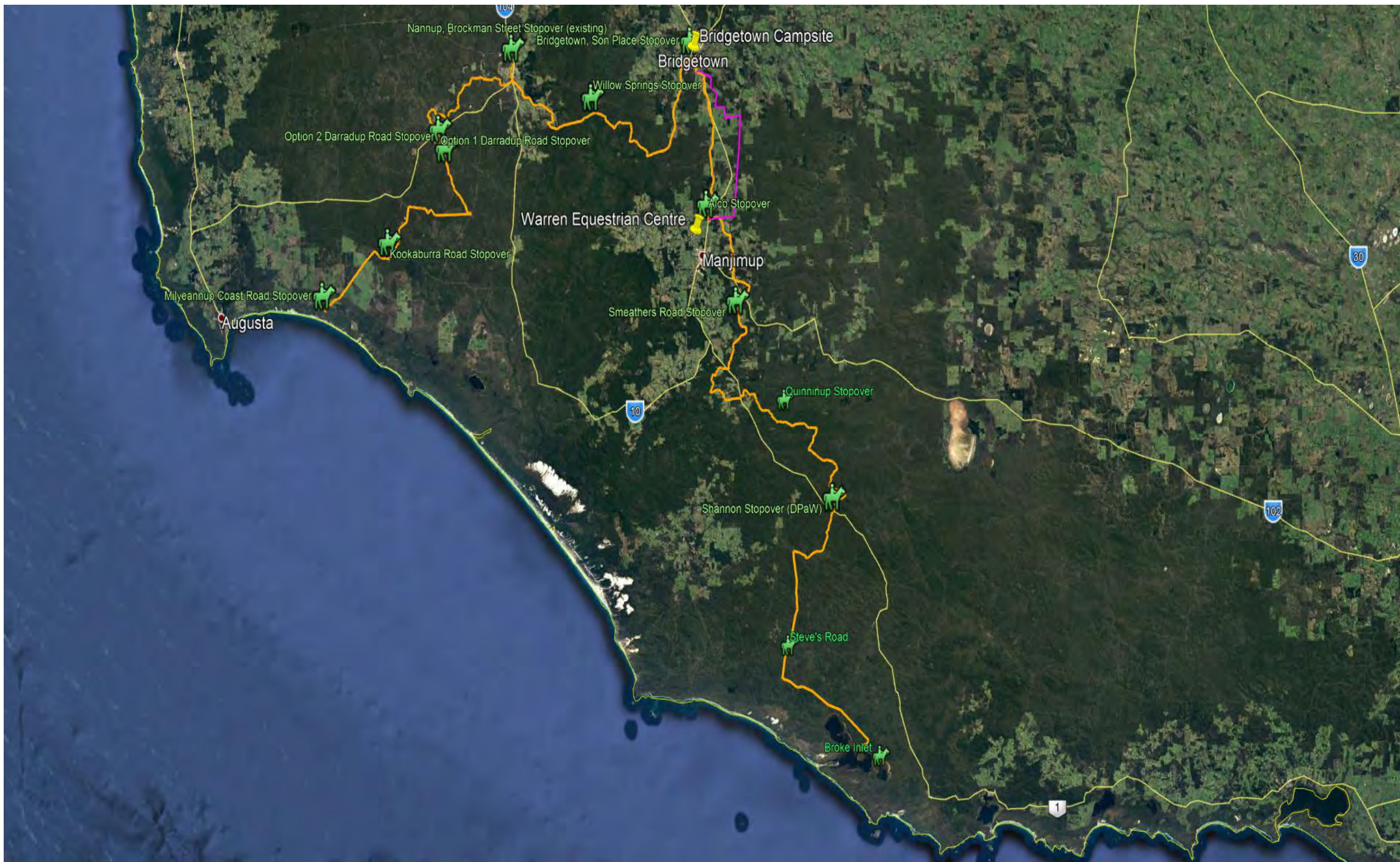
Page 5: [5] Comment [AC17] **Andrew Campbell** **7/06/2017 3:41:00 PM**

Does the public liability extend further than current policies and if so what extra insurance requirements are needed?

<p>MOU endorsed in principle by DBCA and approved by WBAC, Shire of Bridgetown-Greenbushes and the Shire of Nannup</p>	<p>MOU approved by the Shire of Manjimup and proposed for immediate consideration of WBAC, DBCA, Shire of Bridgetown-Greenbushes and the Shire of Nannup</p>
<p><u>Asset Ownership</u></p> <p>WBAC</p> <ul style="list-style-type: none"> • All structures irrespective of land tenure owned and managed by WBAC <p>LG's</p> <ul style="list-style-type: none"> • Roads and trail of LG land only <p>DBCA</p> <ul style="list-style-type: none"> • Roads and trail on DBCA land only 	<p><u>Asset Ownership</u></p> <p>WBAC</p> <ul style="list-style-type: none"> • Nil <p>LG's</p> <ul style="list-style-type: none"> • All structures irrespective of land tenure owned and managed by LG's excluding the Shannon Campground • Roads and trail of LG land <p>DBCA</p> <ul style="list-style-type: none"> • All structures and facilities at the Shannon Campground • Roads and trail on DBCA land
<p><u>Construction</u></p> <p>WBAC</p> <ul style="list-style-type: none"> • Coordinate development and construction • Coordinate interpretive planning for campsites and trail • Liaise with neighbours of DBCA land where necessary <p>LG's</p>	<p><u>Construction</u></p> <p>WBAC</p> <ul style="list-style-type: none"> • No Change <p>LG's</p> <ul style="list-style-type: none"> • No Change

<ul style="list-style-type: none"> • Support the development of LG sites • Liaise with neighbours of LG land where necessary. <p>DBCA</p> <ul style="list-style-type: none"> • Support the development of DBCA sites 	<p>DBCA</p> <ul style="list-style-type: none"> • No change
<p><u>Asset Management and Maintenance</u></p> <p>WBAC</p> <ul style="list-style-type: none"> • Maintenance coordination • Volunteer management • Maintenance first reporting point • First point of contact for disseminating maintenance • Manage volunteer training and insurance <p>LG's</p> <ul style="list-style-type: none"> • Roads and infrastructure • Bushfire management • Trail management • Assessment of visitor risk • Assist with volunteer coordination • Develop and coordinate the "Friends of WBSR" <p>DBCA</p> <ul style="list-style-type: none"> • Roads and infrastructure 	<p><u>Asset Management and Maintenance</u></p> <p>WBAC</p> <ul style="list-style-type: none"> • Coordinate the development of a "Friends of WBSR" group • Oversee WBSR management and support for volunteers • Oversee WBSR maintenance programs <p>LG's</p> <ul style="list-style-type: none"> • All structures irrespective of tenure managed by LG's (excluding Shannon Campground) • Roads and infrastructure of LG land only • Bushfire management • Trail management • Assessment of visitor risk • Assist with volunteer coordination • First point of contact for disseminating maintenance <p>DBCA</p> <ul style="list-style-type: none"> • All structures and facilities at

<ul style="list-style-type: none"> • Bushfire management • Assessment of visitor risk 	<p>the Shannon Campground</p> <ul style="list-style-type: none"> • Roads and infrastructure of DBCA land only • Bushfire management • Assessment of visitor risk
<p><u>Insurance</u></p> <p>WBAC</p> <ul style="list-style-type: none"> • Volunteers Insurance <p>LG's</p> <ul style="list-style-type: none"> • Public Liability (LG Land only) <p>DBCA</p> <ul style="list-style-type: none"> • Public Liability (DBCA land only) • Volunteers Insurance (DBCA land only) 	<p><u>Insurance</u></p> <p>WBAC</p> <ul style="list-style-type: none"> • Nil <p>LG's</p> <ul style="list-style-type: none"> • Public Liability (LG land only) • Volunteer Insurance (LG land only) • Asset Insurance (All land tenure) <p>DBCA</p> <ul style="list-style-type: none"> • No Change





Standing Committee Minutes Index – 14 September 2017

Subject	Page No
Acknowledgment of Country	2
Attendance & Apologies	2
Attendance of Gallery	2
Petitions/Deputations/Presentations	2
Comment on Agenda Items by Parties With an Interest	2
Confirmation of Minutes	2
SC.01/0917 Ordinary Meeting held 10 August 2017	2
Announcements/Briefings by Elected Members	2
Notification of Disclosure of Interest	3
Consideration of Motions of which Previous Notice Has Been Given	3
Reports of Officers	3
Policy	3
SC.02/0917 Related Party Disclosures Policy	3
SC.03/0917 Review of Policy F.1 Community Grants/Donations Funding & Acquittals.....	6
Local Laws	9
Strategy	9
SC.04/0917 Bushfire Risk Management Plan 2017-22.....	9
Organisation Development	13
SC.05/0917 Rolling Action Sheet	13
Urgent Business Approved By Decision	13
Responses to Elected Member Questions Taken on Notice	14
Elected Members Questions With Notice	14
Briefings by Officers	14
Notice of Motions for Consideration at Next Meeting	14
Matters Behind Closed Doors	14
Closure	14
List of Attachments	14

Minutes of a Meeting of the Local Laws, Strategy, Policy & Organisation Development Standing Committee held in the Council Chambers on Thursday, 14 September 2017 commencing at the conclusion of the Special Council Meeting.

The Presiding Member opened the Meeting at 5.38pm

Acknowledgment of Country – Presiding Member

On behalf of the Councillors, staff and gallery, I acknowledge the Noongar People, the Traditional Owners of the Land on which we are gathered, and pay my respects to their Elders both past and present.

Attendance & Apologies

- Presiding Member - A J Wilson
- J A Boyle
- S Hodson
- D Mackman
- J Nicholas
- A Pratico
- P Quinby
- P Scallan
- In Attendance - T Clynch, Chief Executive Officer
- M Larkworthy, Executive Manager Corporate Services
- E Denniss, Executive Manager Community Services
- S Donaldson, Manager Planning
- T M Lockley, Executive Assistant
- Apologies - Cr J Moore

Gallery

D&D Della Vedova

Petitions/Deputations/Presentations - Nil

Comment on Agenda Items by Parties With an Interest - Nil

Confirmation of Minutes

SC.01/0917 Ordinary Meeting held 10 August 2017

A motion is required to confirm the Minutes of the Ordinary Meeting of the Local Laws, Strategy, Policy & Organisation Development Standing Committee held 10 August 2017 as a true and correct record.

Committee Decision Moved Cr Pratico, Seconded Cr Hodson

SC.01/0917 That the Minutes of the Ordinary Meeting of the Local Laws, Strategy, Policy & Organisation Development Standing Committee held 10 August 2017 be confirmed as a true and correct record.

Carried 8/0

Announcements/Briefings by Elected Members

Notification of Disclosure of Interests

Section 5.65 or 5.70 of the Local Government Act requires a Member or Officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Member or Officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

A Member who makes a disclosure under Section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow a Member to speak, the extent of the interest must also be stated.

Nil

Consideration of Motions of Which Previous Notice has been Given - Nil

Reports of Officers

Reports of Officers have been divided into the following Categories:

- Policy
- Local Laws
- Strategy
- Organisation Development

Policy

ITEM NO.	SC.02/0917	FILE REF.	203
SUBJECT	Related Party Disclosures Policy		
OFFICER	Chief Executive Officer		
DATE OF REPORT	28 August 2017		

Attachment 1 Related Party Disclosures Policy

OFFICER RECOMMENDATION that Council adopts the Related Party Disclosures Policy.

Summary/Purpose

Following recent changes to the accounting standards all local governments are required to disclose the nature of related party relationships when preparing general purpose financial reports in compliance with AASB 124.

Background

Correspondence has been received from the Department of Local Government and Communities (DLGC) advising of the new accounting standard AASB 124. AASB 124 is the Australian accounting standard that provides a framework for reporting

relationships between the key decision makers in a reporting entity and the reporting entity. This relationship is commonly described as “related party”.

AASB 124 will only impact on disclosure in financial statements and will not impact on financial position or performance. Local government are required to disclose when a related party transaction has occurred in the reporting year.

The DLGC recommends that each local government establish and implement systems to identify related parties to enable recording of related party transactions from 1 July 2016, therefore incorporating the full 2016/2017 financial year. If the transaction(s) are material, this will need to be disclosed in the annual financial report in accordance with the requirements set out in AASB 124.

The draft *Related Party Disclosures Policy* (Attachment *) provides guidance on:

- the identification of the Shire’s related parties;
- management of related party transactions;
- recording such transactions; and
- disclosure of the transactions in the Shire of Bridgetown-Greenbushes Annual Financial Statements in accordance with AASB 124.

The Policy also addresses the four (4) different types of related party that must be considered by the Shire:

1. Entities related to the Shire;
2. Key Management Personnel;
3. Close family members of Key Management Personnel; and
4. Entities that are controlled or jointly controlled by either 2 or 3 above.

It should be noted that when making a disclosure, only material transactions need to be reported in the financial report. Disclosures are generally aggregated for categories of related party transactions. This means individual names and amounts per transaction will not be disclosed unless otherwise required.

Information collected in the completed annual returns by Elected Members, CEO, Executive Managers (and any other relevant staff member identified by the CEO) will be treated in confidence and only used for meeting compliance with Council’s reporting obligation.

It is important to note that AASB 124 is not designed to detect and report fraud or misconduct. It is more so to enhance transparency and accountability of Council transactions.

Statutory Environment

Australian Accounting Standard AASB 124 Related Party Disclosures

Integrated Planning

- *Strategic Community Plan 2017*
 - Objective 5.2: Maintain high standards of governance, accountability and transparency*
 - Strategy 5.2.1: Councillors provide strong and ethical leadership*
 - Strategy 5.2.2: Staff work in an ethical manner*
 - Strategy 5.2.8: Ensure legislative responsibilities and requirements are met*

- Corporate Business Plan – Nil
- Long Term Financial Plan – Nil
- Asset Management Plans
- Workforce Plan – Nil
- Other Integrated Planning - Nil

Policy

This Report seeks adoption of a new Policy for the Finance Section of Council's Policy Manual

Budget Implications - Nil

Fiscal Equity – Not applicable

Whole of Life Accounting – Not applicable

Social Equity – Not applicable

Ecological Equity – Not applicable

Cultural Equity – Not applicable

Risk Management – Not Applicable

Continuous Improvement – Not applicable

Delegated Authority – Not Applicable

Voting Requirements – Simple Majority

**Committee Recommendation Moved Cr Mackman, Seconded Cr Pratico
SC.02/0917 That Council adopts the Related Party Disclosures Policy.**

Carried 8/0

ITEM NO.	SC.03/0917	FILE REF.	
SUBJECT	Review of Policy F.1 Community Grants/Donations Funding & Acquittals		
PROPONENT	Council		
OFFICER	Executive Manager Community Services		
DATE OF REPORT	28 August 2017		

Attachment 2	Current Grants Policy
Attachment 3	Draft Grants Policy
Attachment 4	Draft Contestable Funding Application Form
Attachment 5	Draft Contestable Funding Acquittal Form

OFFICER RECOMMENDATION – That Council adopts the proposed changes to Policy F1 Community Grants/Donations as at Attachment 3.

Summary/Purpose

The recommendation seeks to update the existing policy to reflect shifts in the categories and assessment process as relates to Council's financial contributions to community groups. The recommendation also seeks to simplify and clarify the funding terms, conditions and forms (application and acquittal).

Background

The officer presented a briefing at the August Standing Committee seeking direction from Councillors regarding the philosophy of providing community grants, service agreements, contributions and donations to assist in policy review. Feedback at that briefing included:

For contestable (competitive, application based) funding the feedback from Councillors included:

- Applicants needed to demonstrate capacity to contribute financially to the proposed project (not just 'in kind')
- Applicants needed to meet with an officer from Community Services to discuss their proposal and Council's Strategic Objectives prior to submitting an application.
- Applicants should aim to submit a funding application for proposals in alignment with Council's Strategic Objectives.
- Applicants that did not submit a funding application in alignment with Council's Strategic Objectives would be eligible, depending the benefit and merits of the proposal (as it may meet a need not yet identified in the community).
- Late applications and/or applications for the same purpose as the previous (successful) application would not be eligible for assessment.
- Council may wish to identify specific groups it wishes to remove from the contestable (competitive application process) and instead fund through a separate category and reviewed annually should the group need funding for a recurring need which Council considered of benefit to the community.
- Applicants who receive funding of \$5,000 per annum (or more) are required to present a briefing to Council in addition to submitting an annual acquittal form.
- In addition to general grant conditions Council will apply specific grant conditions to a grant agreement as it deems necessary.

Officer Comment

The revised policy identifies the 7 existing funding categories which are:

1. Service Agreements
2. Community Grants
3. Chief Executive Officer Donations
4. Chief Executive Hall Hire Donations
5. Rubbish & Recycling Collection Community Groups
6. Rubbish & Recycling Collection Shire Leased Facilities
7. Annual Contributions

Categories 1 and 2 are identified as “Contestable Funding” because these are the competitive, application based funding categories.

The total annual funding allocation will continue to be determined in the annual review of the Corporate Business Plan and the disbursement of that sum across the 7 categories will be determined in a separate process. This process will remain as application based for the Contestable Funding categories, with the assessment of submitted grant applications undertaken by a Working Group (comprising interested Councillors). The Working Group recommendations regarding Contestable Funding will be considered by Council via an agenda report. The Working Group will recommend:

- The successful applicants at category numbers 1 – 2 (and the value of each successful application).
- The recommended value of each category at numbers 3 – 7

Council may, at any time, choose to identify recipients of funding within each category 3 – 7 however the allocation of funding will continue to be done annually in alignment with the Contestable Funding timeline, leading into the preparation of the annual budget.

If Council resolves, at other times during a financial year, to commit to ongoing (more than one-off) contributions towards projects, initiatives or services the amount of that contribution will be notated under Category 7 – Annual Contributions. This will be reviewed annually at the same time as all other funding categories and will be funded via the total annual funding allocation identified in the Corporate Business Plan.

Statutory Environment – Not Applicable

Integrated Planning

➤ Strategic Community Plan 2016

Strategy 4.1.1 Deliver and support a wide range of community activities, events and associated infrastructure.

➤ Corporate Business Plan 2015

Action 4.1.1.2 Fund community grants, service agreements and donations to a maximum value of \$160,000 per annum.

Action 4.1.1.3 Promote the availability of community grants and service agreements.

- Long Term Financial Plan - Nil
- Asset Management Plans – Nil
- Workforce Plan - Nil
- Other Integrated Planning - Nil

Policy/Strategic Implications

This report relates to proposed changes to Council Policy F.1 Community Grants/Donations, Funding & Acquittals.

Budget Implications – Not Applicable

Fiscal Equity

The recommendation achieves fiscal equity principles by ensuring the policy has capacity to allow fair decision making regarding the allocation of public dollars to the community. The recommendation also achieves fiscal principles by ensuring that recurring funding is not available to groups who request the same level of financial support for the same purpose on an ongoing basis. This allows other applicant groups to be assessed in a more competitive basis.

Whole of Life Accounting

The recommendation achieves whole of life accounting principles by ensuring the policy reflects alignment with the Corporate Business Plan and principles of long term financial planning.

Social Equity

The recommendation achieves social equity by ensuring public dollars are invested in programs and projects which provide benefit to the community's objectives.

Ecological Equity – Not Applicable

Cultural Equity

The recommendation achieves cultural equity by ensuring policy directive with regard to supporting a culturally diverse community through a fair, equitable process of distributing public dollars.

Risk Management

The recommendation achieves risk management principles ensuring the policy reflects the intent, philosophy, guidelines and conditions Council wishes to base its financial contributions to external parties on.

Continuous Improvement

The recommendation achieves continuous principles by ensuring the Policy F.1 reflects current trends in relation provision of grant funding and is in alignment with the philosophies, guidelines and conditions which Council has determined as being equitable for the community in its allocation of public dollars.

Voting Requirements - Simple Majority

**Committee Recommendation Moved Cr Hodson, Seconded Cr Boyle
SC.03/0917 That Council adopts the proposed changes to Policy F1
Community Grants/Donations as at Attachment 3.**

Carried 8/0

Local Laws - Nil

Strategy

ITEM NO.	SC.04/0917	FILE REF.	754
SUBJECT	Bushfire Risk Management Plan 2017-22		
OFFICER	Bushfire Risk Planning Coordinator and Chief Executive Officer		
DATE OF REPORT	6 September 2017		

Attachment 6 Shire of Bridgetown-Greenbushes Bushfire Risk Management Plan 2017-22

OFFICER RECOMMENDATION that Council endorses the Shire of Bridgetown-Greenbushes Bushfire Risk Management Plan 2017-22.

Summary/Purpose

The Shire of Bridgetown-Greenbushes is one of sixteen priority local governments identified by the Department of Fire and Emergency Services (DFES) to participate in the Bushfire Risk Management Program.

The Bushfire Risk Management Plan has been completed using a template supplied by DFES in conjunction with the *Guidelines for Preparing a Bushfire Risk Management Plan* (DFES, 2015).

The Plan has been prepared by Mr Ben Anderson, appointed and funded by DFES as the Bushfire Risk Planning coordinator for the Shires of Bridgetown-Greenbushes, Boyup Brook and Donnybrook-Balingup.

The Office of Bushfire Risk Management (OBRM) approved the Shire of Bridgetown-Greenbushes on 7 August 2017 following which the draft Plan is presented to Council for adoption. Additional work is still to occur on identifying assets and assessing the risks to those assets and once completed the plan will require regular review and monitoring to ensure it remains up to date.

Background

Under the State Hazard Plan for Fire (Westplan Fire) an integrated Bushfire Risk Management Plan (BRM Plan) is to be developed for local government areas with significant bushfire risk. This BRM Plan has been prepared in accordance with the requirements of Westplan Fire and the Guidelines for Preparing a Bushfire Risk Management Plan (Guidelines). The risk management processes used to develop this BRM Plan are aligned to the key principles of AS/NZS ISO 31000:2009 Risk management – Principles and guidelines (AS/NZS ISO 31000:2009), as described in the Second Edition of the National Emergency Risk Assessment Guidelines (NERAG

2015). This approach is consistent with the policies of the State Emergency Management Committee, specifically the State Emergency Management Policy 3.2 – Management of Emergency Risks.

A BRM Plan in a strategic document that:

- Describes the local context in order to complete risk assessments
- Documents the process to identify, analyse and evaluate risk
- Identifies bushfire-related risk at the strategic level and prioritises areas of the local government for further risk assessment
- Identifies assets of value that are at risk from bushfire, including communities, the built environment, infrastructure and economic, cultural and environmental assets;
- Determines risk priorities in order to develop a treatment plan
- Integrates bushfire risk management into the Shire's business processes as well as landowners and other agencies
- Provides a communications strategy for methods of consultation and communication with the community and stakeholders
- Identifies current bushfire risk mitigation activities and controls

The aim of the Bushfire Risk Management Plan (BRM Plan) is to document a coordinated and efficient approach toward the identification, assessment and treatment of assets exposed to bushfire risk within the Shire of Bridgetown-Greenbushes.

The objective of the BRM Plan is to effectively manage bushfire risk within the Shire in order to protect people, assets and other things of local value. Specifically, the objectives of this BRM Plan are to:

- Guide and coordinate a tenure blind, multi-agency bushfire risk management program over a five-year period;
- Document the process used to identify, analyse and evaluate risk, determine priorities and develop a plan to systematically treat risk;
- Facilitate the effective use of the financial and physical resources available for bushfire risk management activities;
- Integrate bushfire risk management into the business processes of local government, land owners and other agencies;
- Ensure there is integration between land owners and bushfire risk management programs and activities;
- Monitor and review the implementation of treatments to ensure treatment plans are adaptable and risk is managed at an acceptable level.

Officer Comment

Councillors were provided with a briefing by the Bushfire Risk Planning Coordinator and DFES representatives at the July Standing Committee meeting.

In endorsing the BRM Plan Council is acknowledging the assets that have been identified and the risk ratings and treatment priorities will be assigned. Approval of the plan is a commitment by the Shire of Bridgetown-Greenbushes to work with land owners and land managers to address unacceptable risk within the community.

Endorsement of this plan is not committing the Shire of Bridgetown-Greenbushes to a program of treatment works to be implemented by others, or an acceptance of responsibility for risk occurring on land that is not owned or managed by the Shire.

A statement to this effect is included in the BRM Plan.

There are some actions for implementation of the BRM Plan that are yet to be completed and continuation of the funding would allow these to be expedited, being:

- Completion of the treatment schedule for shire land (reserves and freehold).
- Monitoring of risk ratings for assets identified in the BRM Plan and recording of any treatments implemented.
- Add any new assets to the Assets Risk Register.
- Review of risk ratings on at least an annual basis.
- Reporting to the LEMC and Bush Fire Advisory Committee meetings.
- Annual reporting to OBRM on the progress made on implementation of the BRM Plan.

The Asset Risk Register is still being prepared – this register rates built assets in accordance with the bushfire risk assessment methodology. To date 465 assets have been mapped, of which 378 have been assessed. There will be a treatment plan assigned to each of the assets rated as ‘very high’ or above. Of the 378 assets assessed to date 64 have been rated as ‘very high’ or ‘extreme’.

More detailed reporting of the Asset Risk Register will occur once the current assessment process has been completed.

Statutory Environment

State Emergency Management Policy 3.2 – “Management of Emergency Risks”.

Land owners are ultimately responsible for treatments implemented on their own land. This includes any costs associated with the treatment and obtaining the relevant approvals, permits or licences to undertake an activity. Where agreed, other agencies may manage a treatment on behalf of a land owner. However, the onus is still on the land owner to ensure treatments detailed in this BRM Plan are completed.

Integrated Planning

- Strategic Community Plan
 - Key Goal 4 - A community that is friendly and welcoming
 - Objective 4.6 - Fire prepared communities
 - Strategy 4.6.1 - Reduce bush fire hazards
- Corporate Business Plan
 - Strategy 4.6.1 - Reduce bush fire hazards
 - Action 4.6.1.1 - Rehabilitate, protect and conserve Shire controlled land through hazard reduction
 - Action 4.6.1.2 - Adopt a Shire fire management plan for Shire reserves

- Long Term Financial Plan
Treatments identified on Shire tenure may incur additional costs over the five-year life of the BRM Plan which will be highlighted with in the treatment schedule.
- Asset Management Plans - Nil
- Workforce Plan – Not Applicable
- Other Integrated Planning - Nil

Policy - Nil

Budget Implications

The 2017/18 State Budget includes funding for continuation of the Bush Fire Risk Management Program meaning that the Bushfire Risk Planning Coordinator will continue to work on risk assessments, treatment schedules and monitoring/reporting on the BRM Plan.

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity

The BRM Plan will assist with management of sensitive and environmentally vulnerable flora and fauna communities.

Cultural Equity – Not Applicable

Risk Management

The BRM Plan will assist the community in preparedness measures which may reduce the likelihood and consequence of a bushfire impact and thereby reduce the economic impact of such a disaster.

Continuous Improvement

Council already funds a significant bush fire mitigation program and the completion of the BRM Plan will ensure that these resources are effectively targeted at vulnerable assets.

Voting Requirements – Simple Majority

**Committee Recommendation Moved Cr Mackman, Seconded Cr Pratico
SC.04/0917 That Council endorses the Shire of Bridgetown-Greenbushes
Bushfire Risk Management Plan 2017-22.**

Carried 8/0

Organisation Development

ITEM NO.	SC.05/0917	FILE REF.	209
SUBJECT	Rolling Action Sheet		
OFFICER	Chief Executive Officer		
DATE OF REPORT	1 September 2017		

Attachment 7 Rolling Action Sheet

OFFICER RECOMMENDATION that the information contained in the Rolling Action Sheet be noted.

Summary/Purpose

The presentation of the Rolling Action Sheet allows Councillors to be aware of the current status of Items/Projects that have not been finalised.

Background

The Rolling Action Sheet has been reviewed and forms an Attachment to this Agenda.

Statutory Environment – Nil

Policy/Strategic Plan Implications – Nil

Budget Implications – Nil

Fiscal Equity – Not Applicable

Whole of Life Accounting – Not Applicable

Social Equity – Not Applicable

Ecological Equity – Not Applicable

Cultural Equity – Not Applicable

Risk Management – Not Applicable

Continuous Improvement – Not Applicable

Voting Requirements – Simple Majority

**Committee Recommendation *Moved Cr Scallan, Seconded Cr Boyle*
*SC.05/0917 That the information contained in the Rolling Action Sheet be noted.***

Carried 8/0

Urgent Business Approved by Decision Nil

Responses to Elected Members Questions Taken on Notice - Nil

Elected Members Questions With Notice - Nil

Briefings by Officers

CEO

- Update on Queens Baton Relay – Friday 23 February
- Update 150 Year Anniversary Working Group

Notice of Motions for Consideration at Next Meeting - Nil

Matters Behind Closed Doors - Nil

Closure

The Presiding Member closed the Meeting at 6.12pm

List of Attachments

Attachment	Item No.	Details
1	SC.02/0917	Related Party Disclosures Policy
2	SC.03/0917	Current Grants Policy
3	SC.03/0917	Draft Grants Policy
4	SC.03/0917	Draft Contestable Funding Application Form
5	SC.03/0917	Draft Contestable Funding Acquittal Form
6	SC.04/0917	Shire of Bridgetown-Greenbushes
7	SC.05/0917	Rolling Action Sheet

Minutes checked and authorised by CEO, Mr T Clynch		15.9.17
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CERTIFICATION OF MINUTES

As Presiding Member, I certify that the Minutes of the Local Laws, Strategy, Policy & Organisation Development Standing Committee Meeting held 14 September 2017 were confirmed as a true and correct record of the proceedings of that meeting at the Standing Committee meeting held on 9 November 2017.

..... 9 November 2017